

**HANG XANH MOTORS SERVICE JOINT
STOCK COMPANY**

**THE SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom - Happiness**

No.: 30/2025/CV

Ho Chi Minh City, February 10th, 2025

EXTRAORDINARY INFORMATION DISCLOSURE

**To: - The State Securities Commission
- Hochiminh Stock Exchange**

1. Name of organization: HANG XANH MOTORS SERVICE JOINT STOCK COMPANY

- Stock code : HAX
- Address : 333 Dien Bien Phu Street, Ward 15, Binh Thanh District, HCM City
- Tel. : 028 3512 0026 Fax: 028 3512 0025
- E-mail : haxaco@haxaco.com.vn

2. Contents of disclosure: The resolution of the Board of Directors No. 04/NQ-HDQT-HAX approving the draft document for the Annual General Meeting of Shareholders 2025 (attached document)

3. This information was published on the company's website on 10/02/2025 as in the link <http://www.haxaco.com.vn/>.

We hereby certify that the information provided is true and correct and we take the full responsibility to the law.

Attached documents:

- The resolution No. 04/NQ-HDQT-HAX.

Organization representative

Legal representative



Ho Chi Minh City, February 10th, 2025

RESOLUTION OF THE BOARD OF DIRECTORS

HANG XANH MOTORS SERVICE JOINT STOCK COMPANY

- Pursuant to Law On Enterprise No. 59/2020/QH14 issued by the National Assembly dated June 17th, 2020;
- Pursuant to Law On Securities No. 54/2019/QH14 issued by the National Assembly dated November 26th, 2019;
- Based on the Charter of Hang Xanh Motors Service Joint Stock Company;
- Based on the Meeting Minutes of the Board of Directors No. 04/BBH-HĐQT-HAX dated 10/02/2025;

RESOLVES:

ARTICAL 1: The Board of Directors of Hang Xanh Motors Service Joint Stock Company approves the draft documents for the Annual General Meeting of Shareholders 2025 (attached documents).

ARTICAL 2: This resolution takes effect from the date of signing. Members of the Board of Directors, the Board of Managements of Hang Xanh Motors Service Joint Stock Company, and all relevant units and individuals are responsible for implementing this resolution.

Recipients:

- Shareholders;
- BOD;
- Archived: BOD Secretary.

HANG XANH MOTORS SERVICE JSC.
ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN OF THE BOARD



HANG XANH MOTORS SERVICE JOINT STOCK COMPANY

Address: 333 Dien Bien Phu, Ward 15, Binh Thanh District, Ho Chi Minh City

Certificate of Business Registration No.: 0302000126

Phone: (028) 3512 0026

Fax: (028) 3512 0025

Email: haxaco@haxaco.com.vn

Website: www.haxaco.com.vn

Ho Chi Minh City, February 10th, 2025

INVITATION LETTER

TO ATTEND THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS

Pursuant to the Charter of Hang Xanh Motors Service Joint Stock Company, the Board of Directors of the Company respectfully invites shareholders to attend the 2025 Annual General Meeting of Shareholders as follows:

- 1. Time:** 08:00 AM, Saturday – March 15th, 2025
- 2. Address:** 333 Dien Bien Phu, Ward 15, Binh Thanh District, Ho Chi Minh City
- 3. Meeting contents:**
Documents for 2025 Annual General Meeting of Shareholders are posted, updated on website: www.haxaco.com.vn and hard copy will be provided to Shareholders when attending the Meeting.

- 4. Register to attend the meeting:**
For well-prepared facilities, please provide your confirmation or your Power of attorney via the information below before March 10th, 2025.

- 5. Power of attorney:**
If you give authorization to another person to attend the General Meeting, please fill out the Power of Attorney form to attend the General Meeting or another form according to the provisions of civil law and send the signed Power of Attorney to the address below before March 10th, 2025 or present it when the Authorized Recipient attends the General Meeting.

(Note: The Power of Attorney must clearly state the name of the authorized individual or organization and must contain the number of authorized shares. The Power of Attorney must be an origin, with a wet signature. In case of receiving authorization from an organizational shareholder, the Power of Attorney must have the seal of the authorizing organization)

- 6. Contact information:**
HANG XANH MOTORS SERVICE JOINT STOCK COMPANY
- Address: 333 Dien Bien Phu, Ward 15, Binh Thanh District, Ho Chi Minh City
- Phone: (028) 3512 0026 – Fax: (028) 3512 0025
Contact: Mr. Tran Khoi Nguyen – Accounting Department
Phone: 0932 001 361 - (028) 3512 0026 (Ext: 301)
- 7. For shareholders or authorized recipients attending the Meeting, please bring the following documents:**
 - Invitation letter and Power of attorney (if any);
 - Citizen Identification Card/Passport or valid copy of the organization's Business Registration Certificate.

It is our pleasure to welcome valued Shareholders at the 2025 Annual General Meeting of Shareholders.

Sincerely yours,

**ON BEHALF OF BOARD OF DIRECTOR
CHAIRMAN OF THE BOARD**

(Signed)

DO TIEN DUNG

HANG XANH MOTORS SERVICE JOINT STOCK COMPANY



Address : 333 Dien Bien Phu, Ward 15, Binh Thanh District, Ho Chi Minh City

Phone : (028) 3512 0026

Email : haxaco@haxaco.com.vn

Website: www.haxaco.com.vn

REGISTRATION FOR MEETING OR POWER OF ATTORNEY

TO ATTEND THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS

Dear: Hang Xanh Motors Service Joint Stock Company

Shareholder name:.....

Legal representative (for Organization only):.....

Enterprise reg. no./ID or Passport no.:.....Date of issue:.....

Place of issue:.....

Address:Phone:

Total number of shares represented or/and owned: shares.

(Please select 1 among 2 below)

1. REGISTER FOR THE MEETING

2. AUTHORIZE THE AUTHORIZED RECIPIENT BELOW

Authorized Recipient:.....

Enterprise reg. no./ID or Passport no.:.....Date of issue:.....

Place of issue:.....

Address:..... Phone:

Total number of shares authorized:..... shares.

Authorization content:

The Authorized Recipient represents the Authorizing Party to attend the 2025 Annual General Meeting of Shareholders of Hang Xanh Motors Services Joint Stock Company held on March 15th, 2025 and represents the Authorizing Party to vote in the meeting.

We (the Authorizing Party and the Authorized Recipient) are fully responsible for this authorization and strictly commit to comply with the current provisions of law and the provisions of the charter of Hang Xanh Motors Service Joint Stock Company and will not have any future complaints.

Notes:

The implementation of authorization must comply with relevant provisions of civil law and the company charter. Authorized Recipients can only perform tasks within the scope of authorization and must bring their Citizen Identification Card/Passport/other legal personal identification when attending the 2025 Annual General Meeting of Shareholders.

This power of attorney is only valid when there is a wet signature of both the authorizing and authorized parties. In case the authorizing parties is an organizational shareholder, a valid stamp of the authorizing organization is required. In case of authorization to the Board of Directors of Hang Xanh Motors Service Joint Stock Company, the signature of the Board Member is not required. This power of attorney is effective from the date of signing until the 2025 Annual General Meeting of Shareholders of Hang Xanh Motors Service Joint Stock Company ends.

Shareholders who register to attend or authorize to attend the General Meeting can send it directly to the Company or send it by post to the Company in advance.

Datemonthyear 2025

Shareholder/Authorizing Party
(Sign and write full name, stamp if any)

Authorized Recipient
(Sign and write full name)



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Website: www.haxaco.com.vn

DRAFT

AGENDA

THE ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025

- Time: 08:00 AM, Saturday – March 15th, 2025
- Address: 333 Dien Bien Phu, Ward 15, Binh Thanh District, Ho Chi Minh City

Time	Contents
08:00 – 08:30	Welcome and check status of shareholders Welcome guests and check delegate/shareholder eligibility <ul style="list-style-type: none">• Welcome delegates and shareholders;• Check delegate eligibility, provide voting card, voting ballot, & documents.
08:30 – 09:00	Opening of the General Meeting: <ul style="list-style-type: none">• Report on checking delegate eligibility to attend the General Meeting;• Statement of reasons, introduction of the Chairman and the Secretariat;• Approval on Chairman Board, Checking Voting Board;• Approval of Regulation of Annual General Meeting of Shareholder;• Approval of Agenda of Annual General Meeting of Shareholder.
09:00 – 09:30	Reports and Proposals: <ul style="list-style-type: none">• Reports of Board of Directors on activities of the Company in 2024 and plan for 2025;• Reports of Audit Committee on activities of the Company in 2024 and plan for 2025;• Reports of Board of Managements on activities of the Company in 2024 and plan for 2025;• Proposal for approval of audited 2024 financial statements;• Proposal for cash dividend distribution;• Proposal for production and business plan for 2025;• Proposal for investment in expanding and developing business sectors;• Proposal for remuneration of Board of Directors in 2024 and plan for 2025;• Proposal for selection of independent auditor for financial statement in 2025;• Other issues under the authority of the General Meeting of Shareholders.
09:30 – 11:00	Discussion
11:00 – 11:15	Guidance on Voting and Voting for the Approval of Reports and Proposals
11:15 – 11:30	Break - Counting of Voting Ballots
11:30 – 11:45	Release the voting results;
11:45 – 11:50	The Secretary reads the draft Meeting Minutes and Resolution of the General Meeting of Shareholders; Voting to approve the content of the Meeting Minutes and Resolution of the General Meeting of Shareholders
11:50	Closing the General Meeting

ON BEHALF OF THE BOARD OF DIRECTORS

CHAIRMAN OF THE BOARD

(Signed)

DO TIEN DUNG



HANG XANH MOTORS SERVICE JOINT STOCK COMPANY
THE ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025

SAMPLE

VOTING CARD

SHAREHOLDER CODE: **HAX.000...**

Name of Shareholder:

Number of shares owned: ... shares

Number of shares authorized: ... shares

Amount of voting shares: ... shares

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**HANG XANH MOTORS SERVICE JOINT STOCK COMPANY
THE ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025**



**VOTING BALLOT
SHAREHOLDER'S CODE: HAX.000...**

SAMPLE

Name of Shareholder: ...

Number of votes owned: ... votes

Number of votes authorized: ... votes

Total number of representative votes: ... votes

(Please select for each voting content)

CONTENTS	Agree	Disagree	Abstention
Content 01: Reports of Board of Directors on activities of the Company in 2024 and plan for 2025			
Content 02: Reports of Audit Committee on activities of the Company in 2024 and plan for 2025			
Content 03: Reports of Board of Managements on activities of the Company in 2024 and plan for 2025			
Content 04: Proposal for approval of audited 2024 financial statements.			
Content 05: Proposal for cash dividend distribution.			
Content 06: Proposal for production and business plan for 2025.			
Content 07: Proposal for investment in expanding and developing business sectors			
Content 08: Proposal for remuneration of Board of Directors in 2024 and plan for 2025			
Content 09: Proposal for selection of independent auditor for financial statement in 2025			

Instruction:

Please tick (X) 1 among 3: **Agree/ Disagre/ Abstention** for each voting content

Day 15 month 03 year 2025

SHAREHOLDER

(Sign and write full name)





HANG XANH MOTORS SERVICE JOINT STOCK COMPANY

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Phone: (028) 3512 0026

Email: haxaco@haxaco.com.vn

Website: www.haxaco.com.vn

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REGULATION OF THE 2025 GENERAL MEETING OF SHAREHOLDERS HANG XANH MOTORS SERVICE JOINT STOCK COMPANY

Pursuant to:

- *Law On Enterprise No. 59/2020/QH14 dated June 17th, 2020;*
- *Law On Securities No. 54/2019/QH14 dated November 26th, 2019 and accompanying documents under the Law;*
- *Decree 155/2020/ND-CP Detailed regulations implementing a number of articles of the Securities Law passed on December 31st, 2020;*
- *Charter of Hang Xanh Motors Service Joint Stock Company;*
- *Internal regulations on governance of Hang Xanh Motors Service Joint Stock Company.*

In order to ensure that the 2025 Annual General Meeting of Shareholders of Hang Xanh Motors Service Joint Stock Company takes place successfully, the Board of Directors develops regulations, principles, conduct, and voting during the General Meeting for the General Meeting of Shareholders as follows:

1. PURPOSE

- Ensure that the order, principles of conduct, and voting at the Annual General Meeting of Shareholders of Hang Xanh Motors Service Joint Stock Company take place according to regulations and are successful.
- The Resolutions of the General Meeting of Shareholders express the unified will of the General Meeting of Shareholders, meet the aspirations and interests of shareholders and comply with the law.

2. SUBJECT AND SCOPE

- Subjects of application: All shareholders, representatives (authorized person) of shareholders who own shares of Hang Xanh Motors Services Joint Stock Company and guests attending the Annual General Meeting of Shareholders of Hang Xanh Motors Services Joint Stock Company must comply with the provisions of these Regulations, the Company's Charter and current provisions of the law.
- Scope of application: This regulation is used for organizing the 2025 Annual General Meeting of Shareholders of Hang Xanh Auto Service Joint Stock Company

3. EXPLANATION OF TERMS/ACRONYMS

- Company : Hang Xanh Motors Service Joint Stock Company
- BOD : Board of Directors
- BOO : Board of Organization

Regulation of the 2025 Annual General Meeting of Shareholders

- AGMS : Annual General Meeting of Shareholders
- Delegate : Shareholders, representatives (authorized persons)
- Meeting : General Meeting of Shareholders

4. CONTENTS OF REGULATIONS

4.1 Conditions for conducting the General Meeting of Shareholders

- The General Meeting of Shareholders is conducted when the number of delegates attending the meeting represents more than 50% of the total voting shares.
- In case the first meeting does not meet the conditions to proceed as prescribed in Clause 1, Article 19 of the Company's Charter, the second meeting invitation notice will be sent within 30 days from the intended date of the first meeting. The second General Meeting of Shareholders is convened when the number of shareholders attending the meeting represents 33% or more of the total votes.
- In case the second meeting does not meet the conditions to proceed as prescribed in Clause 2, Article 19 of the Company's Charter, the third meeting invitation notice will be sent within 20 days from the intended date of the second meeting. The third General Meeting of Shareholders is conducted regardless of the total number of votes of shareholders attending the meeting.

4.2 Conditions for shareholders to attend the General Meeting

Shareholders with voting rights of the Company according to the list finalized on February 12th, 2025 have the right to attend the General Meeting of Shareholders; can directly attend or authorize to attend. In case there is more than one authorized representative according to the provisions of law, the number of shares of each representative must be specifically determined.

4.3 Guests at the Meetings

- Management positions of the Company, guests and members of the BOO who are not shareholders of the Company but are invited to attend the Meeting.
- Guests do not participate in stating at the Meeting (unless invited by the Chairman of the Meeting, or registered in advance with the BOO and approved by the Chairman of the Meeting).

4.4 Delegates attending the Congress must comply with the following regulations

- Be punctual, dress politely and formally, comply with security checks (if any), identification documents, etc. as required by the BOO.
- Receive documents and others at the reception section in front of the Meeting hall.
- Delegates arriving late have the right to register immediately, participate and vote immediately at the Meeting. The Chairman is not responsible for stopping the Meeting to allow late-arriving delegates to register to attend; Voting results on issues that were voted on before that delegate attended will not be affected.
- Leave the phone on vibrate or turn it off, go outside to talk when needed.
- Do not smoke and maintain order in the Meeting room.

Regulation of the 2025 Annual General Meeting of Shareholders

- No filming, photography, video and audio recording under no circumstances at the Meeting.
- Comply with the regulations of the Board of Organization and the Chairman/Chairman Board.
- In cases where a delegate does not comply with the inspection regulations or the aforementioned measures and regulations, or engages in disruptive or obstructive behavior at the Congress, the Chairperson, after careful consideration, may refuse or expel the said delegate from the Congress venue to ensure the event proceeds smoothly according to the planned program.

4.5 Chairman and Chairman Board

- The Chairman Board consists of the Chairman and its Members.
- The Chairman of the Board of Directors acts as the Chairman or authorizes another member of the Board of Directors to act as the Chairman of the General Meeting of Shareholders convened by the Board of Directors
- In case the Chairman is absent or temporarily unable to work, the remaining members of the Board of Directors shall elect one of them to act as the Chairman of the meeting by majority vote. If no Chairman is elected, the person who signs the convening notice of the General Meeting of Shareholders shall preside over the meeting until the General Meeting of Shareholders elects a Chairman, and the person with the highest number of votes shall be appointed as the Chairman of the meeting.
- The Chairman has the authority to take necessary measures to conduct the meeting reasonably, orderly, in accordance with the approved agenda, and reflecting the wishes of the majority of attendees
- The Chairman has the authority to postpone the General Meeting of Shareholders, which has had enough registered attendees, for a maximum of 3 working days from the scheduled opening date and may only postpone the meeting or change the meeting location as specified in Clause 8, Article 146 of the Law On Enterprise.
- Duties of the Chairman Board:
 - Manage the activities of the General Meeting of Shareholders according to the agenda approved by the Board of Directors and the General Meeting of Shareholders;
 - Guide the delegates and the General Meeting in discussing the contents of the agenda;
 - Present drafts and conclusions on necessary issues for the General Meeting to vote on;
 - Answer issues raised by the General Meeting;
 - Solve arising issues throughout the General Meeting.
- Working Principles of the Chairman Board: The Chairman Board works based on the principles of collective operation, democratic centralism, and decisions by majority vote
- The Chairman of the General Meeting of Shareholders has the following rights:

Regulation of the 2025 Annual General Meeting of Shareholders

- Request all attendees to undergo inspection or other lawful and reasonable security measures;
- Request the competent authorities to maintain order at the meeting; expel those who do not comply with the Chairman's authority, deliberately cause disturbances, hinder the normal progress of the meeting, or do not comply with security inspection requirements from the General Meeting of Shareholders.

4.6 General Meeting Secretary

- The Chairman appoints one or several people as Secretaries of the meeting.
- Duties and powers:
 - Accurately and faithfully record the contents of the General Meeting;
 - Receive the speech registration forms from the delegates;
 - Prepare the meeting minutes and draft the Resolutions of the General Meeting of Shareholders;
 - Assist the Chairperson in announcing information related to the General Meeting of Shareholders and notifying the Shareholders in accordance with legal regulations and the Company Charter;
 - Other tasks as requested by the Chairperson.

4.7 Checking Voting Board

- The General Meeting of Shareholders elects one or several people to the Checking Voting Board as proposed by the Chairman of the meeting. Candidates running for election or nomination are not allowed to participate in the Checking Voting Board.
- Duties of the Checking Voting Board:
 - Explain the principles, regulations, and voting, election instructions;
 - Check and record the voting and election cards, prepare the vote counting minutes, announce the results; submit the minutes to the Chairman for approval of the voting results;
 - Quickly notify the Secretary of the voting results;
 - Review and report to the General Meeting any violations of voting and election regulations or complaints about the voting and election results.

4.8 Delegate Qualification Verification Board

- Chairman appoints one or several people to the Delegate Qualification Verification Committee.
- The Delegate Qualification Verification Board of the General Meeting consists of 1 Head and other members
- Duties of The Delegate Qualification Verification Board:
 - Verify the qualifications and status of shareholders and shareholder representatives

Regulation of the 2025 Annual General Meeting of Shareholders

attending the meeting;

- The Head of the Delegate Qualification Verification Committee reports to the General Meeting of Shareholders on the status of attending shareholders. If the meeting has enough shareholders and authorized representatives representing more than 50% of the total voting shares, the General Meeting of Shareholders shall proceed;
- Participate in vote counting on other matters before the establishment of the Vote Counting Board.

4.9 Speech at the General Meeting

- Delegates attending the General Meeting must obtain the consent of the Chairman if they would like to speak. Delegates should speak briefly and focus on the key issues that need to be discussed, in accordance with the agenda approved by the General Meeting, or submit their comments in writing to the General Meeting Secretary for compilation and reporting to the Chairman;
- The Chairman will arrange for delegates to speak in the order of registration and will address the shareholders' queries at the General Meeting or record the answers to be provided later in writing/other forms.

4.10 Voting at the General Meeting

4.10.1 Principles

- All issues in the agenda and content of the General Meeting must be discussed and voted on publicly by the General Meeting of Shareholders.
- Voting cards, voting ballots, and election ballots are printed, sealed by the Company, and directly handed to the delegates at the meeting (along with the General Meeting's documents). The voting cards, voting ballots, and election ballots clearly state the delegate's code, full name, number of shares owned, and the voting authorization received by that delegate
- The Chairman proposes the voting methods for each issue on the agenda for the General Meeting to approve
- The forms of direct voting or absentee voting on issues at the 2025 Annual General Meeting of Shareholders are as follows:
 - Voting by raising the Voting Card: this method is used to approve issues such as the General Meeting program; Working regulations at the General Meeting; Election regulations; Personnel of the Chairman Board; Personnel of the Checking Voting Board,; approval of the General Meeting minutes, Resolutions, and other matters at the General Meeting (if any)
 - Voting by filling in the Voting Ballot: this method is used to approve issues such as the Board of Directors' report on the supervision and results of production and business management in 2024 and the operational plan for 2025; the Audit Committee's report in 2024 and the plan for 2025; the Board of Management's report on the production and business situation in 2024 and the operational plan for 2025; the audited financial statements

Regulation of the 2025 Annual General Meeting of Shareholders

for 2024; and voting to approve the contents of the proposals at the General Meeting.

4.10.2 Voting Methods

- Delegates conduct voting to Agree, Disagree, or Abstention on an issue presented at the General Meeting by raising the Voting Card or filling the Voting Ballot corresponding to the content to be voted on as stipulated in Section 4.10.1.
- When voting by raising the Voting Card, the front side of the Voting Card must be raised high towards the Chairman Board. If a delegate does not raise the Voting Card in all three rounds of voting for Agree, Disagree, or Abstention on an issue, it is considered as voting Agree. If a delegate raises the Voting Card more than once (01) during voting for Agree, Disagree, or Abstention on an issue, it is considered as an invalid vote. For the voting method by raising the Voting Card, members of the Delegate Qualification Verification Board/Checking Voting Board mark the delegate code and the corresponding number of voting shares for each Agree, Disagree, Abstention, and Invalid vote.
- When voting by filling in the Voting Ballot, for each content, delegates select one of the three options “Agree”, “Disagree”, “Abstention” printed on the Voting Ballot by marking “X” or “✓” in the selected box. After completing all the voting content of the General Meeting, delegates submit the Voting Ballot to the sealed ballot box at the General Meeting as instructed by the Checking Voting Board. The Voting Ballot must be signed and clearly state the delegate's full name.

4.10.3 Validity of Voting Ballots

- **A valid Voting Ballot** is a pre-printed form issued by the Board of Organizations tamped with the company's red seal, not erased, scratched, torn, or damaged,... and no additional content is written other than what is stipulated for this ballot. In the case of direct voting/remote voting (via mail, fax, email, or other means as stipulated in the company's Charter), it must be signed and clearly state the full name (handwritten) of the delegate attending and submitted to the Checking Voting Board before the vote counting time.

On the Voting Ballot, the voting content (Report, Proposal) is valid when the delegate marks one (01) of the three (03) voting squares.

- **Invalid Voting Ballots**

- Adding other content to the voting ballot.
- Voting ballots that are not pre-printed forms issued by the Board of Organizations, ballots without the company's red seal, or ballots that have been erased, scratched, torn, or damaged,... ballots with additional content beyond what is stipulated, ballots without a signature, or ballots not clearly stating the delegate's full name (handwritten) are considered invalid. In such cases, all voting content on the voting ballot is invalid.

4.10.4 Voting Rules

Regulation of the 2025 Annual General Meeting of Shareholders

One ordinary share corresponds to one voting right. Each attending delegate representing one or multiple voting rights will be issued a Voting Card and a Voting Ballot.

- As of the record date (February 12, 2025), the total number of shares of the Company is: 107,439,681 shares, equivalent to 107,439,681 voting rights.
- Issues requiring voting at the General Meeting shall only be approved if more than 50% of the total voting shares of all shareholders attending the meeting are Agree. However, for certain cases specified in Clause 1, Article 21 of the Company's Charter, approval must be obtained from at least 65% of the total voting shares of all shareholders attending the meeting.
- Shareholders/authorized representatives with related interests do not have the right to vote on contracts and transactions valued at 35% or more of the Company's total assets as recorded in the latest financial statements; such contracts or transactions are only approved when shareholders/ authorized representatives holding 65% or more of the remaining voting shares are in Agree (as per Clause 4, Article 167, Law On Enterprise 2020).
- Shareholders/ authorized representatives of shareholders owning 51% or more of the total voting shares or related parties of those shareholders do not have the right to vote on contracts and transactions valued at more than 10% of the Company's total assets as recorded in the latest financial statements between the Company and those shareholders (as per Point b, Clause 3 and Clause 4, Article 167, Law On Enterprise 2020).

4.10.5 Recording Voting/Election Results

- At the General Meeting, the General Meeting of Shareholders will approve the Checking Voting Board.
- The Checking Voting Board is responsible for collecting voting and election ballots.
- The Checking Voting Board will verify the number of votes in Agree, Disagree, Abstention for each issue, and is responsible for recording, compiling, and reporting the voting results at the General Meeting of Shareholders.

4.11 Election of the Board of Directors

The election of the Board of Directors' members must be conducted in accordance with the Election Regulations for Board of Directors' members and approved by the General Meeting of Shareholders during the meeting

4.12 Minutes and Resolutions of the General Meeting of Shareholder

All contents of the General Meeting of Shareholders must be recorded in the minutes by the General Meeting Secretary. The minutes of the General Meeting of Shareholders must be read and approved before the meeting is adjourned.

5. Implementation

- All delegates, representatives, and guests attending the General Meeting are responsible for fully complying with the provisions of these Regulations, the Company's current regulations,

Regulation of the 2025 Annual General Meeting of Shareholders

rules, and management regulations, as well as relevant legal regulations.

- The convener of the General Meeting of Shareholders has the right to:
 - Require all attendees to undergo inspection or other security measures;
 - Request the competent authorities to maintain order at the meeting; expel those who do not comply with the Chairman's authority, intentionally disrupt the order, hinder the normal progress of the meeting, or fail to comply with security inspection requirements from the General Meeting of Shareholders.
- Any content not specifically detailed in these Regulations will be uniformly applied according to the Company's Charter, the 2020 Law On Enterprise, and the current legal documents of the State.

This Regulation takew effect immediately upon approval by the General Meeting of Shareholders.

**ON BEHALF OF THE BOARD OF
DIRECTORS
CHAIRMAN OF THE BOARD
(Signed)**

Recipients:

- General Meeting of Shareholders
- Board of Directors, Board of Managements;
- Archive: Office, Secretary.

DO TIEN DUNG



HANG XANH MOTORS SERVICE JOINT STOCK COMPANY

Address: 333 Dien Bien Phu, Ward 15, Binh Thanh District, HCM City

Phone: **(028) 3512 0026**

Email: haxaco@haxaco.com.vn

Website: www.haxaco.com.vn

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HCMC., March 15th, 2025

PROPOSAL

(Re: Plan for Cash Dividend Distribution)

To: General Meeting of Shareholders of Hang Xanh Motors Services JSC.

- Pursuant to the Law on Enterprises No. 59/2020/QH14 issued by the National Assembly dated June 17th, 2020;
- Pursuant to the Law on Securities No. 54/2019/QH14 issued by the National Assembly dated November 26th, 2019;
- Pursuant to the Charter of Organization and Operation of Hang Xanh Motors Services JSC.;
- Pursuant to the audited consolidated financial statements for the year 2024.

Based on the business performance for the year 2024 and the profit distribution regulations in the Company's Charter, the Board of Directors of Hang Xanh Motors Services Joint Stock Company respectfully submits to the General Meeting of Shareholders for approval the plan for cash dividend distribution as follows:

1. Approval of the plan for cash dividend distribution from the undistributed after-tax profit according to the consolidated financial statements as of December 31st, 2024, with the following details:
 - Proposed dividend payout ratio: 10% (Each share will receive VND 1,000 *(One thousand Vietnamese Dong)*);
 - Dividend distribution method: Cash payment;
 - Eligible shareholders: Existing shareholders listed in the shareholder register on the record date for dividend entitlement;
 - Implementation timeline: To be carried out in compliance with applicable regulations immediately after approval by the General Meeting of Shareholders;
2. Assign / Authorize the Board of Directors to (i) Determine the record date for identifying shareholders entitled to receive dividends and the dividend payment date in accordance with the approved plan; (ii) Prepare the list of shareholders eligible for dividends, determine the dividend amount, payment timeline, and payment method and (iii) Carry out all necessary procedures and tasks to complete the dividend distribution plan in compliance with applicable laws.

Respectfully submitting to the General Meeting of Shareholders for approval.

Recipients:

- Shareholders;
- Board of Directors;
- Secretary of the BOD.

HANG XANH MOTORS SERVICE JSC
ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN OF THE BOARD
(Signed)

DO TIEN DUNG

No: .../2025/NQ-DHCD

Ho Chi Minh City, March 15th, 2025

DRAFT



MEETING MINUTES

THE ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025

- **Company Name** : Hang Xanh Motors Service Joint Stock Company
- **Head Office** : 333 Dien Bien Phu, Ward 15, Binh Thanh District, Ho Chi Minh City
- **Phone** : (028) 3512 0026 **Fax:** (028) 3512 0025
- **Business Registration Number** : 0302000126 issued on 17/05/2000 by Department of Planning and Investment of Ho Chi Minh City (the 32nd registration for change dated on 25/05/2024)
- **Time** : 08:00 AM, March 15th, 2025
- **Venue** : Head Office - 333 Dien Bien Phu, Ward 15, Binh Thanh District, Ho Chi Minh City

PART I: INTRODUCTION AND OPENING OF THE MEETING

1. Report on Delegate Eligibility

- Reporter: Mr. Nguyen Khac Minh - Presenting the Report on Delegate Eligibility
- Contents of Report:
 - Total number of shareholders invited: All shareholders listed in the shareholder registry as of February 12th, 2025, holding _____ voting shares of Hang Xanh Motors Service Joint Stock Company.
 - Shareholders attending the meeting: _____ shareholders and shareholder representatives, owning and representing _____ voting shares, accounting for _____% of the total voting shares of the company.

According to the Law On Enterprise and the Company's Charter, the 2025 Annual General Meeting of Shareholders of Hang Xanh Motor Service Joint Stock Company is eligible to proceed.

2. Mr. Do Tien Dung, on behalf of the Chairman of the Board, will approve the working regulations and election regulations at the meeting.

The meeting voted ____% in favor of approving the working regulations and election regulations.

3. Introduction of the Chairman of the Board:

Mr. Do Tien Dung: Chairman of the Board of Directors, Chairman of the Meeting

Mr. Tran Quoc Hai: Member of the Board of Directors, Member of the Chairman of the Board

Mrs. Nguyen Thi Ngoc Bich: General Director, Member of the Chairman of the Board

The meeting voted ____% in favor of approving the personnel of the Chairman of the Board.

4. The Chairman introduced the Secretary of the Meeting:

Mrs. Cao Thuy Nguyen: Secretary

5. The Chairman introduced the Checking Voting Board:

Checking Voting Board:

Mr. Tran Khoi Nguyen: Head of the Checking Voting Board

Mrs. Mai Thi Hanh: Member of the Checking Voting Board

The meeting voted ____% in favor of approving the personnel of the Checking Voting Board.

6. Mr. Do Tien Dung, on behalf of the Chairman of the Board, will approve the Meeting Agenda.

The meeting voted ____% in favor of approving the Meeting Agenda.

PART II: CONTENT OF THE MEETING

A. PRESENTATION OF REPORTS

Content 01: Reports of Board of Directors on activities of the Company in 2024 and plan for 2025

Presenter: Mr./Ms.-

Content 02: Reports of Audit Committee on activities of the Company in 2024 and plan for 2025

Presenter: Mr./Ms-

Content 03: Reports of Board of Managements on activities of the Company in 2024 and plan for 2025

Presenter: Mr./Ms-

B. CONTENT OF THE MEETING

Content 04: Proposal for approval of audited 2024 financial statements.

Presenter: Mr./Ms-

Content 05: Proposal for profit distribution plan in 2024.

Presenter: Mr./Ms-

Content 06: Proposal for production and business plan for 2025.

Presenter: Mr./Ms-

Content 07: Proposal for compensation of Board of Directors in 2024 and plan for 2025

Presenter: Mr./Ms-

Content 08: Proposal for selection of independent auditor for financial statement in 2024

Presenter: Mr./Ms-

PART III: SHAREHOLDERS' OPINIONS

1. Shareholder

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Answer:

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2. Shareholder

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Answer:

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3. Shareholder

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Answer:

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PART IV: SHAREHOLDER VOTING

At ... hours and ... minutes, the shareholders attending the meeting included:.....shareholders and shareholder representatives, owning and representing voting shares, accounting for% of the total voting shares of the company.

The meeting listened to presentations and voted by voting ballot on the following contents:

Content 01: Reports of Board of Directors on activities of the Company in 2024 and plan for 2025

➤ Voting Results:

Agree:	- Number of shares:	- Percentage: % of the total voting shares
Disagree:	- Number of shares:	- Percentage: % of the total voting shares
Abstention:	- Number of shares:	- Percentage: % of the total voting shares
Invalid:	- Number of shares:	- Percentage: % of the total voting shares

Therefore, Content 1 has been approved.

Content 02: Reports of Audit Committee on activities of the Company in 2024 and plan for 2025

➤ Voting Results:

Agree:	- Number of shares:	- Percentage: % of the total voting shares
Disagree:	- Number of shares:	- Percentage: % of the total voting shares
Abstention:	- Number of shares:	- Percentage: % of the total voting shares
Invalid:	- Number of shares:	- Percentage: % of the total voting shares

Therefore, Content 2 has been approved.

Content 03: Reports of Board of Managements on activities of the Company in 2024 and plan for 2025

➤ Voting Results:

Agree:	- Number of shares:	- Percentage: % of the total voting shares
Disagree:	- Number of shares:	- Percentage: % of the total voting shares
Abstention:	- Number of shares:	- Percentage: % of the total voting shares
Invalid:	- Number of shares:	- Percentage: % of the total voting shares

Therefore, Content 3 has been approved.

Content 04: Proposal for approval of audited 2024 financial statements.

➤ Voting Results:

Agree:	- Number of shares:	- Percentage:	% of the total voting shares
Disagree:	- Number of shares:	- Percentage:	% of the total voting shares
Abstention:	- Number of shares:	- Percentage:	% of the total voting shares
Invalid:	- Number of shares:	- Percentage:	% of the total voting shares

Therefore, Content 4 has been approved.

Content 05: Proposal for profit distribution plan in 2024.

➤ Voting Results:

Agree:	- Number of shares:	- Percentage:	% of the total voting shares
Disagree:	- Number of shares:	- Percentage:	% of the total voting shares
Abstention:	- Number of shares:	- Percentage:	% of the total voting shares
Invalid:	- Number of shares:	- Percentage:	% of the total voting shares

Therefore, Content 5 has been approved.

Content 06: Proposal for production and business plan for 2025.

➤ Voting Results:

Agree:	- Number of shares:	- Percentage:	% of the total voting shares
Disagree:	- Number of shares:	- Percentage:	% of the total voting shares
Abstention:	- Number of shares:	- Percentage:	% of the total voting shares
Invalid:	- Number of shares:	- Percentage:	% of the total voting shares

Therefore, Content 6 has been approved.

Content 07: Proposal for compensation of Board of Directors in 2024 and plan for 2025

➤ Voting Results:

Agree:	- Number of shares:	- Percentage:	% of the total voting shares
Disagree:	- Number of shares:	- Percentage:	% of the total voting shares
Abstention:	- Number of shares:	- Percentage:	% of the total voting shares
Invalid:	- Number of shares:	- Percentage:	% of the total voting shares

Therefore, Content 7 has been approved.

Content 08: Proposal for selection of independent auditor for financial statement in 2024

➤ Voting Results:

Agree:	- Number of shares:	- Percentage:	% of the total voting shares
Disagree:	- Number of shares:	- Percentage:	% of the total voting shares
Abstention:	- Number of shares:	- Percentage:	% of the total voting shares
Invalid:	- Number of shares:	- Percentage:	% of the total voting shares

Therefore, Content 8 has been approved.

PART VI: APPROVAL OF MEETING MINUTES

Presenter: Mrs. Cao Thuy Nguyen, Secretary of the Meeting, read the minutes of the 2025 Annual General Meeting of Shareholders.

The meeting voted and agreed to approve the full text of the minutes of the 2025 Annual General Meeting of Shareholders with% of votes Agree.

These minutes are prepared incopies and will be kept at Hang Xanh Motors Service Joint Stock Company.

The 2025 Annual General Meeting of Shareholders of Hang Xanh Motors Service Joint Stock Company concluded at hoursminutes on the same day.

SECRETARY

**ON BEHALF OF THE GENERAL
MEETING OF SHAREHOLDERS**

CHAIRMAN OF THE BOARD

