

No.: 41 /DVTHDK-PC

Ho Chi Minh City, February 11th, 2025

AD-HOC INFORMATION DISCLOSURE

Respectfully to : State Securities Commission of Vietnam
Vietnam Exchange
Ho Chi Minh Stock Exchange

1. Organization: PETROVIETNAM GENERAL SERVICES CORPORATION

Securities symbol : PET

Address : 6th Floor, PetroVietnam Tower, No. 1-5 Le Duan Street,
Ben Nghe Ward, District 1, Ho Chi Minh City

Tel : (84-28) 3911.7777 Fax: (84-28) 3911.6789

Email : info@petrosetco.com.vn

Website : <https://petrosetco.com.vn/>

2. Information to be disclosed:

Petrovietnam General Services Corporation announces information on the last registration date entitled to participate in the 2025 Annual General Meeting of Shareholders.

3. This information has been published on the company's website since the signing date of this Letter at the link: <https://petrosetco.com.vn/quan-he-co-dong.html>.

We hereby commit that the information published above is true and take full legal responsibility for the content of the disclosed information./.

Attachments:

- Resolution of the Board of Directors No. 03./NQ-DVTHDK dated February 10th, 2025 on planning to organize the 2025 Annual General Meeting of Shareholders.
- Notification No. 40./DVTHDK-PC dated February 10th, 2025 on the last registration date entitled to participate in the 2025 Annual General Meeting of Shareholders..

**FOR AND ON BEHALF OF
THE ORGANIZATION
Authorized person to disclose information**



Trần Thị Thu Huyền

RESOLUTION

Regarding planning to organize the 2025 Annual General Meeting of Shareholders

THE BOARD OF DIRECTORS PETROVIETNAM GENERAL SERVICES CORPORATION

Pursuant to the Law on Enterprises 2020;

Pursuant to the Charter of the Petrovietnam General Services Corporation;

Pursuant to the Operating Regulations of the Board of Directors of the Petrovietnam General Services Corporation;

Pursuant to The Meeting minutes of the Board of Directors of the Petrovietnam General Services Corporation No. 03/2025/BCH-HĐQT dated ..February..10th..., 2025;

Pursuant to the proposal of General Director No. 03/DVTHDK-PC dated February 06th, 2025 on planning to organize the 2025 Annual General Meeting of Shareholders,

DECIDE:

Article 1. Approving the contents related to the planning of the 2025 Annual General Meeting of Shareholders (“AGM”) of the Petrovietnam General Services Corporation, specifically as follows:

1. **Expected date:** April 25th, 2025.
2. **Expected venue:** In Ho Chi Minh City, the specific location will be announced later.
3. **Last registration date to close the list of shareholders entitled to participate in the AGM:** March 25th, 2025.
4. **Expected agenda:** The General Meeting of Shareholders will discuss and approve the following issues:
 - 4.1. Report on the activities of the Board of Directors (“BOD”) and the Board of Management in 2024;
 - 4.2. Report on the activities of the independent BOD member in the Audit Committee in 2024;
 - 4.3. Report on business results in 2024 and business plan for 2025;
 - 4.4. Audit of financial statements in 2024;



- 4.5. Plan for profit distribution and fund allocation in 2024 and plan for profit distribution and fund allocation in 2025;
- 4.6. Total remuneration, bonuses or other benefits of the BOD in 2025;
- 4.7. List of independent audit companies in 2025; and
- 4.8. Other issues under the decision-making authority of the General Meeting of Shareholders (if any).

Article 2. Authorizing Mr. Phung Tuan Ha - Chairman of the BOD to perform the following tasks:

1. Decide on specific contents of the agenda of the AGM;
2. Prepare all dossiers, documents of the AGM, and sign on it based on the main contents mentioned above; and
3. Decide on other issues related to the preparation and organization of AGM.

Article 3. The Board of Management, heads of departments, and relevant individuals and organizations are responsible for enforcement this Resolution.

Article 4. This Resolution takes effect from the date of signing./.

Recipient:

- *As Article 3;*
- *Archive: Archivist, Secretary of the BOD.*

**FOR AND ON BEHALF OF
THE BOARD OF DIRECTORS
CHAIRMAN**



Phung Tuan Ha

VIETNAM OIL AND GAS GROUP
PETROVIETNAM GENERAL
SERVICES CORPORATION

SOCIALIST REPUBLIC OF VIETNAM
Independence – Freedom – Happiness

No.: 40 /DVTHDK-PC

Ho Chi Minh City, February, 10, 2025

Re: Notice of the last registration
date entitled to participate in the
2025 Annual General Meeting of
Shareholders

NOTIFICATION

*On the last registration date entitled to participate in
the 2025 Annual General Meeting of Shareholders*

Respectfully to: Vietnam Securities Depository and Clearing Corporation
State Securities Commission
Ho Chi Minh City Stock Exchange



Name of the issuing organization : **PETROVIETNAM GENERAL SERVICES CORPORATION**

Trading name : **PETROVIETNAM GENERAL SERVICES CORPORATION**

Head office : 6th Floor, PetroVietnam Tower, No. 1 - 5 Le Duan Street, Ben Nghe Ward, District 1, Ho Chi Minh City

Phone : (028) 3911 7777 Fax: (028) 3911 6789

We hereby notify Vietnam Securities Depository and Clearing Corporation (VSDC) of the last registration date to establish the list of stock owners for the following stock:

Stock name : **Petrovietnam General Services Corporation**

Stock symbol : **PET**

Securities type : **Common stock**

Transaction value : **10,000 VND/share**

Stock Exchange : **HOSE**

Last day of registration : **March 25, 2025**

1. Reason and purpose

Attend the 2025 Annual General Meeting of Shareholders.

2. Specific content

- Implementation ratio: 1 share – 1 voting right.
- Implementation time: Will be specifically announced in the meeting invitation.
- Venue: Will be announced specifically in the meeting invitation.
- Agenda of Meeting: The General Meeting of Shareholders will discuss and approve the following issues:
 - Report on the activities of the Board of Directors (“ **BOD** ”) and the Board of Management in 2024;
 - Report on the activities of the independent Board member in the Audit Committee in 2024;
 - Report on business results in 2024 and business plan in 2025;
 - Audit of financial statements 2024;
 - Profit distribution plan and fund allocation for 2024 and profit distribution plan and fund allocation for 2025;
 - Total remuneration, bonuses or other benefits of the Board of Directors in 2025;
 - List of independent audit companies in 2025; and
 - Other issues under the decision-making authority of the General Meeting of Shareholders (if any).

We kindly request VSDC to prepare and send to our Company a list of stock owners on the last registration date mentioned above via the online communication portal of VSDC.

We commit that the information about the owners in the list will be used for the right purpose and in compliance with VSDC regulations. Our company will be fully responsible for the relevant violation (if any).

Best regards./.

Recipient:

- As above;
- Archive: Archivist.

Attached documents :

Resolution of the Board of Directors
No. ...03.../NQ-DVTHDK dated
February 10th, 2025

**PETROVIETNAM GENERAL SERVICES
CORPORATION
LEGAL REPRESENTATIVE**



Phung Tuan Ha