



VIETNAM EDUCATION PUBLISHER
EDUCATION BOOK JOINT STOCK COMPANY
IN HANOI CITY

THE SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom - Happiness

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MEETING INVITATION
ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025

To: Shareholders of Educational Book Joint Stock Company in Hanoi City

The Board of Directors (BOD) of Hanoi Educational Books Joint Stock Company (EBS) respectfully announces and invites shareholders to attend the 2025 Annual General Meeting of Shareholders (AGM) held as follows:

- 1. Time: 09:00 Friday, April 25, 2025**
- 2. Location: Building D, 2nd Floor, Vinaconex 1 Office Area, 289A Khuat Duy Tien, Trung Hoa Ward, Cau Giay District, Hanoi**
- 3. Main content of the Congress:**
 - Report on the Board of Directors' activities in 2024 and the Working Orientation in 2025;
 - Report of the Board of Directors on the implementation of tasks in 2024 and the Production and Business Plan in 2025;
 - Report on the activities of the Board of Supervisors in 2024 and proposal to assign the Executive Board to select an audit unit for the Semi-annual Financial Report and the Financial Report in 2025;
 - Submission to the General Meeting of Shareholders for opinions on some contents at the General Meeting;
 - Other contents under the authority of the General Meeting of Shareholders;
 - Approval of the Minutes and Resolution of the General Meeting;
- 4. Participants:** All shareholders owning shares of Hanoi Educational Book Joint Stock Company (Stock code: EBS) according to the shareholder list closed on March 14, 2025 and those authorized to attend.



- 5. Documents for the General Meeting:** Shareholders can view on the Company's website: <http://sachgiaoduchanoi.vn> from April 3, 2025 or receive a hard copy when attending the General Meeting of Shareholders.
- 6. Authorization to attend the General Meeting:** If shareholders do not attend the General Meeting and authorize another person to attend, please prepare a Power of Attorney (according to the attached form).
- 7. Time for registration and confirmation of attendance at the General Meeting:**

In order to organize the meeting in a thoughtful manner, in accordance with the provisions of the Law and the Charter of EBS, shareholders are requested to confirm their attendance at the General Meeting (according to the attached form) or send the Authorization Letter (if authorized) directly to the Educational Book Joint Stock Company in Hanoi at the address: Building D, 2nd Floor, Vinaconex 1 Office Building, 289A Khuat Duy Tien, Trung Hoa Ward, Cau Giay District, Hanoi City before April 22, 2025;

Shareholders or authorized persons attending the General Meeting are requested to bring their ID card or passport and the Meeting Invitation.

We hope that shareholders will arrange their time to attend fully and on time.

We would like to send our best wishes to all shareholders for good health and success!

Hanoi, 21 March 2025
ON BEHALF OF BOARD OF DIRECTORS
CHAIRPERSON

Receiving place:

- As mentioned above;
- Archives Documentation Office.



Ngo Trong Vinh



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PROGRAM

2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS
Educational Book Joint Stock Company in Hanoi City (EBS)

Time: 09:00 Friday, April 25, 2025

Location: Building D, 2nd Floor, Vinaconex 1 Office Area, 289A Khat Duy Tien, Trung Hoa Ward, Cau Giay District, Hanoi City

No.	Content	Time	Presiding
1	Welcoming delegates and shareholders Checking the qualifications of shareholders attending the Congress	9h00 - 9h10	Organizing Committee
2	Report on the verification of shareholders' qualifications	9h10 - 9h15	Organizing Committee
3	Salute the flag Declaration of reasons Introduction of delegates, Chairman of the Delegation, Secretary of the Delegation	9h15 - 9h25	Organizing Committee
4	Approval of the Program and Working Regulations of the Congress	9h25 - 9h35	Board of Directors
5	Report on the activities of the Board of Directors in 2024 and the Working Orientation in 2025	9h35 - 10h10	Board of Directors
6	Report of the Board of Directors on the implementation of tasks in 2024 and the Production and Business Plan in 2025	10h10 - 10h40	General Director Board
7	Report on the activities of the Board of Supervisors in 2024 and the proposal to assign the Executive Board to select an auditing unit for the Semi-annual Financial Report and the Financial Report in 2025	10h40 - 10h50	Board of Supervisors
8	Submission to the General Meeting of Shareholders for opinions on some contents at the Congress	10h50 - 11h00	Organizing Committee
	Break	11h00 - 11h05	
9	The Congress voted to approve issues from items 5 to 8	11h05 - 11h15	Board of Directors
10	Comments of Leaders of Vietnam Education Publisher	11h15 - 11h25	Representative of Vietnam Education Publisher
11	Comments of Shareholders	11h25 - 11h35	Board of Directors
12	Approval of Minutes of Meeting and Resolution of the General Meeting of Shareholders	11h35 - 11h40	Secretariat
13	Closing of the Congress	11h40 - 11h45	Organizing Committee

Organizing Committee



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Hanoi, April 2025

AUTHORIZATION DOCUMENT (form 01)

(Re: Attending the 2025 Annual General Meeting of Shareholders
Educational Book Joint Stock Company in Hanoi City)

1. Authorization party::

- Name of individual/organization:.....
- ID card/passport/business registration number:.....
Date of issue:.....Place of issue:.....
- Address:.....
- Phone number :.....
- Number of shares owned:**shares** (Par value: 10.000 VND).
(In words:.....)

2. Authorized party:

- Authorized party:.....
- ID card/passport/business registration number:.....
Date of issue:.....Place of issue:.....
- Address:.....
- Phone number :.....
- Number of authorized shares**shares** (Par value: 10.000 VND).
(In words:.....)

3. Authorization content:

The authorized party is authorized to represent the Authorizing Party to attend and vote at the 2025 Annual General Meeting of Shareholders of Hanoi Educational Books Joint Stock Company (EBS) and to exercise all rights and obligations at the General Meeting of Shareholders related to the authorized shares.

This authorization is only valid during the time of organizing the 2025 Annual General Meeting of Shareholders of EBS.

We are fully responsible for this authorization and commit to strictly comply with the current provisions of the Law and the Charter of EBS.

AUTHORIZED PERSON
(Sign clearly full name)

AUTHORIZING PERSON
(Sign clearly full name)

Note:

- If the authorized party is an organization, the signature of the legal representative and the organization's seal are required.
- The person authorized to attend the General Meeting of Shareholders is not allowed to re-authorize another person to attend the meeting.



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Hanoi, April 2025

AUTHORIZATION DOCUMENT (form 02)

(Re: Attending the 2025 Annual General Meeting of Shareholders
Educational Book Joint Stock Company in Hanoi City)

To: **Organizing Committee of the Shareholders' Meeting of Educational Books
Joint Stock Company in Hanoi City**

- Name of individual/organization:.....
- ID card/passport/business registration number:.....
Date of issue:.....Place of issue:.....
- Address:.....Phone number.....
- Legal representative (for organizations)
- Number of shares owned:shares (Par value: 10.000 VND).
(In words:.....)

Agree to authorize the following member of the Board of Directors/member of the Supervisory Board to attend and vote on my/our behalf at the 2025 Annual General Meeting of Shareholders held on April 25, 2025 of the Educational Book Joint Stock Company in Hanoi.

(Please mark "X" next to the name of the member that you choose to authorize. Note: In case you want to authorize multiple people, please clearly state the number of shares authorized for each member)



No.	Full name	Position	The shareholder section marks the person who chose to authorize
1	Mr. Ngo Trong Vinh	Chairman of the Board	
2	Mr. Ngo Anh Phuong	Vice Chairman of Board of Directors	
3	Mrs. Bui Thi Thu Lan	Board Member	
4	Mr. Nguyen Thanh Tung	Board Member	
5	Mrs. Lam Quynh Huong	Board Member	
6	Ms. Ngo Thi Thanh Huyen	Board Member	
7	Ms. Ngo Phuong Anh	Board Member	
8	Mr. Nguyen Trong Ha	Head of Supervisory Board	
9	Mrs. Nguyen Thi Mai	Member of the Supervisory Board	
10	Mr. Tran Van Que	Member of the Supervisory Board	

The authorized person will attend and vote on my/our behalf at the 2025 Annual General Meeting of Shareholders of Hanoi Educational Books Joint Stock Company

(EBS) and exercise all rights and obligations at the General Meeting of Shareholders related to the authorized shares. This authorization is only valid during the time of the 2025 Annual General Meeting of Shareholders of EBS.

We are fully responsible for this authorization and commit to strictly comply with current regulations of the Law and EBS Charter.

AUTHORIZED PERSON
(Sign clearly full name)

SHAREHOLDERS
(Sign clearly full name)





VIETNAM EDUCATION PUBLISHER
**EDUCATIONAL BOOK JOINT STOCK
 COMPANY IN HANOI CITY**



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CERTIFICATE

**Attending the 2025 Annual General Meeting of Shareholders
 Educational Book Joint Stock Company in Hanoi City**

To: Board of Directors of Hanoi Educational Books Joint Stock Company

- Name of individual/organization:.....
- ID card/passport/business registration number:.....
- Date of issue:.....Place of issue:.....
- Address:.....
- Phone number :.....
- Number of shares owned:shares.
- (In words:.....)

According to the list of shareholders as of March 14, 2025, I (we) currently own common shares of Hanoi Educational Books Joint Stock Company. I (we) have received the Invitation to attend the 2025 Annual General Meeting of Shareholders of Hanoi Educational Books Joint Stock Company and agree to confirm my attendance at the Company's General Meeting held at 09:00 on Friday, April 25, 2025 at Building D, 2nd Floor, Vinaconex 1 Office Building, 289A Khat Duy Tien, Trung Hoa Ward, Cau Giay District, Hanoi City.

Sincerely thank you./.

....., April 2025
VERIFICATION PERSON
(Sign clearly full name)

Note: In case of authorized shareholder, please enclose the authorization letter.