



SOCIALIST REPUBLIC OF VIETNAM

Independence - Freedom - Happiness

Hanoi, March 25, 2025

**INVITATION TO ATTEND THE 2025
ANNUAL GENERAL MEETING OF SHAREHOLDERS**

To: Esteemed Shareholders of Vinaconex 21 Joint Stock Company

The Board of Directors of Vinaconex 21 Joint Stock Company respectfully invites our esteemed shareholders to attend the 2025 Annual General Meeting of Shareholders of VINACONEX 21 Joint Stock Company (V21), with details as follows:

- 1. Meeting Time:** From 8:30 AM on April 24, 2025
- 2. Meeting Venue:** 3rd Floor - Vinaconex 21 Building, Ba La Street, Phu La Ward, Ha Dong District, Hanoi City, Vietnam
- 3. Meeting Agenda:**
 - Report on the 2024 business performance and the 2025 plan by the Board of Management.
 - Reports from the Board of Directors and the Supervisory Board 2024
 - Financial Statements, profit distribution plan, dividend distribution for 2024, and 2025 plan.
 - Selection of an audit firm/review firm for the 2025 financial statements.
 - Election of the Board of Directors and Supervisory Board for the 2025-2030 term.
 - Presentation of the capital increase plan.
 - Other matters within the authority of the General Meeting of Shareholders.
- 4. Eligibility to Attend the Meeting:** All shareholders holding shares of Vinaconex 21 Joint Stock Company as per the shareholder list as of March 17, 2025. Shareholders who are unable to attend may authorize another person in writing to attend on their behalf (recommended as per the attached template).
- 5. Required Documents for Attendance (original copies):**
 - Invitation Letter; Citizen ID card or passport.
 - Authorization letter (if applicable).
- 6. Related documents, confirmation/authorization forms** are available on V21's website: www.vinaconex21.vn
- 7. For further details, please contact:**

Vinaconex 21 Joint Stock Company. 3rd Floor - Vinaconex 21 Building, Ba La Street, Phu La Ward, Ha Dong District, Hanoi City, Vietnam.
Phone: 84-(24) 63256588 Email: Vinaconex21@gmail.com

(Shareholders shall cover their own travel and accommodation expenses.)

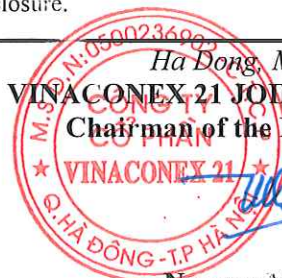
On behalf of the Board of Directors ✓
Chairman
CỘNG TY
CỔ PHẦN
VINACONEX 21
Q. HÀ ĐÔNG - TP. HÀ NỘI

Nguyen Manh Ha

ANNUAL GENERAL MEETING 2025 AGENDA**Time:** 8:30 AM - 11:20 AM, April 24, 2025**Venue:** Vinaconex 21 Joint Stock Company - 3rd Floor, Vinaconex 21 Building, Ba La Street, Phu La Ward, Ha Dong District, Hanoi City

Time	Agenda
8:30 ÷ 8:45	<p>Welcoming and shareholder verification:</p> <ul style="list-style-type: none"> • Reception and delegate registration; • Distribution of documents to shareholders.
9:00 ÷ 9:15	<p>Opening of the General Meeting:</p> <ul style="list-style-type: none"> • Declaration of opening; • Approval of the shareholder verification minutes and declaration of meeting eligibility; • Introduction of the Presidium and Secretariat; • Approval of the Meeting Agenda and Working Regulations; • Approval of the Vote Counting Committee.
9:15 ÷ 10:30	<p>Presentations by the Board of Directors (BOD), Supervisory Board (SB), and Executive Board:</p> <ul style="list-style-type: none"> • Report by the Executive Board on business performance in 2024 and the 2025 business plan; • Report from the Board of Directors; • Report from the Supervisory Board; • Approval of the audited financial statements for 2024; profit distribution plan for 2024; proposed profit distribution for 2025; remuneration for the BOD and SB for 2024; proposed remuneration for the BOD and SB for 2025; selection of the 2024 auditing firm; approval of the charter capital increase plan; • Approval of the list of candidates for the Board of Directors and Supervisory Board elections; approval of the election regulations; election of the Board of Directors and Supervisory Board for the 2025-2030 term; • Other matters under the authority of the General Meeting of Shareholders.
10:30 ÷ 10:50	Q&A session with shareholders.
10:50 ÷ 11:00	Break.
11:00 ÷ 11:05	Approval of the vote-counting report; announcement of election results.
11:05 ÷ 11:20	<p>Closing of the General Meeting:</p> <ul style="list-style-type: none"> • Approval of the Meeting Minutes and AGM Resolution; • Declaration of meeting closure.

Ha Dong, March 25, 2025

VINACONEX 21 JOINT STOCK COMPANY
Chairman of the Board of Directors

Nguyen Manh Ha

Note: All documents related to the 2025 Annual General Meeting of Shareholders will be updated on the company's website: <http://www.vinaconex21.vn>. Shareholders can download forms and AGM 2025 documents from this address.



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LETTER OF AUTHORIZATION
TO ATTEND THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS

To: VINACONEX 21 JOINT STOCK COMPANY

Shareholder's Name:..... ID No.:.....

Citizen ID/ Passport/ Business Registration Certificat No.:.....Issued on:.....At:.....

Legal Representative (for organizations)

Citizen ID No.:.....Issued on.....At.....

Address:
.....

Phone:..... Fax:.....

Number of Shares Owned⁽¹⁾:.....

I/We hereby authorize the following person to attend and vote on relevant matters on behalf of the organization at the 2025 Annual General Meeting of Shareholders of Vinaconex 21 Joint Stock Company.

Authorized Person's Information:

- Full Name:.....
- Citizen ID No.:Issued on:At:
- Address:
- Phone: Fax:.....

I/We take full responsibility for this authorization and commit to strictly complying with the current laws and the Charter of Vinaconex 21 Joint Stock Company. Furthermore, I/We pledge not to file any complaints or lawsuits against the Company regarding this authorization.

Note: This letter of authorization is valid only during the 2025 Annual General Meeting of Shareholders. The authorized person attending the meeting is not allowed to delegate this authorization to a third party.

Authorizing Shareholder
(Signature, full name, and seal (if applicable))

Authorized Person
(Signature and full name)

⁽¹⁾: Number of shares owned according to the shareholder list as of the record date March 17, 2025.