



**SON HA DEVELOPMENT OF RENEWABLE ENERGY
JOINT STOCK COMPANY**

Business Registration Number: 0101809894

Head Office: Lot D, Phung Town Industrial Cluster, Phung Town, Dan Phuong District, Hanoi City, Vietnam.

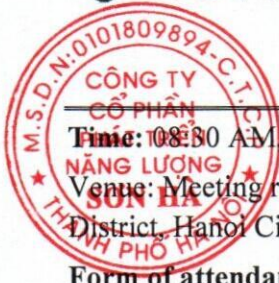
Website: <http://www.thaiduongnang.com.vn>

**INVITATION LETTER
TO THE ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025**

To Valued Shareholder :
Address :
Citizen ID/Business Registration Number :
Number of shares owned :

The Board of Directors of Son Ha Development of Renewable Energy Joint Stock Company (SHE) respectfully announces and invites valued shareholders to attend the Annual General Meeting of Shareholders (GMS) 2025.

1. **Time:** From **08:30 AM, Friday, April 18, 2025.**
2. **Meeting venue:** Meeting room, 7th Floor, No. 3, Lane 76 Tran Thai Tong, Dich Vong Hau Ward, Cau Giay District, Hanoi City, Vietnam.
3. **Participants:** Shareholders who own shares of SHE according to the shareholder list prepared by the Vietnam Securities Depository Center as of the final registration date, March 19, 2025, or legally authorized representatives attending the meeting.
4. **Meeting content:** Discuss and approve matters under the authority of the GMS as per the attached agenda.
5. **Shareholders or authorized representatives attending the meeting are requested to bring the following documents:**
 - 5.1. **For individuals:**
 - Direct attendance: Invitation letter and the original valid Citizen ID/Passport;
 - Attendance by authorization: Invitation letter, a valid Power of Attorney, and the original valid Citizen ID/Passport of the authorized representative.
 - 5.2. **For organizations:**
 - Direct attendance: Invitation letter, a certified copy of the latest Business Registration Certificate, and the original valid Citizen ID/Passport of the legal representative;
 - Attendance by authorization: Invitation letter, a certified copy of the latest Business Registration Certificate, a valid Power of Attorney, and the original valid Citizen ID/Passport of the authorized representative.
6. **Documents accompanying the Invitation Letter**
 - Meeting agenda, Voting ballot, Attendance confirmation form, and Proxy authorization form;
 - Other related documents are posted on the website <http://www.thaiduongnang.com.vn> - Shareholder Relations section.
7. **Meeting registration and contact information;**

**THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS
SON HA DEVELOPMENT OF RENEWABLE ENERGY JOINT
STOCK COMPANY**

Time: 08:30 AM, Friday, April 18, 2025.

Venue: Meeting room, 7th Floor, No. 3, Lane 76 Tran Thai Tong, Dich Vong Hau Ward, Cau Giay District, Hanoi City, Vietnam.

Form of attendance: In person

TIME	CONTENT
I	OPENING PROCEDURES
08h30-09h00	Welcome guests, verify shareholder eligibility, and distribute meeting documents
09h00 – 9h15	Statement of purpose and introduction of participants Report on the Registration Results of Shareholders Attending the General Meeting of Shareholders.
09h15 – 09h40	Introduction and voting to approve the Presidium, Voting Committee, and Secretariat
	Introducing and Disseminating the Working Regulations at the General Meeting
	Introduction and approval of the Meeting Agenda
II	REPORT AND PROPOSAL PRESENTATIONS
9h40 – 10h40	Presentations of reports: <ol style="list-style-type: none"> Report of the Board of Directors on 2024 activities and 2025 plan. Report of the Supervisory Board on 2024 activities. Self-assessment report on 2024 performance results of the Supervisory Board and Supervisors.
	Presentation of proposals: <ol style="list-style-type: none"> Proposal for approval of the 2024 audited financial statements. Proposal for 2024 Profit Distribution Plan. Proposal for approval of the selection of the 2025 Financial Statement Auditing Company. Proposal on the 2025 business plan. Proposal on remuneration of the Board of Directors and Supervisory Board in 2024 and Remuneration plan for 2025. Proposal for approval and authorization of the Board of Directors to decide on related-party transactions. Proposal for approval of the Share Issuance Plan to increase equity capital from owner's equity. Proposal for approval of Plan for issuing private shares to exchange for capital contributions Other matters under the authority (if any).
IV	DISCUSSION
10h40 – 11h10	Discuss and answer questions at the meeting.
V	VOTING TO APPROVE THE AGENDA ITEMS
11h10 - 11h30	Voting to approve Reports and Proposals.
VI	BREAK AND VOTE COUNTING

**VOTING BALLOT**

Full name of shareholder/authorized representative:.....

Total number of shares: shares;

Of which owned: shares; Represented: shares

Total number of voting ballots

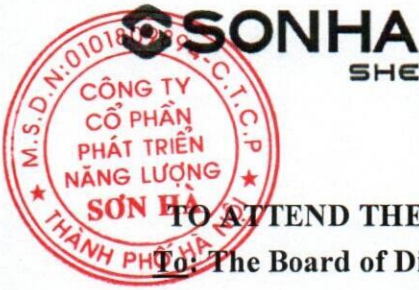
Shareholder/Number of authorized shareholders

1. Report of the Board of Directors on 2024 activities and 2025 planAgree Disagree No opinion **2. Report of the Supervisory Board on 2024 activities**Agree Disagree No opinion **3. Self-assessment report on 2024 performance results of the Supervisory Board and Supervisors**Agree Disagree No opinion **4. Proposal for approval of the 2024 audited financial statements**Agree Disagree No opinion **5. Proposal for 2024 Profit Distribution Plan**Agree Disagree No opinion **6. Proposal for approval of the selection of the 2025 Financial Statement Auditing Company**Agree Disagree No opinion **7. Proposal on the 2025 business plan**Agree Disagree No opinion **8. Proposal on remuneration of the Board of Directors and Supervisory Board in 2024 and Remuneration plan for 2025**Agree Disagree No opinion **9. Proposal for approval and authorization of the Board of Directors to decide on related-party transactions**Agree Disagree No opinion **10. Proposal for approval of the Share Issuance Plan to increase equity capital from owner's equity**Agree Disagree No opinion **11. Proposal for approval of Plan for issuing private shares to exchange for capital contributions**Agree Disagree No opinion **12. Other matters under the authority of the General Meeting (if any)**

Date..... month 2025

Confirmation of shareholder (authorized representative)

(Sign and write full name)



POWER OF ATTORNEY

TO ATTEND THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS
To: The Board of Directors of Son Ha Development of Renewable Energy Joint Stock Company

1. Authorizing Party:

Shareholder's name:

Citizen ID/Passport/Business Registration No.:..... issued on/...../..... / at

Number of shares owned (as per the finalized list dated 19/03/2025): shares

In words:)

Full name of the legal representative of the shareholder being an organization:

Citizen ID/Passport No.:..... issued on..... at.....

2. Authorized Party:

Authorized person:

Citizen ID/Passport No.:..... issued on..... at.....

Permanent Address / Head Office:.....

Full name of the representative of the authorized organization (in case the authorization is granted to an organization):.....

3. Citizen ID/Passport No.:..... issued on..... at.....

4. Content of authorization:

The Authorized Party is authorized to represent the Authorizing Party to attend the 2025 Annual GMS of Son Ha Development of Renewable Energy Joint Stock Company (SHE) and to exercise all shareholder rights and obligations at the GMS related to the authorized shares.

5. Responsibility and term of authorization

- I/we take full responsibility for this authorization and commit to strictly complying with current laws and the Charter of SHE.
- This Power of Attorney is effective from the date of signing until there is a document replacing/canceling this authorization in accordance with the Company's regulations. All documents related to this authorization shall expire at the end of the 2025 Annual GMS of SHE.
- I hereby undertake to accept and not dispute the voting results made by the above authorized person.

....., date..... month..... year.....

Authorized Person

(Sign and write full name)

Authorizing Person

(Sign and write full name)



....., date / month / year 2025

**CONFIRMATION FORM FOR ATTENDANCE
TO THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS**

Shareholder's name:

ID Card/Passport/Business Registration No.:..... issued
on:...../...../...../

at:

Number of shares owned (as per the finalized list dated 19/03/2025):..... shares

(In words:.....)

Full name of the legal representative of the shareholder being an organization:

.....

ID Card/Passport/Business Registration No.:..... issued
on:...../...../...../

**I confirm my participation in the 2025 Annual General Meeting of Shareholders of
Son Ha Energy Development Joint Stock Company, to be held on April 18, 2025.**

Sincerely thank you./.

....., date month ... nyear 2025

SHAREHOLDER'S CONFIRMATION

(Sign and write full name)

Note:

The confirmation form sent to the Company at the address: Công ty cổ phần Phát triển Năng lượng Sơn Hà – Son Ha Energy Development Joint Stock Company – Lot D, Phung Town Industrial Cluster, Phung Town, Dan Phuong District, Hanoi City, Vietnam.

Contact person: Trinh Thi Kim Anh or email: anhttk@sonha.com.vn by 16h00 dated 17/04/2025.