

No: 07 /2025/TM-HĐQT

Ho Chi Minh City, March 27, 2025

## MEETING INVITATION

The Board of Directors of Viettronics Tan Binh JSC (VTB) respectfully invites:

### VTB COMPANY SHAREHOLDERS

Attend: **ANNUAL GENERAL MEETING OF SHAREHOLDERS - 2025**

Location: VTB Company Hall (No. 248A No Trang Long, Ward 12, Binh Thanh District, HCM City).

Time: **08:00** , Thursday , **April 17 , 2025.**

The 2025 Annual General Meeting of Shareholders of VTB Company approved the following contents:

1. Congress Program; Rules of Use at the Congress;
2. The contents of the Report and proposed agenda at the congress include:
  - a. Report on 2024 business results and expected 2025 business plan (Submission 1) including: Report on 2024 corporate governance situation of the Board of Directors; Report on 2024 business performance and 2025 business plan goals of the Company's General Director;
  - b. Audited separate financial statements and consolidated financial statements for 2024 (Submission 2);
  - c. Annual report on activities in 2024 and operation plan in 2025 of the Board of Supervisors (Submission 3);
  - d. Report on remuneration settlement of the Board of Directors, Board of Supervisors and person in charge of corporate governance in 2024, expected in 2025 (Submission 4);
  - e. Proposal for profit distribution in 2024 (Submission 5);
  - f. Proposal for selecting an Auditing Company for 2025 financial statements (Submission 6);
  - g. Proposal on interim dividend payment for 2025 (Submission 7);
  - h. Report on adding business lines (Submission 8);
  - i. Proposal to dismiss and elect additional members of the Board of Directors and Board of Supervisors for the remaining term of 2024-2029 (Submission 9);
3. Contents according to authority (if any).
4. Documents attached to the notice:
  - Meeting agenda.
  - Authorization form for individuals and organizations.
  - Other documents, shareholders can access at the "Shareholder Relations" section on the website: [vtb.com.vn](http://vtb.com.vn), or shareholders can access the QR code below to download).

*(The contents of reports, presentations and other documents will be sent to shareholders by post, or shareholders can access them via the QR code below)*

We hope you will be present on time for the meeting to be a success.



**Pp. BOARD OF DIRECTORS  
CHAIRPERSON**



**Vu Hai Vinh**

*Note: Please bring this meeting invitation with you when you attend.*

**SOCIALIST REPUBLIC OF VIETNAM**  
**Independence - Freedom - Happiness**  
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**POWER OF ATTORNEY**

Full name of individual/organization: .....

Address: .....

Shareholder code:.....

Is a Shareholder of Viettronics Tan Binh Joint Stock Company (VTB)

Agree to authorize:

Grandparents:.....

Address: .....

ID card/Passport number:.....

Date of issue ..... Place of issue: .....

To represent the above Shareholder to attend and vote on matters approved at the 2025 Annual General Meeting of Shareholders of VTB Company on April 17, 2025.

Any vote or decision at the General Meeting of Shareholders by the above authorized person shall be considered as the decision of the authorized Shareholder.

**Authorized person**  
*(Sign and print full name)*

....., date ..... month ... .. year 2025  
**Authorized person**  
*(Sign and print full name; seal if legal entity)*

.....

.....

*Note: Please bring this meeting invitation with you when you attend.*

DRAFT

**PROGRAM PLAN  
ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025**

- Time : 08:00, April 17, 2025.
- Location : Viettronics Tan Binh Joint Stock Company Hall  
No. 248A No Trang Long, Ward 12, Binh Thanh District, HCM City

<b>Time</b>	<b>Content</b>
<b>08:00 - 08:30</b>	- Welcoming delegates, checking shareholder qualifications
<b>08:30 - 08:45</b>	- Opening the Congress; Flag salute; Statement of reasons. - Introduce the participants of the Congress. - Shareholder qualification check report.
<b>08:45 - 10:15</b>	- Introduce the Congress Chairman and nominate the Congress Secretariat. - Approving the Regulations on organizing the 2025 Annual General Meeting of Shareholders. - Introduce and vote through the Ballot Counting Committee. - Through the Congress program.
	- Present reports and proposals at the 2025 Annual General Meeting of Shareholders : <ol style="list-style-type: none"><li>1. Report on 2024 business activities and 2025 plan goals of the Company's General Director;</li><li>2. Board of Directors' report on corporate governance situation in 2024 (Submission 1);</li><li>3. Audited separate financial statements and consolidated financial statements for 2024 (Submission 2);</li><li>4. Annual report on activities in 2024 and operation plan in 2025 of the Board of Supervisors (Submission 3);</li><li>5. Report on finalization of remuneration of the Board of Directors, Board of Supervisors and the person in charge of corporate governance in 2024, expected in 2025 (Submission 4);</li><li>6. Proposal for profit distribution in 2024 (Submission 5);</li><li>7. Proposal for selecting an Auditing Company for 2025 financial statements (Submission 6);</li><li>8. Proposal on interim dividend payment for 2025 (Submission 7);</li><li>9. Report on adding business lines (Submission 8);</li><li>10. Other contents according to authority (if any).</li></ol>
	- Dismissal of members of the Board of Directors and Supervisory Board and election of new members of the Board of Directors and Supervisory Board for the remaining term of 2024-2029: <ol style="list-style-type: none"><li>1. Proposal to dismiss and elect additional members of the Board of Directors and Supervisory Board for the 2024-2029 term (Submission 9); Conduct voting.</li><li>2. Approving the Regulations on the election of additional members of the Board of Directors and the Board of Supervisors for the remaining term of 2024-2029 ;</li></ol>

<b>Time</b>	<b>Content</b>
	<ul style="list-style-type: none"> <li>3. Through the List of Election Committee;</li> <li>4. Approve and vote on the list of candidates, nominate candidates to elect additional members of the Board of Directors and Supervisory Board for the 2024-2029 term;</li> <li>5. Conduct additional election of members of the Board of Directors and Board of Supervisors for the remaining term of 2024-2029;</li> </ul>
	- Conduct voting to approve reports and presentations at the Congress.
<b>10:15 - 10:30</b>	- Congress break
<b>10:30 - 11:00</b>	<ul style="list-style-type: none"> <li>- Congress discussed and contributed ideas.</li> <li>- Announcement of election results for additional members of the Board of Directors and Board of Supervisors .</li> <li>- Announce results through reports and presentations at the Congress.</li> </ul>
<b>11:10 - 11:20</b>	- The Secretary presents the minutes and draft Resolution of the Congress.
<b>11:20 - 11:25</b>	- Approve the minutes and resolutions of the Congress.
<b>11:25 - 11:30</b>	- Closing of the Congress.

*Ho Chi Minh City, April 17, 2025*

**SUBMISSION**

**On the approval of the Regulations on organizing the 2025 Annual General Meeting of Shareholders**

**To:** Annual General Meeting of Shareholders of Viettronics Tan Binh Joint Stock Company

To conduct the 2025 Annual General Meeting of Shareholders, the Board of Directors of the Company respectfully submits to the General Meeting of Shareholders of Viettronics Tan Binh Joint Stock Company for approval the Regulations on organizing the 2025 Annual General Meeting of Shareholders of Viettronics Tan Binh Joint Stock Company .

The draft Regulations are attached to this submission.

The Board of Directors respectfully submits to the General Meeting of Shareholders for consideration and approval.

Respectfully submit!

***Recipient :***

- Shareholders of VTB ;
- Post on the company website;
- Board of Directors, Supervisory Board;
- Board of Directors;
- VT, Board of Directors.

**ON BEHALF OF THE BOARD OF DIRECTORS  
CHAIRMAN**

**Vu Hai Vinh**

*Ho Chi Minh City, date ..... April 2025*

**RULES  
ORGANIZING THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS  
VIETTRONICS TAN BINH JOINT STOCK COMPANY**

*(Issued with Submission No. .... /2025/TTr- VTB -HDQT dated ..... /..... /2025*

*Viettronics Tan Binh Joint Stock Company )*

**CHAPTER I  
GENERAL PROVISIONS**

**Article 1. Scope of regulation and applicable subjects**

1. These regulations apply to the organization and conduct of the 2025 Annual General Meeting of Shareholders (hereinafter referred to as the "General Meeting") of Viettronics Tan Binh Joint Stock Company (hereinafter referred to as "VTB Company").
2. This Charter specifically stipulates the rights and obligations of shareholders, shareholder representatives and parties attending the General Meeting, conditions and procedures for conducting the General Meeting and voting on issues within the authority of the General Meeting.
3. Shareholders, shareholder representatives and parties participating in the General Meeting are responsible for complying with the provisions of this Regulation.

**Article 2. Purpose**

1. Ensure the principles of publicity and transparency.
2. Create favorable conditions for the organization of the Congress to be carried out successfully and in compliance with legal regulations.

**CHAPTER II  
CONDITIONS FOR PARTICIPATION IN THE CONGRESS, RIGHTS AND  
OBLIGATIONS OF  
SHAREHOLDERS, PARTIES ATTENDING THE GENERAL MEETING**

**Article 3. Conditions for attending the Congress**

Individual shareholders and authorized representatives of organizational shareholders whose names are on the list of shareholders on the closing date of the list of attendees to the General Meeting have the right to directly attend the General Meeting or authorize in writing another person to attend the meeting in accordance with the provisions of this Charter and the provisions of law.

**Article 4. Rights of Shareholders when attending the General Meeting**

1. Shareholders have the right to discuss and vote on all matters within the authority of the General Meeting as prescribed in the VTB Company Charter, Enterprise Law No. 59/2020/QH14 and relevant legal documents.
2. Shareholders can attend the General Meeting in one of the following ways:

- a. Directly attend the Congress meeting;
  - b. Authorizing another person to attend the General Meeting. Individual shareholders have the right to authorize another person in writing to attend the meeting. The authorized representative of an organization shareholder is not allowed to authorize another person to attend the General Meeting.

In case a shareholder is an organization and does not have an authorized representative as prescribed in Article 14 of the Law on Enterprises, it shall authorize another person to attend the General Meeting.
3. VTB Company publicly announced the content and program of the Congress.
  4. At the General Meeting, each shareholder or authorized representative attending the General Meeting will receive a Voting Card (which states the shareholder's name, shareholder code, total number of shares owned/represented) after registering to attend the General Meeting with the General Meeting Organizing Committee.
  5. The voting value of the Voting Card corresponds to the ratio of the number of voting shares that the person owns or represents according to the registration to attend the General Meeting over the total number of voting shares of the delegates present at the General Meeting.
  6. Shareholders and authorized representatives who arrive at the General Meeting after the meeting has opened have the right to register immediately, and then have the right to participate and vote immediately, but the Chairman is not responsible for stopping the General Meeting to allow these shareholders to register. The validity of previously conducted votes will not be affected. The Vote Counting Committee is responsible for adding the number of voting shares of late-arriving shareholders to the total number of voting shares at the General Meeting to calculate the approval rate for the voting contents in the following section.

#### **Article 5. Obligations of Shareholders when attending the General Meeting**

1. Shareholders or authorized representatives attending the Meeting must bring the following documents:
  - a. Invitation letter;
  - b. Citizen ID card or Passport;
  - c. Authorization letter in the form attached to the invitation to the General Meeting (in case of being authorized to attend the General Meeting). In case the Shareholder is an individual, the authorization letter must be signed by that Shareholder and the signature of the authorized person. In case the Shareholder is a legal entity/organization, the authorization letter must be stamped and signed by the legal representative of that legal entity/organization;
  - d. Shareholders are only allowed to officially attend and vote at the General Meeting after completing the registration procedures and proving their shareholder status and/or authorized representative status to the General Meeting Organizing Committee.
2. In case a shareholder has authorized another person without a written notice of cancellation of authorization, that shareholder will not receive a voting card at the General Meeting if their authorized person has completed the procedure to receive the voting card.
3. The authorized person to attend the Meeting may not re-authorize to a third party.

4. During the General Meeting, shareholders and shareholders' representatives must strictly comply with the regulations at the General Meeting of Shareholders, comply with the guidance and direction of the Chairman, respect the results of the General Meeting, behave in a civilized and polite manner, and not cause disorder.
5. Shareholders and authorized representatives attending the General Meeting must strictly comply with these Regulations. If there is any violation, the Chairman will consider and take disciplinary action according to Point b, Clause 7, Article 146, Enterprise Law 59/2020/QH14, depending on the specific level.
6. In case a shareholder must leave the meeting before the General Meeting votes for personal reasons, the shareholder is responsible for contacting the Ballot Counting Committee to notify his/her opinion in writing about the issues voted at the General Meeting. In case a shareholder leaves the meeting before the General Meeting votes without notifying the Ballot Counting Committee, it is considered that the shareholder agrees with all issues voted at the General Meeting.

#### **Article 6. Congress Organizing Committee**

1. The Organizing Committee of the Congress appointed by the Board of Directors of Viettronics Tan Binh Joint Stock Company has the following functions and tasks:
  - a. Carry out preparations for the Congress;
  - b. Check the meeting attendance qualifications of shareholders and shareholders' authorized representatives based on the documents they present: Check citizen identification/passport, meeting invitation letter, Power of Attorney and accompanying documents (if any);
  - c. Issue voting cards and documents of the General Meeting to shareholders or their authorized representatives;
  - d. Summarize the results of the inspection and report to the General Meeting on the results of the inspection of the qualifications of shareholders attending the General Meeting.
2. In case a person attending the meeting is not fully qualified to attend the Congress, the Congress Organizing Committee has the right to deny that person the right to attend the meeting, refuse to issue a voting card and distribute documents of the Congress.

#### **Article 7. Congress Presidium**

1. The Chairman of the Board of Directors is the Chairman of the General Meeting of Shareholders.
2. The Chairman of the Congress may invite additional members to the Presidium to run the Congress.
3. The Chairman of the General Meeting has the following rights and responsibilities:
  - a. Chair and control the General Meeting; The Chairman shall conduct the necessary work to control the General Meeting in a valid and orderly manner, and ensure that the General Meeting reflects the wishes of the majority of attending shareholders;
  - b. Guide the Congress to discuss and vote on issues within the Congress agenda;
  - c. When there are issues regarding procedures, processes or events arising outside the Congress's program, the Congress Chairman will summarize and seek the Congress's opinion, and the Congress's decision will be the most decisive;
  - d. Draft and conclude necessary issues for the Congress to vote on;



- e. Respond or assign members of the Presidium to respond to issues requested by the Congress;
- f. The Chairman has the right to postpone the General Meeting to another time at another location (in accordance with the provisions of the Enterprise Law and the Company Charter) at any time without consulting the General Meeting if he finds that:
  - The conduct of those present prevents or is likely to prevent the orderly conduct of the meeting; or
  - The delay is necessary so that the business of the Congress may be properly conducted.
- g. The Chairman of the Congress has the right to:
  - Require all meeting attendees to submit to screening or other security measures;
  - Request the competent authority to maintain order at the meeting, expel those who do not comply with the Chairman's authority, intentionally disrupt order, prevent the meeting from proceeding or do not comply with security check requirements from the General Meeting.

#### **Article 8. Congress Secretariat**

1. Secretariat has 02 members nominated by the Congress Chairman.
2. The Congress Secretariat performs support tasks assigned by the Chairman, including:
  - a. Record fully and honestly the contents of the Congress.
  - b. Announce draft Minutes, Resolutions of the General Meeting and notice of the General Meeting Presidium sent to shareholders upon request.
  - c. Receive shareholder questionnaires .

#### **Article 9. Congress Ballot Counting Committee**

1. The Ballot Counting Committee has 03 members, including 01 Head of the Committee and 02 members approved by the Congress upon the proposal of the Congress Chairman. During the Congress with elections, the Ballot Counting Committee also serves as the Election Committee. Members of the Ballot Counting Committee cannot be on the list of nominees or candidates for the Board of Directors.
2. The Counting Committee has the following duties:
  - a. Monitor voting by shareholders or representatives attending the General Meeting;
  - b. Introduce and distribute ballots; Check election results objectively and accurately and make minutes of vote counting; announce vote counting results and election results before the Congress.
  - c. Perform other assigned duties.
3. The election counting committee must commit and be responsible for the accuracy of the election results.

### **CHAPTER III CONGRESS PROCEDURE**

#### **Article 10. Conditions and methods of conducting the Congress**

1. The General Meeting is held when the number of shareholders attending the meeting represents more than 50% of the total number of votes according to the list of shareholders entitled to attend the General Meeting or authorize another person to attend the General

Meeting. The Organizing Committee of the General Meeting shall notify the number of shareholders attending, the total number of voting shares represented by the shareholders and the attendance rate so that the General Meeting can proceed according to regulations.

2. The Congress will discuss and approve the contents stated in the Congress Agenda in turn. Voting to approve each content in the Congress will be carried out according to the voting rules and approval of decisions at the Congress in Article 13 of these Regulations.
3. Only the General Meeting has the right to decide to change the meeting agenda sent with the meeting invitation.

#### **Article 11. Program and working content of the Congress**

1. The agenda and content of the meeting must be approved by the Congress at the opening session. The agenda must clearly specify the time for the contents of the meeting agenda.
2. In case there are changes to the meeting agenda sent with the meeting invitation to shareholders, the changes must be approved by the General Meeting.

#### **Article 12. Discussion and questioning at the Congress**

1. Based on the number of shareholders attending and the time allowed for the General Meeting, the Chairman of the General Meeting can choose the most appropriate method of conducting the meeting. Shareholders attending the General Meeting can express their opinions and questions by raising their hands to speak and receiving the approval of the Chairman of the General Meeting or filling out a Questionnaire and sending it to the General Meeting Secretariat. Only one shareholder can speak at a time. In case many shareholders have opinions at the same time, the Chairman of the General Meeting will invite each shareholder to present their opinions in turn.
2. Shareholders should speak briefly and focus on the main content that needs to be discussed, in accordance with the approved agenda of the General Meeting. The content of shareholders' proposed opinions must not violate the law, be related to personal matters or exceed the authority of the enterprise. The Chairman of the General Meeting has the right to remind or suggest that shareholders focus on the main content that needs to be spoken to save time and ensure the quality of the discussion.
3. The General Meeting agrees that the total speaking time of a shareholder shall not exceed 5 minutes. If this time is exceeded, the Chairman of the General Meeting may request the shareholder to submit questions and recommendations in writing, the General Meeting Secretariat must record them and the Board of Directors, within its authority, will respond in writing to the shareholder within 05 working days from the date of receipt of the shareholder's recommendation.

#### **Article 13. Rules for voting and passing decisions at the Congress**

1. Voting principles: Shareholders can vote through the following forms:
  - a. Vote directly at the Congress by raising the Voting Card;
  - b. Voting by sending a proxy to attend the meeting, then the proxy attends the General Meeting and votes as if the shareholder were directly attending the meeting.
2. Issues approved at the General Meeting must be approved by shareholders representing more than 50% of the total votes of all shareholders attending and voting at the meeting or through authorized representatives present at the General Meeting, except for the content specified in Clause 3 of this Article.

3. For the issues specified in Clause 1, Article 21 of the Charter of VTB Company, the approval must be obtained from shareholders representing 65% or more of the total number of votes of all shareholders attending and voting at the meeting or through authorized representatives present at the General Meeting.
4. Voting form:
  - a. Shareholders (or authorized representatives) vote on each item on the agenda of the General Meeting. When voting on an issue raised by the General Meeting, shareholders vote by raising their voting cards ; Determining the voting results is done by counting the number of voting cards in favor, the number of voting cards against, and the number of voting cards with no opinion or other opinions.
  - b. For each issue to be voted on, the Presidium of the General Meeting will ask for the opinion of the Shareholders in the following order: Approve; Disapprove; No opinion or other opinion. In case the Shareholders do not raise the Voting Card, it is considered as approval. For each issue to be voted on, the Shareholders may only raise the voting card once.

#### **Article 14. Minutes of the Congress meeting, draft resolutions of the Congress**

1. Minutes of the Congress: All contents of the Congress must be recorded in the minutes by the Congress Secretariat. The minutes must be read and approved before the closing of the Congress.
2. Based on the Congress minutes, voting and election results, the Congress Secretary will compile the data and include it in the draft Congress resolution. The draft resolution will be read and approved before the closing of the Congress.
3. Minutes, appendix of list of shareholders registered to attend the meeting, full text of passed resolutions and related documents sent with the meeting invitation are kept at VTB Company's headquarters according to regulations.

### **CHAPTER IV OTHER TERMS**

#### **Article 15. Cases where the Congress is not held successfully**

1. In case the first General Meeting does not meet the conditions for holding the meeting as prescribed in Article 10 of this Charter, the convening of the second meeting must be carried out within 30 days from the date of the first meeting scheduled to open. The second General Meeting shall be held when the number of members attending the meeting, which are shareholders and authorized representatives, represents at least 33% of the total number of voting shares of VTB Company.
2. In case the second meeting convened does not meet the conditions for holding it as prescribed in Clause 1 of this Article, it shall be convened for the third time within 20 days from the date of the second meeting scheduled to open. In this case, the meeting of the General Meeting shall be held regardless of the number of shareholders or authorized representatives attending and shall be considered valid and shall have the right to decide all matters that the General Meeting may approve.

### **CHAPTER V TERMS OF IMPLEMENTATION**

## **Article 16. Implementation provisions**

1. This regulation consists of 5 chapters and 16 articles and was approved on 17 April 2025 and takes effect immediately after being voted on by the Congress. via.
2. The Chairman is responsible for running the Congress according to these Regulations.
3. Shareholders or authorized representatives and participants Attending the Congress is responsible for implementing the provisions of this Charter.

*Ho Chi Minh City, date ..... month ..... year 2025*

## **REPORT**

### **Production and business activities in 2024 and 2025 plan goals of Viettronics Tan Binh Joint Stock Company (VTB)**

**Dear:** - General Meeting of Shareholders of Viettronics Tan Binh Joint Stock Company  
- Board of Directors of Viettronics Tan Binh Joint Stock Company

#### **I. SUMMARY OF VTB COMPANY'S ACTIVITIES IN 2024:**

##### **1. Socio-economic situation and production and business results in 2024 :**

###### **a. Socio-economic situation in 2024:**

- The world situation continues to evolve in a complex and unpredictable manner; strategic competition is fierce; conflicts are escalating in Ukraine, the Middle East, etc.
- Local disruptions in global supply chains cause strong fluctuations in the prices of gasoline, basic goods, and transportation costs;
- Economic and trade recovery is slow and unstable.
- Natural disasters and climate change are complex.
- We must both respond flexibly and effectively to external fluctuations and overcome internal limitations and shortcomings that have lasted for many terms.
- It is necessary to spend a lot of time and resources to solve sudden and arising problems, especially monetary policy, accounts, advance fees, and overcoming natural disasters that have caused serious **and prolonged consequences in many localities**.

###### **b. About the social situation abroad:**

In 2024, the international social situation continues to face many notable challenges, including:

- **Conflict and political instability** : The war between Russia and Ukraine continues to escalate with no signs of abating. Ukraine has stepped up its offensive operations to put pressure on Russia, but the results have not been as expected. At the same time, Western countries are also involved.
- **Global economic crisis** : Global economic growth continues to slow, reaching only about 2% in 2023, due to the consequences of inflation, tight monetary policy and reduced consumer demand. China is facing a serious economic crisis, while India emerges as a rare bright spot with high growth rate.
- **Technology and green transition** : The technological revolution, especially artificial intelligence (AI), continues to grow strongly. However, this boom is accompanied by concerns about unemployment, social inequality and the risk of

technology abuse. At the same time, green energy transition is a prominent trend in many countries, despite facing many challenges in terms of resources.

- **Key events** : The 2024 Paris Summer Olympics are a major cultural highlight, but Europe still faces internal political difficulties. Also this year, Donald Trump was elected President of the United States, opening a new political period with many controversies.

In short, 2024 brings both opportunities and challenges, with a combination of economic, political and technological factors shaping the future of the world.

**c. Regarding the domestic social situation:** In 2024, Vietnam's social situation recorded many bright spots but also faced major challenges:

- **Economy and employment** : The labor market has recovered steadily, with unemployment remaining low. Tourism has grown strongly with more than 12.7 million international arrivals in the first 9 months of the year, up 43% over the same period.
- **Administrative management and reform** : Digital transformation continues to be promoted, administrative procedure reform has made progress, improving public service efficiency and the business investment environment.
- **Macroeconomics** : Many sectors such as agriculture, real estate and export are facing difficulties due to the impact of natural disasters and international market fluctuations.
- The disbursement rate of public investment capital is still low, bad debt is increasing, putting pressure on the financial system.

**d. Regarding the domestic political situation:** Favorable in international cooperation, however, there are still some difficulties in terms of orders, high unemployment rate, mainly processing, no core technology, inspection situation so disbursement is low, joint inspection of sectors such as Health, Education, Electricity, Insurance, Registration, etc. affects the business activities of enterprises.

**e. Situation of domestic enterprises in 2024:**

In 2024, the situation of domestic enterprises reflects both opportunities and challenges.

- **Development opportunities:**

- + **Increasing digitalization** : More than 90% of Vietnamese enterprises have applied digitalization at different levels, of which about 41% have fully digitalized. Many enterprises are increasing their budget for digitalization to improve efficiency and competitiveness.
- + **Expanding international markets** : Vietnamese businesses are focusing on ASEAN regions such as Thailand, Singapore and Malaysia to expand their operations. This is driven by supportive policies from the government and the need for international cooperation.
- + **Business environment reform** : Policies such as Resolution 02/NQ-CP of the Government continue to facilitate investment and business, reduce administrative procedures and enhance national competitiveness.

- **Challenge:**

- + **Risks from global volatility** : International conflicts, such as between Russia and Ukraine and in the Middle East, affect global supply chains and trade markets, threatening business operations.

- + **Cost pressure** : Some businesses face financial difficulties, needing to optimize costs in the short term and expand resources in the long term.
- + **Businesses withdraw from the market** : The number of businesses dissolving or temporarily suspending operations remains significant, showing great competitive pressure in the context of economic recovery.

Overall, with reform solutions and an innovative spirit, the Vietnamese business community is expected to overcome challenges and achieve positive growth this year.

**f. VTB Company situation in 2024 :**

- On the side of VTB Company, besides always receiving timely and profound guidance from the major shareholder, Vietnam Electronics and Information Technology Corporation, it has also encountered many difficulties as follows:
  - + Current rental rates are tentative and are likely to increase in the coming years.
  - + Consumer demand for electronic products has decreased sharply. Some TV companies are losing billions of dong per day, and some large supermarket chains are selling products on the street at a discount of up to 50%.
  - + Businesses and customers renting warehouses and offices are still affected by the general economic situation and have encountered difficulties, even bankruptcy, which has affected VTB Company's revenue.
  - + The company's products are under warranty due to long-standing inventory and outdated technology.
  - + Incomplete land legal documents lead to difficulties in inspection and administrative procedures with the Department of Natural Resources and Environment, Fire Prevention and Fighting, tax authorities, etc., making it impossible for partners to carry out service cooperation.
- Faced with that situation, VTB Company has implemented many solutions to compensate for the shortfall in revenue and profit such as: strictly controlling the product component supply chain, tightening and delaying expenditures in addition to implementing 06 key programs approved by the General Meeting of Shareholders:
  - + Research and develop products and technologies such as special advertising TVs, water flow control devices, hotel TVs, initial research on medical and environmental equipment, IoT products, etc.
  - + Co-production projects (TV, IoT devices, watches exported to Australia... smart c lock NHTC, Pharmacy masks...)
  - + Production and business according to supply chain: maintain a certain quantity of TV, computer, audio products... and masks for VTB brand.
  - + Real estate law, start allocating project costs at 06 Pham Van Hai.
  - + National Brand continues to aim for the 3rd time.
  - + Developing corporate culture: Highly appreciated by the Party Committee of Central Agencies in Ho Chi Minh City, the Youth Union and other socio-political organizations.

**g. Launching 06 completely new directions:**

- New IOT products and technologies (4.0 Smart technology).

- Media advertising TV project: still in progress, has sold TV + software to two companies Medi Hub and Dang Khoa, is evaluating a large number of special TV models for advertising for PTI, hotel TVs, etc.
- After-sales service : has started to establish service warranty for partners Skyworth, Hisense, Toshiba, ...
- Logistic Services : Utilizing human resources and production facilities during low seasons points to flexibly serve partners in need.
- Strengthen cooperation with new technology outsourcing partners IoT such as Nha Trang Hitech for energy digitalization program.
- Medical equipment: Initial steps to promote relationships with Customers - Corporation - SingHealth to have a roadmap for developing medical equipment production and business.

#### **h. Production and business results in 2024:**

- **Separate report results for 2024:**
  - + Total revenue realized in 2024 is 105.32 billion VND, out of the 2024 plan of 110.0 billion VND (95.75% of the plan).
  - + Total pre-tax profit realized in 2024 is VND 14,535 billion, compared to the 2024 plan of VND 14,31 billion (achieving 101.6% of the plan).
- **Consolidated report results for 2024:**
  - + Total consolidated revenue realized in 2024 is 117,773 billion VND, out of the 2024 plan of 125.0 billion VND (achievement reaching 94.22% of the plan).
  - + Total consolidated pre-tax profit realized in 2024 is 14.22 billion VND, compared to the 2024 plan of 15.35 billion VND (achievement reaching 92.63 % of the plan).

#### **i. Other issues :**

- Status and results of project implementation: Legal real estate No Trang Long, Pham Van Hai, Cat Lai: continue to monitor for completion.
- Long-term financial investment situation: Term deposits to earn interest. However, the current deposit interest rate is very low, VTB Company's cash resources are reduced due to capital contribution investment activities and liquidation of cooperation contracts.
- From 2023, investing in Viettronics Vinh Phuc Company -> operations will start to make a profit, this is a positive investment.

### **2. Management of receivables, payables, causes and solutions for handling bad debts, overdue debts: closely monitor debts**

- Management of receivables and payables is done daily. For bad debts, the legal department will file a lawsuit.
- VTB Company's total average receivables during the year are about 20 billion VND. Currently, there are still some customers with bad debts such as: Vitek VTB Hanoi Joint Stock Company owes 8.89 billion VND (already made provisions...).

### **3. Implementation status of the Resolution of the General Meeting of Shareholders, Board of Directors/Board of Members; implementation status of tasks assigned by the Corporation :** The Company has been implementing the resolutions and tasks assigned by the General Meeting of Shareholders.



#### **4. Other issues:**

- Inventory of obsolete materials and finished products, especially Karaoke, Refrigerators, Televisions, Speakers, Amplifiers, Household goods, etc.
- Inventory of asynchronous materials.
- Damaged materials have not been fully processed or provisioned.
- Warranty costs of old generation TV products sold to clear inventory.
- The legal status of the premises of No Trang Long, Pham Van Hai, Cat Lai has not been completed.
- Fire protection system has not been completed at No Trang Long, Pham Van Hai,... due to lack of legal documents for implementation.
- The cost of the 06 Pham Van Hai project is starting to be gradually allocated from 2023.
- Regarding the legality of the premises: Due to the state's land policies, it has not been implemented yet. It will be monitored and updated continuously.
- Regarding land rental fees: The company has paid the provisional land rental fees for 2024. It is not yet known how much the tax will increase this year and the following years. If the land rental fees increase significantly, businesses will have more difficulties.

#### **5. Evaluate and forecast the business situation in the coming time and propose other specific measures to overcome existing problems/continue to improve operational efficiency:**

- Forecast assessment of the business situation in the coming time: Although VTB Company is currently facing many difficulties, VTB's goal is to try to closely follow the Company's business situation to complete the planned profit target, however, the sales target may not be achieved.
- Specific measures to overcome shortcomings and continue to improve operational efficiency: Promote sales, rapidly develop cooperation projects, production and business, focus on technology development, diverse and effective sales systems to commercialize research (multimedia advertising products, logistics services), maximize cost savings, etc.
- Promote 06 sustainable business development programs integrated with the development of 06 orientations that have been shaped since the end of 2024 as reported above.

## **II. VTB COMPANY'S BUSINESS PLAN FOR 2025 ( SEPARATE REPORT):**

1. Based on the 2024 implementation data and closely following the actual market situation, VTB Company plans for 2025 as follows:
  - Total planned revenue in 2025 (separate report) is 113.75 billion VND (actual revenue in 2024 is 105.3 billion VND), an increase of 8% compared to actual revenue in 2024.
  - Planned pre-tax profit in 2025 (separate report) is VND 15.2 billion (realized pre-tax profit in 2024 is VND 14.53 billion). Planned pre-tax profit in 2025 increases by 4.6% compared to actual profit in 2024.
  - Expected dividend rate in 2025 is 10% of charter capital .

2. 2024 has passed and currently the world economic situation has many fluctuations that have had a significant impact on our country's economy, and currently our country is still affected by the Covid epidemic and super typhoon Yagi, making the domestic economy in general and VTB Company in particular very difficult, the Company's factory rental situation is also not optimistic due to its great dependence on state policies and tenants, deposit interest rates have decreased significantly compared to previous years, business capital has also decreased because VTB returned the money from the project No. 6 Pham Van Hai of 38 billion and invested in Viettronics Vinh Phuc Company of 17.5 billion but in the first few years, dividends have not been collected, and the business segment of traditional goods has faced fierce competition between brands and people's shopping needs have decreased sharply, product projects and production and business cooperation with partners have slowed down due to a number of objective reasons, etc. Despite the above difficulties, VTB's Board of Directors still sets the goal of The planned profit target for 2025 is 4.6% higher than the actual profit target for 2024. To achieve this planned profit, the Board of Directors and all employees must try their best. In addition to traditional production and business activities, VTB strives to find new business lines such as: Advertising and communication business, warehouse and logistics services, after-sales services, medical equipment business, production of goods for export, reducing the area the Company is using and renovating it for rent, etc. In addition, the Company strictly controls and minimizes costs to ensure the proposed profit target plan.

### **III. VTB COMPANY'S BUSINESS RESULTS PLAN IN 2025 (CONSOLIDATED REPORT):**

In 2025, not only VTB Company, but also VTB's member companies and affiliates will face many difficulties, so VTB's consolidated business plan is as follows:

- Planned consolidated revenue in 2025: VND 125.0 billion (up 6.1% compared to 2024's implementation of VND 117.77 billion).
- Planned consolidated pre-tax profit in 2025: VND 15.5 billion (up 9.0% compared to 2024's implementation of VND 14.22 billion).

### **IV. SOLUTIONS TO IMPLEMENT THE PLAN:**

1. Continue to develop traditional electronics and home appliances industries with differentiated products.
2. Continue to promote 06 key programs of previous years integrated with 06 orientations formed since 2024.
3. In 2025, VTB Company's slogan is: **Breakthrough for development.**

With the solidarity of all VTB employees, the support of major shareholder Vietnam Electronics and Information Technology Corporation and the authorities, we hope that VTB Company will overcome all difficulties and achieve the goals assigned by the Board of Directors and the General Meeting of Shareholders.

**GENERAL DIRECTOR**

No: ...../2025/TTr-VTB-HĐQT

*Ho Chi Minh City, April 17, 2025*

**SUBMISSION 1  
Board of Directors' 2024 Corporate Governance Report**

**Dear:** General Meeting of Shareholders of Viettronics Tan Binh Joint Stock Company

Pursuant to the Enterprise Law No. 59/2020/QH14 passed on June 17, 2020 and related implementing documents;

Pursuant to the Charter of organization and operation of Viettronics Tan Binh Joint Stock Company;

Pursuant to the Internal Regulations on Management of Viettronics Tan Binh Joint Stock Company;

The Board of Directors respectfully submits to the General Meeting of Shareholders for consideration and approval of the Corporate Governance Report, detailed as the document sent to the General Meeting.

Respectfully submit.

**ON BEHALF OF THE BOD  
CHAIRMAN**

**Vu Hai Vinh**

*Ho Chi Minh City, March 10, 2025*

**CORPORATE GOVERNANCE REPORT  
YEAR 2024**

- Listed company name: **VIETTRONICS TAN BINH JOINT STOCK COMPANY**
- Head office address: 248A No Trang Long, Ward 12, Binh Thanh District, HCM City
- Phone: 028.35163885 Fax: 028.35163886
- Charter capital : 119,820,500,000 VND
- Stock code : **VTB**
- Corporate governance model: General meeting of shareholders, Board of Directors, Board of Supervisors and General Director

**I. Information about Board of Directors (BOD) members**

Stat us	Full name	Position ( <i>independent member of the Board of Directors, non-executive member of the Board of Directors</i> )	Time of participation in Board of Directors	
			Date of appointment	Dismissal Date
1.	Grandfather Vu Hai Vinh	Chairman of the Board	April 29, 2021	
2.	Mr. Vu Duong Ngoc Duy	Board Member		April 20, 2024
3.	Mr. Dao Trung Thanh	Board Member	April 5, 2014	
4.	Grandfather Van Viet Tuan	Board Member	11/01/2017	
5.	Grandfather Armor Minh Trung	Non-executive Board Member	April 26, 2022	
6.	Mr. Tran Dinh Khoi	Independent Board Member	April 20, 2024	

**II. Supervisory activities of the Board of Directors over the Board of General Directors**

- In 2024, the Board of Directors has closely directed, supervised and monitored the activities of the Board of Management, promptly resolved arising issues under the authority of the Board of Management, thereby creating favorable conditions for the Board of Management and management staff in the process of operating the Company's activities. The Board of Management has directed and directed the activities of the Board of Management through the issuance of Resolutions, Decisions and supervision in the implementation of activities to ensure that the Board of Management always closely follows and fully implements the instructions in the Resolutions, Decisions and in accordance with the development orientation of the Company.

**III. Board of Directors Activities**

- In 2024, the Board of Directors held 14 meetings (including 6 in-person meetings and 8 written opinion meetings); issued 16 Resolutions and 01 decision, with full attendance and details:

Status	Board Member	Number of meetings attended	Meeting attendance rate	Reason for not attending the meeting
1.	Grandfather Vu Hai Vinh	14	100%	
2.	Grandfather Vu Duong Ngoc Duy	5	35.7%	Dismissed on April 20, 2024
3.	Mr. Dao Trung Thanh	14	100%	
4.	Grandfather Van Viet Tuan	14	100%	
5.	Grandfather Armor Minh Trung	14	100%	
6.	Mr. Tran Dinh Khoi	9	64.3%	Elected on April 20, 2024

- Specific contents of the Resolutions issued by the Board of Directors, in detail :

Status	Resolution/Decision Number	Day	Content	Passage Rate
1.	Resolution No. 03/2024/NQ - VTB-HĐQT	01/25/2024	Resolution of the Board of Directors meeting in January 2024	100%
2.	Resolution No. 10/2024/NQ - VTB-HĐQT	February 26, 2024	Resolution of the Board of Directors on organizing the 2024 Annual General Meeting of Shareholders	100%
3.	Resolution No. 13/2024/NQ - VTB-HĐQT	February 29, 2024	Resolution of the Board of Directors on approval of related party transactions in 2023	100%
4.	Resolution No. 14/2024/NQ - VTB-HĐQT	February 29, 2024	Resolution of the Board of Directors on approval of related party transactions in 2024	100%
5.	Resolution No. 20/2024/NQ - VTB-HĐQT	February 29, 2024	Resolution of the Board of Directors on approving the Information Disclosure Regulations of Viettronics Tan Binh Joint Stock Company	100%
6.	Resolution No. 17/2024/NQ - VTB-HĐQT	03/01/2024	Resolution of the Board of Directors on approving the internal audit plan for 2024	100%
7.	Resolution No. 25/2024/NQ - VTB-HĐQT	April 19, 2024	Resolution of the Board of Directors meeting in April 2024	100%
8.	Resolution No. 30/2024/NQ - VTB-HĐQT	April 20, 2024	Resolution of the first meeting of the Board of Directors of Viettronics Tan Binh Joint Stock Company for the term 2024-2029	100%
9.	Resolution No. 33/2024/NQ - VTB-HĐQT	April 25, 2024	Resolution of the Board of Directors on changing the personnel of the Internal Audit Committee	100%
10.	Resolution No. 39/2024/NQ/ VTB-HĐQT	June 13, 2024	Resolution of the Board of Directors on organizing the collection of written opinions of the General Meeting of	100%

Stat us	Resolution/Decision Number	Day	Content	Passage Rate
			Shareholders to approve the policy of supplementing the Company's business lines	
11.	Resolution No. 41/2024/NQ/VTB-HĐQT	June 17, 2024	Resolution of the Board of Directors meeting in June 2024	100%
12.	Resolution No. 44/2024/NQ/VTB-HĐQT	June 24, 2024	Resolution of the Board of Directors on the agreement to select the Company's independent auditor for 2024	100%
13.	Decision No. 46/2024/QD-VTB-HĐQT	05/07/2024	Decision of the Board of Directors on the establishment of a vote counting committee to collect written opinions .	100%
14.	Resolution No. 51/2024/NQ-VTB-HĐQT	10/11/2024	Resolution of the Board of Directors on project implementation at land plot No. 06 Pham Van Hai, Ward 2, Tan Binh District .	100%
15.	Resolution No. 54/2024/NQ- VTB-HĐQT	10/12/2024	Resolution of the Board of Directors on dividend payment according to the Resolution of the 2024 Annual General Meeting of Shareholders .	100%
16.	Resolution No. 57/2024/NQ-VTB-HĐQT	12/30/2024	Board of Directors Resolution for December 2024 meeting	100%
17.	Resolution No. 58/2024/NQ-VTB-HĐQT	12/30/2024	Resolution of the Board of Directors on approval of related party transactions in 2025	100%

#### IV. Board of Directors Remuneration

In 2024, the remuneration for the Board of Directors is :

STT	Full name	Position	Amount (VND)
1	Mr. Vu Hai Vinh	Chairman of the Board	48,000,000
2	Mr. Vu Duong Ngoc Duy	Standing Board of Directors	12,000,000
3	Mr. Van Viet Tuan	Board Member	36,000,000
4	Mr. Giap Minh Trung	Board Member	36,000,000
5	Mr. Dao Trung Thanh	Board Member	36,000,000
6	Mr. Tran Dinh Khoi	Board Member	24,000,000
<b>Total</b>			<b>192,000,000</b>

#### V. Board of Directors' plans and orientations for 2025:

- Continue to maintain growth momentum and stabilize the Company's production and business activities by.
- Invest in research and development of new, more competitive products such as : Healthcare projects with health kiosks that measure vital signs (blood pressure, heart rate, SpO2, blood sugar, ECG, cholesterol, etc.) that store data, process, compile statistics and transmit to health center hubs, hospitals, clinics, etc.
- Handling inventory of items: Amplifiers, Speakers, TVs... especially in the Northern market .
- Maintain and develop VTB mask brand, medical equipment and supporting products .

- Completed land lease extension at 248A No Trang Long, Ward 12, Binh Thanh District.
- Completed land lease extension at 6 Pham Van Hai, Ward 2, Tan Binh District .
- Complete legal documents for land in Cat Lai, carry out in-depth exploitation of the above area.
- Continue to seek expansion and diversification of products as well as new business forms: export, production and business cooperation, processing, services... to ensure the revenue and profit targets set for the year.

**ON BEHALF OF THE BOD  
CHAIRMAN**

**VU HAI VINH**

**JOINT STOCK COMPANY  
VIETTRONICS TAN BINH**

No: /2025/TTr-VTB-HĐQT

**SOCIALIST REPUBLIC OF VIETNAM  
Independence - Freedom - Happiness**

*Ho Chi Minh City, date April 20 25*

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**SUBMISSION 2**

**Separate financial statements, consolidated financial statements for 2024 have been audited**

**Dear:** General Meeting of Shareholders of Viettronics Tan Binh Joint Stock Company

Pursuant to the Enterprise Law No. 59/2020/QH14 passed on June 17, 2020 and related implementing documents;

Pursuant to the Charter of organization and operation of Viettronics Tan Binh Joint Stock Company;

Pursuant to the Internal Regulations on Management of Viettronics Tan Binh Joint Stock Company;

The Board of Directors respectfully presents The General Meeting of Shareholders considers and approves :

- 1. Separate financial statements for 2024 (audited):** Shareholders please see the audited separate financial statements of Viettronics Tan Binh Joint Stock Company summarized as attached meeting documents.
- 2. Consolidated financial statements for 2024 (audited):** Shareholders please see the audited consolidated financial statements of Viettronics Tan Binh Joint Stock Company summarized as attached meeting documents.

Respectfully submit.

**ON BEHALF OF THE BOD  
CHAIRMAN**

**Vu Hai Vinh**



**SUBMISSION 3  
2024 Annual Report of the Board of Supervisors**

**Dear:** General Meeting of Shareholders of Viettronics Tan Binh Joint Stock Company

Pursuant to the Charter of organization and operation of Viettronics Tan Binh Joint Stock Company:

The Company's Board of Supervisors proposes that the General Meeting of Shareholders approve the Board of Supervisors' report on the following reported items:

**PART I. WORK RESULTS IN 2024**

**1. Performance and remuneration of the Board of Supervisors in 2024:**

- The Board of Supervisors of VTB Company consists of 3 members elected by the General Meeting of Shareholders (GMS) of VTB Company, performing the tasks of the Board of Supervisors according to the Law on Enterprises, the Charter of VTB Company and the working regulations of the Board of Supervisors.
- The remuneration of the Board of Supervisors in 2024 is 84,000,000 VND/year.
- During the year, the Board of Supervisors did not incur any other expenses.

**2. Results of monitoring the implementation of the production and business plan and finance in 2024**

- Inspection and supervision work : *(Details according to the attached Board of Supervisors report)*
- Audit of financial statements for 2024:
  - + Separate financial statements of VTB Company.
  - + Consolidated financial statements of VTB Company.

**3. Results of supervision of the Board of Directors, General Director and other executives of the company** *(details according to the attached Supervisory Board report).*

- Board of Directors' operations
- Operation of the Board of Directors and the Executive Board.

**4. Evaluation results of coordination between the activities of the Supervisory Board with the Board of Directors, General Director and shareholders** (*details according to the attached Supervisory Board report*).

**5. Recommendations of the Board of Supervisors on the management and operation of the Board of Directors and the Board of General Directors** (*details according to the attached Board of Supervisors report*).

## **PART II. ORIENTATION OF ACTIVITIES IN 2025**

Properly perform the powers and responsibilities of the Board of Supervisors as prescribed in the Enterprise Law, the Company Charter, the Working Regulations of the Board of Supervisors and the tasks of the 2025 Annual General Meeting of Shareholders. (*details according to the attached Board of Supervisors report*).

Respectfully submit.

**BOARD OF SUPERVISION  
PREFECT**

**Le Thi Lan**

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**SUBMISSION 4**

**On the settlement of remuneration of the Board of Directors and the Board of Supervisors and the person in charge of corporate governance in 2024, expected in 2025**

**Dear:** General Meeting of Shareholders of Viettronics Tan Binh Joint Stock Company

Pursuant to the Charter of organization and operation of Viettronics Tan Binh Joint Stock Company;

The Board of Directors respectfully presents The General Meeting of Shareholders considers and approves :

1. The final remuneration for the Board of Directors, Board of Supervisors and the person in charge of corporate governance in 2024 is 300,000,000 VND with the attached list.

<b>STT</b>	<b>Title</b>	<b>Quantity</b>	<b>Amount (VND/month)</b>	<b>Total (VND/year)</b>
1.	Chairman of the Board	01	4,000,000	48,000,000
2.	Board Member	04	3,000,000	144,000,000
3.	Head of Supervisory Board	01	3,000,000	36,000,000
4.	Controller	02	2,000,000	48,000,000
5.	Administrator	01	2,000,000	24,000,000
<b>Total</b>				<b>300,000,000</b>

2. Expected remuneration for the Board of Directors, Board of Supervisors and the person in charge of corporate governance in 2025 and 2024 is 300,000,000 VND.

Respectfully submit.

**ON BEHALF OF THE BOD  
CHAIRMAN**

**Vu Hai Vinh**

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**SUBMISSION 5  
Regarding profit distribution in 2024**

**Dear:** General Meeting of Shareholders of Viettronics Tan Binh Joint Stock Company

Pursuant to the Charter of organization and operation of Viettronics Tan Binh JSC;

Based on business performance results in 2024;

The Board of Directors respectfully presents The General Meeting of Shareholders approved the 2024 profit distribution as follows:

<b>TT</b>	<b>Content</b>	<b>Unit (VND)</b>
1.	Total retained earnings	11,901,277,633
1.1	Profit after tax realized in 2024	11,597,620,055
1.2	Accumulated undistributed profit after tax by the end of 2023	303,657,578
2.	Welfare Fund	---
3.	Excerpt from Rewards for Company Executives, Board of Directors, and Supervisory Board	---
4.	0% development investment fund deduction	---
5.	Financial Reserve Fund 0%	----
6.	Dividend (taken from undistributed profit after tax): ...%/outstanding shares	
6.1.	Advance payment to shareholders in 2024 ( 5%/outstanding shares in cash)	5,402,260,000
6.2.	Dividend payment to shareholders this time (...%/outstanding shares)	
7.	Retained accumulated undistributed earnings after tax	

In there:

- The remuneration of the Board of Directors and the Board of Supervisors in 2024 is VND 300,000,000, which has been recorded in management expenses during the period.
- Propose that the General Meeting of Shareholders assign the Board of Directors to decide specifically on the time and form of distributing the remaining dividend in 2024 (...%/outstanding shares) to ensure compliance with legal regulations, the Company's operations and benefits for shareholders.

Respectfully submit.

**ON BEHALF OF THE BOD  
CHAIRMAN**

**Vu Hai Vinh**

**JOINT STOCK COMPANY  
VIETTRONICS TAN BINH**

No: /2025/TTr-VTB-HĐQT

**SOCIALIST REPUBLIC OF VIETNAM**  
**Independence - Freedom - Happiness**

*Ho Chi Minh City, date April 2025*

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**SUBMISSION 6**

**Regarding the authorization for the Board of Supervisors to select an Auditing Company for 2025**

**Dear:** General Meeting of Shareholders of Viettronics Tan Binh Joint Stock Company

Pursuant to the Charter of organization and operation of Viettronics Tan Binh Joint Stock Company;

The Board of Directors respectfully presents The General Meeting of Shareholders approved the selection of an auditing unit for 2025 as follows:

Authorize the Board of Supervisors to select an independent auditing company for 2025 based on agreement with the Board of Directors, in accordance with the operations of Viettronics Tan Binh Joint Stock Company.

Respectfully submit.

**ON BEHALF OF THE BOD  
CHAIRMAN**

**Vu Hai Vinh**

**JOINT STOCK COMPANY  
VIETTRONICS TAN BINH**

No: /2025/TTr-VTB-HĐQT

**SOCIALIST REPUBLIC OF VIETNAM**  
**Independence - Freedom - Happiness**

*Ho Chi Minh City, date April 2025*

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**SUBMISSION 7**

**Regarding the advance payment of dividends in 2025**

**Dear:** General Meeting of Shareholders of Viettronics Tan Binh Joint Stock Company

Pursuant to the Charter of organization and operation of Viettronics Tan Binh Joint Stock Company;

Based on the 2025 production and business plan;

The Board of Directors of the Company respectfully submits to the General Meeting of Shareholders for approval of the advance payment of dividends for 2025 as follows:

1. The interim dividend payment for 2025 in cash is: ....% (..... percent)
2. Authorize the Board of Directors to decide specifically on the time and form of interim dividend payment based on the actual profit achieved in 2025.

Respectfully submit.

**ON BEHALF OF THE BOD  
CHAIRMAN**

**Vu Hai Vinh**

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**SUBMISSION 8  
Regarding changes and additions to the Company's business lines**

**To:** General Meeting of Shareholders of Viettronics Tan Binh Joint Stock Company

Pursuant to the Law on Enterprises 2020;

Pursuant to the Charter of Viettronics Tan Binh Joint Stock Company;

In order to expand the production and business activities of Viettronics Tan Binh Joint Stock Company (VTB) in the coming time, the Board of Directors of VTB Company respectfully submits to the General Meeting of Shareholders the proposal to change and supplement 09 business lines of the Company as follows (the following additional and changed industry codes and names are tentative, and the General Meeting of Shareholders is proposed to authorize the Board of Directors to adjust accordingly according to the requirements of the competent authorities in accordance with current regulations when carrying out procedures to notify changes in business registration content):

<b>STT</b>	<b>Name of industry, business added</b>	<b>Industry code</b>	<b>Main business lines</b>
1	Retail sale of cars (9 seats or less)	4512	
2	Maintenance and repair of automobiles and other motor vehicles (no mechanical processing, waste recycling, electroplating at headquarters) Details : Car maintenance and repair services.	4520	
3	Motorcycle for sale	4541	
4	Comprehensive support services	8110	
5	Restaurants and mobile catering services	5610	
6	Beverage service	5630	
7	Beverage Retail	4723	
8	Retail of food, foodstuffs, and beverages accounts for a large proportion of specialized stores.	4711	
9	Leasing of non-financial intangible assets Details: Franchise.	7740	

Respectfully submit to the Company's General Meeting of Shareholders for consideration.

Best regards.

**Recipient:**

- As above;
- VT, Board of Directors

**ON BEHALF OF THE BOD  
CHAIRMAN**

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**SUBMISSION 9**

**On the dismissal and election of additional members of the Board of Directors and the Board of Supervisors, term 2024-2029**

**Dear:** General Meeting of Shareholders of Viettronics Tan Binh Joint Stock Company

- Pursuant to the Enterprise Law No. 59/2020/QH14 passed by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020;
- Pursuant to the Charter of Viettronics Tan Binh Joint Stock Company;
- Pursuant to the Internal Regulations on Corporate Governance of Viettronics Tan Binh Joint Stock Company;

In order to ensure the rights of shareholders and the structure of the Board of Directors and Supervisory Board members according to regulations and operational needs, the Board of Directors respectfully submits to the General Meeting of Shareholders for consideration and approval of the dismissal and election of additional members of the Board of Directors and Supervisory Board for the remaining term of 2024 - 2029, specifically as follows:

**1. Dismissal of members of the Board of Directors and Supervisory Board:**

- The Board of Directors respectfully submits to the General Meeting of Shareholders for approval the dismissal of the Board of Directors member for the term 2024-2029:
  - + Number of members of the Board of Directors dismissed: ..... members (Mr. ...., and Mr. ....)
  - + Reason: ....
- The Board of Directors respectfully submits to the General Meeting of Shareholders for approval the dismissal of the member of the Board of Supervisors for the term 2024-2029:
  - + Number of members of the Board of Supervisors dismissed: ..... members (.....)
  - + Reason: ....

**2. Election of additional members to the Board of Directors and Board of Supervisors:**

- Pursuant to the provisions of the Company Charter and the Law on Enterprises, the Board of Directors respectfully submits to the General Meeting of Shareholders for approval the election of additional members to the Board of Directors and the Board of Supervisors for the remaining term of 2024-2029 as follows :



- + Number of additional Board members elected: ..... members.
- + Number of additional elected members of the Board of Supervisors: ..... members.
- + The list of candidates for election is compiled by the Organizing Committee of the Shareholders' Meeting and announced at the Meeting according to the Election Regulations and related regulations.
- The election of additional members to the Board of Directors and the Board of Supervisors shall be carried out in accordance with the provisions of the Regulations on the election of additional members to the Board of Directors and the Board of Supervisors of Viettronics Tan Binh Joint Stock Company.

Respectfully submit.

**ON BEHALF OF THE BOD  
CHAIRMAN**

**Vu Hai Vinh**

*Ho Chi Minh City, April 17, 2025*

**SUBMISSION**

**On the approval of the Regulations on the election of additional members of the Board of Directors and the Board of Supervisors for the remaining term of 2024-2029**

**To:** Annual General Meeting of Shareholders of Viettronics Tan Binh Joint Stock Company

To conduct the election of additional members to the Board of Directors and the Board of Supervisors at the 2025 Annual General Meeting of Shareholders, the Board of Directors of the Company respectfully submits to the General Meeting for approval the Regulations on the election of additional members to the Board of Directors and the Board of Supervisors of Viettronics Tan Binh Joint Stock Company .

The draft Regulations are attached to this submission.

The Board of Directors respectfully submits to the General Meeting of Shareholders for consideration and approval.

Respectfully submit!

***Recipient :***

- Shareholders of VTB ;
- Post on the company website;
- Board of Directors, Supervisory Board;
- Board of Directors;
- VT, Board of Directors.

**TM. ON BEHALF OF THE BOD  
CHAIRMAN**

**Vu Hai Vinh**

*Ho Chi Minh City, April 17, 2025*

**RULES**  
**ELECTION OF ADDITIONAL MEMBERS OF THE BOARD OF DIRECTORS  
AND SUPERVISORY BOARD, TERM 2024-2029**

*Pursuant to the Enterprise Law No. 59/2020/QH14 and detailed implementing guidelines;*

*Pursuant to the Charter of Viettronics Tan Binh Joint Stock Company;*

*Pursuant to the Internal Management Regulations of Viettronics Tan Binh Joint Stock Company;*

The 2025 Annual General Meeting of Shareholders (General Meeting) of Viettronics Tan Binh Joint Stock Company (VTB Company) stipulates the Regulations on the election of additional members of the Board of Directors and the Board of Supervisors for the remaining term of 2024-2029, as follows:

**Article 1. Election principles**

1. Elections are in accordance with the law and the Charter, ensuring democracy and the legitimate rights of all shareholders.
2. Public election by secret ballot.
3. Each common share has one vote. Voting rights, election results, and votes are calculated according to the number of shares owned and authorized.

**Article 2. Subjects of election**

Shareholders owning shares with voting rights and authorized representatives of shareholders owning shares with voting rights are present at the General Meeting. *(according to the list of shareholders closed on March 14, 2025 issued by the Vietnam Securities Depository and Clearing Corporation, Ho Chi Minh City branch on March 18, 2025).*

**Article 3. Conditions for candidacy and nomination for members of the Board of Directors and Supervisory Board**

1. Conditions for nomination and candidacy for Board of Directors members:
  - a. Right to run for election and nominate: Shareholders holding shares have the right to aggregate their voting rights to nominate candidates for the Board of Directors at the following ratio:
    - A shareholder or group of shareholders holding from 5% to less than 10% of the total

- number of voting shares may nominate one (01) candidate;
  - Shareholders or groups of shareholders holding from 10% to less than 30% of total voting shares may nominate up to two (02) candidates;
  - Shareholders or groups of shareholders holding from 30% to less than 40% of total voting shares may nominate up to three (03) candidates;
  - Shareholders or groups of shareholders holding from 40% to less than 50% of total voting shares may nominate up to four (04) candidates;
  - Shareholders or groups of shareholders holding from 50% to less than 60% of total voting shares may nominate up to five (05) candidates;
  - Shareholders or groups of shareholders holding from 60% to less than 70% of total voting shares may nominate up to six (06) candidates;
  - Shareholders or groups of shareholders holding from 70% to less than 80% of total voting shares may nominate up to seven (07) candidates;
  - Shareholders or groups of shareholders holding from 80% to less than 90% of total voting shares may nominate up to eight (08) candidates.
- b. In case the number of candidates for the Board of Directors through nomination is still not enough, the incumbent Board of Directors may nominate other candidates according to the provisions of the Internal Regulations on Corporate Governance and the Board of Directors' Operating Regulations.

2. Conditions for nomination and candidacy for BKS member:

- a. Right to nominate and run for election: Shareholders have the right to pool their voting rights together to nominate and run for election to the Board of Supervisors:
- Shareholders or groups of shareholders holding from 10% to less than 20% of total voting shares are entitled to nominate and run for one (01) candidate;
  - Shareholders or groups of shareholders holding from 20% to less than 30% of total voting shares may nominate and run for a maximum of two (02) candidates;
  - Shareholders or groups of shareholders holding from 30% to less than 40% of total voting shares may nominate and run for a maximum of three (03) candidates;
  - Shareholders or groups of shareholders holding from 40% to less than 50% of total voting shares may nominate and run for a maximum of four (04) candidates;
  - Shareholders or groups of shareholders holding from 50% to less than 60% of total voting shares may nominate and run for a maximum of five (05) candidates;
  - Shareholders or groups of shareholders holding from 60% to less than 70% of total voting shares may nominate and run for a maximum of six (06) candidates;
  - Shareholders or groups of shareholders holding from 70% to less than 80% of total voting shares may nominate and run for a maximum of seven (07) candidates;

- Shareholders or groups of shareholders holding from 80% to less than 90% of total voting shares may nominate and run for a maximum of eight (08) candidates.
  - b. In case the number of candidates for the Supervisory Board through nomination and candidacy is still not enough, the incumbent Supervisory Board can nominate additional candidates or organize nominations according to the mechanism stipulated by the company in the Internal Regulations on Corporate Governance. The mechanism for the incumbent Supervisory Board to nominate candidates for the Supervisory Board must be clearly announced and must be approved by the General Meeting of Shareholders before the nomination is made.
3. Self-nominated and nominated candidates (hereinafter referred to as candidates) must submit valid application documents to the Congress Organizing Committee before April 17, 2025. The application documents follow the form of the Congress Organizing Committee, including:
- a. Letter of candidacy or nomination to join the Board of Directors, Board of Supervisors (*according to the attached form*) .
  - b. Candidate's resume ( *according to attached form*) .
  - c. Minutes of group meeting - in case shareholders are nominated as a group (*according to attached form*) .
  - d. Certified copies of the following documents within 06 months: Passport/ID card or Business Registration Certificate (*for organizations*) .
  - e. Certified copies of documents within 06 months of certificates of cultural and professional qualifications (*if any*) .
  - f. Documents confirming the share ownership ratio of shareholders/groups of shareholders meeting the nomination conditions as prescribed.
4. Based on the nomination or candidacy records of shareholders and groups of shareholders, the Organizing Committee of the General Meeting shall prepare a list of candidates who meet the criteria in Article 4 of this Regulation and submit it to the General Meeting for approval.

**Article 4. Number and qualifications of Board of Directors members**

- 1. of additional members elected to the Board of Directors for the remaining term of 2024 - 2029 is ..... members .
- 2. Members of the Board of Directors must satisfy the following standards and conditions as prescribed by law and the Company Charter:
  - a. Have full civil act capacity, not subject to prohibition from managing enterprises as prescribed in Clause 2, Article 17 of the Law on Enterprises;
  - b. Have professional qualifications and experience in business management or in the

Company's business sector and do not necessarily have to be a shareholder of the Company.

- c. A member of the Board of Directors of the Company may concurrently be a member of the Board of Directors of a maximum of 05 other companies.
- d. A member of the Board of Directors must not be a relative of the General Director and other managers of the Company; of the manager or person with the authority to appoint the manager of the parent company.

#### **Article 5. Number of votes and criteria for members of the Board of Supervisors**

1. The number of additional members elected to the Board of Supervisors for the remaining term of 2024 - 2029 is ..... members.
2. Members of the Board of Supervisors must satisfy the following standards and conditions as prescribed by law and the Company Charter:
  - a. Not subject to the provisions of Clause 2, Article 17 of the Law on Enterprises ;
  - b. Trained in one of the following majors: economics, finance, accounting, auditing, law, business administration or majors suitable for the business operations of the enterprise;
  - c. Not a family member of the Board of Directors , General Director , other managers of VTB Company and the Parent Company ;
  - d. Not a company manager; not necessarily a shareholder or employee of the company, unless otherwise provided in the Company Charter;
  - e. Not working in the financial accounting department of VTB Company ;
  - f. Not being a member or employee of the independent auditing company that audited the financial statements of VTB Company in the previous three (03) consecutive years .
  - g. Not allowed to be the representative of the enterprise's capital, representative of the state capital at the parent company and at VTB Company.

#### **Article 6. Election method**

Voting to elect additional members of the Board of Directors and the Board of Supervisors must be carried out by cumulative voting , whereby each shareholder has a total number of votes corresponding to the total number of shares owned multiplied by the number of elected members of the Board of Directors and the Board of Supervisors, and shareholders have the right to accumulate all their votes for one or several candidates or distribute them equally.

#### **Article 7. Voting Rules**

1. Valid ballot: is a pre-printed ballot issued by the Organizing Committee of the Congress with the stamp "Viettronics Tan Binh Joint Stock Company". Each ballot has the shareholder code, total number of shares (owned and authorized) and total number of votes

received corresponding to the number of elected members of the Board of Directors and the Supervisory Board.

2. Invalid ballots are:

- a. The ticket is not issued by the Organizing Committee according to regulations;
- b. Blank ballot;
- c. Voucher Cross out, correct, add or write incorrect names, not on the list of candidates approved by the General Meeting of Shareholders before voting;
- d. Votes exceeding the number of members of the Board of Directors and the Supervisory Board by the annual General Meeting of Shareholders 2025 passed;
- e. The total number of votes for candidates of a shareholder exceeds the total number of votes owned or authorized by that shareholder.

### **Article 8. Voting**

1. Shareholders can vote all their votes for one or several candidates by marking “ ✓ ” in the corresponding box in the column for voting equally or using a pen to write down the number of votes for the members they trust and add up the total number of votes in the column of votes on the ballot.
2. In case of valid authorization (with authorization letter), the authorized person still has full voting rights. In case a shareholder makes a mistake in the process of recording the ballot, provided that the ballot has not been put into the ballot box, he/she must directly contact the Organizing Committee to have the ballot exchanged to ensure the shareholder's rights.

### **Article 9. Vote counting**

1. The counting committee checks the ballot boxes in the presence of shareholders.
2. Voting begins when the Chairman of the Meeting gives the signal and ends when the last shareholder puts his vote in the ballot box.
3. The counting committee will count the votes as soon as the voting ends.
4. The counting committee must check the validity of each ballot, check each ballot in turn and record the results.
5. After counting the votes, the Vote Counting Committee must prepare a vote counting record. The content of the vote counting record includes: Total number of shareholders attending the meeting, total number of shareholders participating in voting, ratio of voting rights of shareholders participating in voting compared to total number of voting rights of shareholders attending the meeting (according to cumulative voting method), number and ratio of valid votes, invalid votes; number and ratio of voting rights for additional candidates to the Board of Directors .
6. All ballots after counting must be sealed and handed over to the Chairman of the Congress.

## **Article 10. Regulations on candidates elected to the Board of Directors and Supervisory Board**

1. Elected members of the Board of Directors and members of the Supervisory Board are determined by the number of votes from high to low, starting from the candidate with the highest number of votes until the number of members specified in this Regulation is sufficient.
2. In case there are candidates receiving the same number of votes for the final member, the Congress will conduct a re-election among the candidates with the same number of votes and vote in the form of cumulative voting.

## **Article 11. The Counting Committee and its responsibilities**

1. The counting committee is nominated by the Chairman of the Congress and approved by the Congress.
2. The Ballot Counting Committee is responsible for approving the election regulations; Introducing and distributing ballots; Checking the election results objectively and accurately, making minutes of counting ballots and announcing the vote counting and election results before the Congress.
3. Members of the Ballot Counting Committee must not be on the list of nominees or candidates for membership in the Board of Directors or Supervisory Board.
4. The election counting committee must commit and be responsible for the accuracy of the election results.

## **Article 12. List of forms**

<b>STT</b>	<b>Form Name</b>	<b>Content</b>
1	Appendix I	Instructions on cumulative voting method to elect additional members of the Board of Directors and Supervisory Board for the 2024-2029 term.
2	Appendix II	Nomination letter for candidates to elect additional members of the Board of Directors of Viettronics Tan Binh Joint Stock Company, term 2024-2029.
3	Appendix III	Candidacy letter for additional election of Board of Directors members of Viettronics Tan Binh Joint Stock Company, term 2024-2029.
4	Appendix IV	Nomination letter for candidates to elect additional members of the Board of Supervisors of Viettronics Tan Binh Joint Stock Company, term 2024-2029.
5	Appendix V	Candidacy letter for additional election of members of the Board of Supervisors of Viettronics Tan Binh Joint Stock Company, term 2024-2029.
6	Appendix VI	Minutes of the meeting of the group nominating candidates to elect additional members to the Board of Directors of Viettronics Tan Binh Joint Stock Company for the 2024-2029 term.



<b>STT</b>	<b>Form Name</b>	<b>Content</b>
7	Appendix VII	Minutes of the meeting of the group nominating candidates to elect additional members of the Board of Supervisors of Viettronics Tan Binh Joint Stock Company for the term 2024-2029
8	Appendix VIII	CV for candidates nominated and running for election to the Board of Directors of Joint Stock Company Viettronics Tan Binh term 2024-2029
9	Appendix IX	CV for candidates nominated and running for election to the Board of Supervisors of Joint Stock Company Viettronics Tan Binh term 2024-2029

### **Article 13. Complaint settlement**

1. Questions and complaints about the election (if any) will be resolved by the Chairman of the Congress.
2. Each shareholder has the right to question the General Meeting on issues related to the election, if there are signs of violations of the provisions of the Law and the Company's Charter.
3. This Charter consists of 13 Articles and takes effect immediately after being approved by the Congress./.

### **TM. GENERAL MEETING OF SHAREHOLDERS PRESIDE**

**Vu Hai Vinh**

### **APPENDIX I INSTRUCTIONS ON METHOD OF CUMULATIVE VOTING FOR ADDITIONAL MEMBERS OF THE BOARD OF DIRECTORS AND SUPERVISORY BOARD FOR THE TERM 2024-2029**

## 1. Regulations on cumulative voting:

- a. According to the provisions of Clause 1, Article 18 and Clause 1, Article 30 of the Internal Governance Regulations and the Company Charter: voting to elect additional members of the Board of Directors and the Board of Supervisors must be carried out by cumulative voting, whereby each shareholder has a total number of votes corresponding to the total number of shares owned multiplied by the number of elected members of the Board of Directors or the Board of Supervisors and shareholders have the right to concentrate all or part of their total votes on one or several candidates.
- b. The number of candidates elected on each ballot must not exceed the maximum number allowed to be elected.

## 2. Voting method:

- a. Determining the total number of voting rights of a shareholder (or shareholder representative): The total number of voting rights of a shareholder (or shareholder representative) is determined as follows:

$$\boxed{\text{Total voting rights}} = \boxed{\text{Total number of shares held or represented}} \times \boxed{\text{Number of elected members}}$$

**For example:** The number of members elected to the Board of Directors is 02 people (out of 03 recommended people), vote The number of people nominated for the Board of Supervisors is 01 person (out of 02 people). Mr. X is the holder of 1,000 shares with voting rights. Thus, Mr. X's right to vote for the Board of Directors is :  $(1,000 \times 2) = 2,000$  votes and his right to vote for the Board of Supervisors is  $(1,000 \times 1) = 1,000$  votes.

- b. How to vote:

Voting is the distribution of all or part of one's total voting rights to one or several candidates, in which the number of distributions to each candidate may vary, depending on the trust in that candidate. In the case of electing 02 out of 03 (or more) candidates, each shareholder or shareholder representative may only distribute to a maximum of 02 people.

Also according to the above example, when electing the Board of Directors, Mr. X can divide his total voting rights of 2,000 votes for candidates such as:

<b>TT number</b>	<b>Full name</b>	<b>Cumulative voting (for candidates)</b>	<b>Number of votes (for each candidate)</b>
1	Nguyen Van A	<input type="checkbox"/>	500
2	Nguyen Van B	<input type="checkbox"/>	1,200
3	Nguyen Van C	<input type="checkbox"/>	300

Or Mr. X can vote all his votes for one candidate.

<b>TT number</b>	<b>Full name</b>	Cumulative voting (for candidates)	Number of votes (for each candidate)
1	Nguyen Van A	<input checked="" type="checkbox"/>	
2	Nguyen Van B	<input type="checkbox"/>	
3	Nguyen Van C	<input type="checkbox"/>	

Or Mr. X can divide his votes equally among several candidates but not exceeding the number of candidates to be elected.

<b>TT number</b>	<b>Full name</b>	Cumulative voting (for candidates)	Number of votes (for each candidate)
1	Nguyen Van A	<input checked="" type="checkbox"/>	
2	Nguyen Van B	<input checked="" type="checkbox"/>	
3	Nguyen Van C	<input type="checkbox"/>	

**Note:**

- Mr. X can use all 2,000 votes to vote for 01 to 02 candidates; or use less than 2,000 votes to vote for candidates, but if he uses more than 2,000 votes, his vote will be invalid.

- Each ballot can only vote for a maximum of 02 people .

- Each ballot clearly states the total number of votes of the shareholder (shareholder representative). This number on each ballot is different, depending on the number of voting shares currently held or represented. The total number of votes for candidates must not exceed this number.

**3. Invalid ballots:**

An invalid ballot is a ballot that violates one of the following conditions:

- Not issued by the Organizing Committee, not stamped by the company.

- The ballot has more people elected than the allowed number (ie more than ... people elected for the Board of Directors and more than ... people elected for the Supervisory Board).

- The ballot has a total number of voting rights for candidates (added up by the voter or discovered by the counting committee) greater than the total number of voting rights recorded on the ballot.

- The ballot arbitrarily adds people outside the list approved by the congress or crosses out the ballot (in case of mistakes, the ballot must be changed to another ballot to rewrite before putting the ballot in the ballot box).

**APPENDIX II**

**SOCIALIST REPUBLIC OF VIETNAM**  
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**NOMINATION LETTER**

**Candidates for election of additional members to the Board of Directors of  
Viettronics Tan Binh Joint Stock Company , term 2024-2029**

**Dear: Organizing Committee of the 2025 Annual General Meeting of  
Shareholders  
of Viettronics Tan Binh Joint Stock Company (VTB)**

My name (organization/individual): ..... Date of birth: .....

Business Registration Certificate/Citizen Identification Card No.:  
..... Date of issue: .....

Place of issue: .....

Permanent address: .....

Currently owning: ..... shares (in words) of VTB as of ...../...../ 2025.

Corresponding to the total face value: .....

I would like to request the Organizing Committee of the General Meeting of Shareholders of  
Viettronics Tan Binh Joint Stock Company to nominate me:

1. *Mr/Ms: ..... Date of birth: .....*  
*Passport/CCCD number: Date of issue: .....*  
*Place of issue:.....*  
*Permanent address:.....*  
*Currently owning: shares (in words) of VTB as of ...../...../ 2025.*

2. *Mr/Ms: ..... Date of birth: .....*  
*Passport/CCCD number: Date of issue: .....*  
*Place of issue:.....*  
*Permanent address:.....*  
*Currently owning: shares (in words) of VTB as of ...../...../2025.*

3. *Mr/Ms: ..... Date of birth: .....*  
*Passport/CCCD number: Date of issue: .....*  
*Place of issue:.....*  
*Permanent address:.....*  
*Currently owns: ..... shares (in words) of VTB as of ...../...../2025.*

Candidate to participate in the election of additional members of the Board of Directors of Viettronics Tan Binh Joint Stock Company, term 2024-2029.

I certify that Mr./Ms. .... is qualified to be nominated for the position of member of the Board of Directors according to the provisions of the Company's Charter and the Regulations on the election of additional members of the Board of Directors and the Board of Supervisors at the 2025 Annual General Meeting of Shareholders of VTB Company.

Thanks a lot!

....., *date ..... month ..... year 2025*

**NOMINEE NOMINEE**  
(Sign and print full name) (Sign and print full name)

***Attached documents:***

- Candidate's self-declared CV (according to form);
- Certified copy within 06 months of one of the following documents: Passport/Citizen ID card or Business Registration Certificate (for organizations).
- Certified copies of documents within 06 months of certificates of cultural and professional qualifications (if any);
- Minutes of the nomination group meeting;

**APPENDIX III**

**SOCIALIST REPUBLIC OF VIETNAM**  
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**NOMINATION LETTER**

**Participate in the election of additional members to the Board of Directors of Viettronics Tan Binh Joint Stock Company , term 2024-2029**

**Dear: Organizing Committee of the 2025 Annual General Meeting of Shareholders of Viettronics Tan Binh Joint Stock Company (VTB)**

My name: ..... Phone number:.....

Passport/CCCD number: ..... Date of issue:.....

Place of issue: .....

Permanent address: .....

Currently owning: ..... shares (in words) of VTB as of ...../...../ 2025.

Corresponding to the total face value: .....

I would like to request the Organizing Committee of the 2025 Annual General Meeting of Shareholders of Viettronics Tan Binh Joint Stock Company to allow me to register to run for election to the Board of Directors of Viettronics Tan Binh Joint Stock Company for the 2024 - 2029 term.

If elected by the shareholders as a member of the Board of Directors, I will devote all my capacity and enthusiasm to contribute to the development of Viettronics Tan Binh Joint Stock Company.

I hereby certify that the information I provide is true and I will take full responsibility before the law and before Viettronics Tan Binh Joint Stock Company.

Thanks a lot!

....., *date* ..... *month* ..... *year* 2025

**CANDIDATE**

(Sign and print full name)

***Attached documents:***

- CV self-declared by the candidate (according to the form);
- Certified copy within 06 months of one of the following documents: Passport/Citizen ID card or Business Registration Certificate (for organizations).
- Certified copies of documents within 06 months of certificates of cultural and professional qualifications (if any).

**APPENDIX IV**

**SOCIALIST REPUBLIC OF VIETNAM**  
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**NOMINATION LETTER**

**Candidates for election to the Board of Supervisors of the Joint Stock Company  
Viettronics Tan Binh , term 2024-2029**

**Dear: Organizing Committee of the 2025 Annual General Meeting of  
Shareholders  
of Viettronics Tan Binh Joint Stock Company (VTB)**

My name (organization/individual): ..... Date of birth: .....

Business Registration Certificate/Citizen Identification Card No.:  
..... Date of issue: .....

Place of issue: .....

Permanent address: .....

Currently owning: ..... shares (in words) of VTB as of ...../...../ 2025.

Corresponding to the total face value: .....

I would like to request the Organizing Committee of the General Meeting of Shareholders of  
Viettronics Tan Binh Joint Stock Company to nominate me:

1. *Mr/Ms: ..... Date of birth: .....*  
*Passport/CCCD number: Date of issue: .....*  
*Place of issue:.....*  
*Permanent address:.....*  
*Currently owning: shares (in words) of VTB as of ...../...../ 2025.*

2. *Mr/Ms: ..... Date of birth: .....*  
*Passport/CCCD number: Date of issue: .....*  
*Place of issue:.....*  
*Permanent address:.....*  
*Currently owning: shares (in words) of VTB as of ...../...../2025.*

3. *Mr/Ms: ..... Date of birth: .....*  
*Passport/CCCD number: Date of issue: .....*  
*Place of issue:.....*  
*Permanent address:.....*  
*Currently owns: ..... shares (in words) of VTB as of ...../...../2025.*

Candidate to participate in the election of additional members to the Board of Supervisors of Viettronics Tan Binh Joint Stock Company, term 2024-2029.

I certify that Mr./Ms. .... is qualified to be nominated for the position of member of the Board of Supervisors according to the provisions of the Company's Charter and the Regulations on the election of additional members of the Board of Directors and the Board of Supervisors at the 2025 Annual General Meeting of Shareholders of VTB Company.

Thanks a lot!

**NOMINEE**  
*(Sign and print full name)*

....., *date ..... month ..... year 2025*  
**CANDIDATES**  
*(Sign and print full name)*

***Attached documents:***

- Candidate's self-declared CV (according to form);
- Certified copy within 06 months of one of the following documents: Passport/Citizen ID card or Business Registration Certificate (for organizations).
- Certified copies of documents within 06 months of certificates of cultural and professional qualifications (if any);
- Minutes of the nomination group meeting;



**APPENDIX V**

**SOCIALIST REPUBLIC OF VIETNAM**  
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**NOMINATION LETTER**

**Participate in the election of additional members of the Board of Supervisors of  
the Joint Stock Company  
Viettronics Tan Binh , term 2024-2029**

**Dear: Organizing Committee of the 2025 Annual General Meeting of  
Shareholders  
of Viettronics Tan Binh Joint Stock Company (VTB)**

My name: ..... Phone number:.....  
Passport/CCCD number: ..... Date of issue:.....  
Place of issue: .....  
Permanent address: .....  
Currently owning: ..... shares (in words) of VTB as of ...../...../ 2025.  
Corresponding to the total face value: .....

I would like to request the Organizing Committee of the 2025 Annual General Meeting of Shareholders of Viettronics Tan Binh Joint Stock Company to allow me to register to run for election to the Board of Supervisors of Viettronics Tan Binh Joint Stock Company, term 2024 - 2029.

If elected by the shareholders as a member of the Board of Supervisors, I will devote all my capacity and enthusiasm to contribute to the development of Viettronics Tan Binh Joint Stock Company.

I hereby certify that the information I provide is true and I will take full responsibility before the law and Viettronics Tan Binh Joint Stock Company.

Thanks a lot!

....., *date ..... month ..... year 2025*  
**CANDIDATE**  
*(Sign and print full name)*

**Attached documents:**

- CV self-declared by the candidate (according to the form);
- Certified copy within 06 months of one of the following documents: Passport/Citizen identification card.
- Certified copies of documents within 06 months of certificates of cultural and professional qualifications (if any).

**APPENDIX VI**

**SOCIALIST REPUBLIC OF VIETNAM**

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**GROUP MEETING MINUTES**

**Nominate candidates for election to the Board of Directors  
Viettronics Tan Binh Joint Stock Company , term 2024-2029**

Today, date ...../...../ 2025, at .....

We are shareholders of Viettronics Tan Binh Joint Stock Company, together holding ..... shares, accounting for .....% of the total number of voting shares of the Company, whose names are listed below:

<b>STT</b>	<b>Shareholder name</b>	<b>ID card/Passport number</b>	<b>Address</b>	<b>Number of shares owned</b>
<b>Total</b>				

Agree to nominate:

1. Mr/Ms: ..... Date of birth: .....

Passport/ CCCD number: ..... Date of issue: .....

Place of issue: .....

Permanent address: .....

Currently owning: shares (in words) of VTB as of ...../...../ 2025.

2. Mr/Ms: ..... Date of birth: .....

Passport/CCCD number: Date of issue: .....

Place of issue: .....

Permanent address: .....

Currently owning: shares (in words) of VTB as of ...../...../2025.

3. Mr/Ms: ..... Date of birth: .....

Passport/CCCD number: Date of issue: .....

Place of issue: .....

Permanent address: .....

*Currently owning: shares (in words) of VTB as of ...../...../2025.*

Candidate for the Board of Directors of Viettronics Tan Binh Joint Stock Company, term 2024-2029.

At the same time we agree to nominate:

*Mr/Ms: ..... Date of birth:.....*

*Passport/ID card/CCCD number: Date of issue: .....*

*Place of issue:.....*

*Permanent address:.....*

*Currently owning: shares (in words) of VTB as of ...../...../ 2025.*

Act as a group representative to carry out nomination procedures in accordance with the Guidelines on candidacy and nomination for the Board of Directors of the Organizing Committee of the 2025 Annual General Meeting of Shareholders of Viettronics Tan Binh Joint Stock Company.

This record was made at .... o'clock, date ...../...../2025.

**NOMINEE**

(Sign and print full name)

**SHAREHOLDERS IN THE NOMINATED GROUP**

(Sign and print full name)

***Attached documents:***

- Candidate resume (according to form).
- Certified copy within 06 months of one of the following documents: Passport/Citizen ID card or Business Registration Certificate (for organizations).
- Certified copies of documents within 06 months of certificates of cultural and professional qualifications (if any);
- Documents confirming the share ownership ratio of shareholders/groups of shareholders meeting the nomination conditions as prescribed.

**APPENDIX VII**

**SOCIALIST REPUBLIC OF VIETNAM**  
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**GROUP MEETING MINUTES**

**Nominate candidates to participate in the election of additional members of the  
Board of Supervisors  
Viettronics Tan Binh Joint Stock Company , term 2024-2029**

Today, date ...../...../ 2025, at .....

We are shareholders of Viettronics Tan Binh Joint Stock Company, together holding ..... shares, accounting for .....% of the total number of voting shares of the Company, whose names are listed below:

<b>STT</b>	<b>Shareholder name</b>	<b>ID card/Passport number</b>	<b>Address</b>	<b>Number of shares owned</b>
<b>Total</b>				

Agree to nominate:

1. *Mr/Ms:* ..... *Date of birth:* .....  
*Passport/CCCD number: Date of issue:* .....  
*Place of issue:*.....  
*Permanent address:*.....  
*Currently owning: shares (in words) of VTB as of ...../...../ 2025.*
2. *Mr/Ms:* ..... *Date of birth:* .....  
*Passport/CCCD number: Date of issue:* .....  
*Place of issue:*.....  
*Permanent address:*.....  
*Currently owning: shares (in words) of VTB as of ...../...../2025.*
3. *Mr/Ms:* ..... *Date of birth:* .....  
*Passport/CCCD number: Date of issue:* .....

*Place of issue:*.....

*Permanent address:*.....

*Currently owning: shares (in words) of VTB as of ...../...../2025.*

Candidate for the Board of Supervisors of Viettronics Tan Binh Joint Stock Company, term 2024-2029

At the same time we agree to nominate:

*Mr/Ms:* ..... *Date of birth:*.....

*Passport/ID card/CCCD number: Date of issue: .....*

*Place of issue:*.....

*Permanent address:*.....

*Currently owning: shares (in words) of VTB as of ...../...../ 2025.*

Act as a group representative to carry out nomination procedures in accordance with the Guidelines on candidacy and nomination for the Board of Supervisors of the Organizing Committee of the 2025 Annual General Meeting of Shareholders of Viettronics Tan Binh Joint Stock Company.

This record was made at .... o'clock, date ...../...../2025.

**NOMINEE**

(Sign and print full name)

**SHAREHOLDERS IN THE NOMINATED GROUP**

(Sign and print full name)

***Attached documents:***

- Candidate's self-declared CV (according to form);
- Certified copy within 06 months of one of the following documents: Passport/Citizen ID card or Business Registration Certificate (for organizations).
- Certified copies of documents within 06 months of certificates of cultural and professional qualifications (if any).

## APPENDIX VIII

### SOCIALIST REPUBLIC OF VIETNAM

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Ảnh  
4 x 6  
(chụp trong  
vòng 06  
tháng gần  
nhất)

## CV

(For candidates participating in the election of additional members of **the Board of Directors** of Viettronics Tan Binh Joint Stock Company, term 2024-2029)

-----

1. Full name: ..... 2. Gender:  Male  Female  
3. Date of birth: ..... 4. Place of birth: .....  
5. Place of origin: .....  
6. ID card/Passport number: ..... 7. Date of issue: .....  
8. Place of issue: .....  
9. Ethnicity: ..... 10. Nationality: .....  
11. Permanent address: ..... Ward, Commune: .....  
District: ..... Province/City: .....  
12. Temporary address: ..... Ward, Commune: .....  
District: ..... Province/City: .....  
14. Contact phone number: Mobile Home ..... /Work: .....  
13. Education/Experience/Degrees/Training Courses:

Time	Training school	Specialized	Degree	Note

14. Work history (briefly state previous workplace, position, and occupation):

Time	Workplace	Position	Reward	Discipline

15. Current position held:

<b>Workplace</b>	<b>Position</b>	<b>Time in charge</b>

16. Personal relationships (biological parents; father/mother-in-law; biological brothers/sisters; wife/husband, children):

<b>Relationship</b>	<b>Full name</b>	<b>Year of birth</b>	<b>Job</b>	<b>Address</b>

17. Currently holding: .....total number of shares of VTB as of date ... / .../ 2025

In which: - Personal ownership: shares.

- Ownership representative: shares.

- Deposited: shares.

- Not deposited: shares.

18. Illegal/Disciplinary Actions:.....

I pledge:

- Responsible for the accuracy, honesty and reasonableness of the published personal information;
- Not violating the regulations on nomination and candidacy for Board of Directors members according to VTB Company's regulations and current legal regulations;
- Perform duties honestly, loyally, carefully and in the best interests of VTB Company if elected as a member of the Board of Directors.

**CONFIRMATION**

*(of local government or work unit)*

*Ho Chi Minh City, date month year 2025*

**Declarant**

*(Sign, full name)*

APPENDIX IX

SOCIALIST REPUBLIC OF VIETNAM

Independence - Freedom - Happiness

-----o0o-----

Ảnh  
4 x 6  
(chụp trong  
vòng 06  
tháng gần  
nhất)

CV

(For candidates participating in the election of additional members of the Board of Supervisors of Viettronics Tan Binh Joint Stock Company, term 2024-2029)

-----

- 1. Full name: ..... 2. Gender:  Male  Female
- 3. Date of birth: ..... 4. Place of birth: .....
- 5. Place of origin: .....
- 6. ID card/Passport number: ..... 7. Date of issue: .....
- 8. Place of issue: .....
- 9. Ethnicity: ..... 10. Nationality: .....
- 11. Permanent address: ..... Ward, Commune: .....
- District: ..... Province/City: .....
- 12. Temporary address: ..... Ward, Commune: .....
- District: ..... Province/City: .....
- 14. Contact phone number: Mobile Home ..... /Work: .....
- 13. Education/Experience/Degrees/Training Courses:

Time	Training school	Specialized	Degree	Note

14. Work history (briefly state previous workplace, position, and occupation):

Time	Workplace	Position	Reward	Discipline

15. Current position held:



<b>Workplace</b>	<b>Position</b>	<b>Time in charge</b>

16. Personal relationships (biological parents; father/mother-in-law; biological brothers/sisters; wife/husband, children):

<b>Relationship</b>	<b>Full name</b>	<b>Year of birth</b>	<b>Job</b>	<b>Address</b>

17. Currently holding: .....total number of shares of VTB as of .../... /2025

- In which: - Personal ownership: shares.  
 - Ownership representative: shares.  
 - Deposited: shares.  
 - Not deposited: shares.

18. Illegal/Disciplinary Actions:.....

I pledge:

- Responsible for the accuracy, honesty and reasonableness of the published personal information;
- Not violating the regulations on nomination and candidacy for members of the Board of Supervisors according to VTB Company's regulations and current legal regulations;
- Perform duties honestly, loyally, carefully and in the best interests of VTB Company if elected as a member of the Board of Supervisors.

**CONFIRMATION**

*(of local government or work unit)*

*Ho Chi Minh City, date month year 2025*

**Declarant**

*(Sign, full name)*

DRAFT

**MEETING MINUTES  
ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025  
VIETTRONICS TAN BINH JOINT STOCK COMPANY**

Today, at 8:30 a.m., April 17, 2025, at the Viettronics Tan Binh Joint Stock Company Hall, the 2025 Annual General Meeting of Shareholders (*hereinafter referred to as **the "General Meeting of Shareholders"***) of Viettronics Tan Binh Joint Stock Company took place, address: 248A No Trang Long, Ward 12, Binh Thanh District, Ho Chi Minh City; Business registration certificate No.: 0300391837 first issued by the Department of Planning and Investment of Ho Chi Minh City on July 6, 2004, 12th change on July 8, 2021 (*hereinafter referred to as **"VTB Company"***).

**I. PARTICIPANTS AND LEGALITY OF THE GENERAL MEETING OF SHAREHOLDERS:**

**1. Participants:**

**a. Board of Directors (BOD):** BOD members attending the meeting include:

- |                       |                                      |
|-----------------------|--------------------------------------|
| - Mr. Vu Hai Vinh     | - Chairman of the Board of Directors |
| - Mr. Van Viet Tuan   | - Member                             |
| - Mr. Giap Minh Trung | - Member                             |
| - Mr. Dao Trung Thanh | - Member                             |
| - Mr. Tran Dinh Khoi  | - Member                             |

**b. Board of Supervisors (BOS):** BOS members attending the meeting include:

- |                     |                      |
|---------------------|----------------------|
| - Ms. Le Thi Lan    | - Head of Department |
| - Ms. Dang Thi Hanh | - Member             |
| - Mr. Vu Van Tuan   | - Member             |

**c. Guest:**

- |                      |         |
|----------------------|---------|
| - Grandparents ..... | - ..... |
|----------------------|---------|

**2. Legality of the Shareholders' Meeting:**

- The expected opening time of the General Meeting of Shareholders is 08:00. Up to now (08:30), there are ...shareholders with voting rights attending, representing ...shares, accounting for .....%.
- The Company's General Meeting of Shareholders has met the conditions to proceed according to the provisions of Clause 1, Article 145 of the Law on Enterprises.

**II. CONGRESS PROCESS:**

**A. PROCEDURES FOR OPENING THE GENERAL MEETING OF**

## SHAREHOLDERS:

**1. Mr. Vo Sang Banh** - Head of HR Department of VTB Company, on behalf of the Organizing Committee of the Shareholders' Meeting, announced the reason, introduced the delegates and reported on the verification of shareholders' qualifications attending the meeting:

- Participants: according to the list stated at the beginning of the minutes.
- According to the list of shareholders attending as of 8:30 a.m., the General Meeting of Shareholders was attended by ...shareholders and persons authorized by shareholders to attend the meeting, representing ...shares, accounting for a percentage .....of the total number of voting shares of the Company (10,804,520 shares).
- Pursuant to Clause 1, Article 145 of the Law on Enterprises 2020: with a percentage .....of the total number of votes entitled to attend the meeting, the General Meeting of Shareholders is eligible to proceed.

**2. Mr. Vo Sang Banh** introduced the chairman of the General Meeting of Shareholders: according to the provisions of Point a, Clause 2, Article 146 of the Law on Enterprises 2020 and Clause 4, Article 20 of the Company's Charter, the Chairman of the General Meeting of Shareholders is Mr. Vu Hai Vinh - Chairman of the Board of Directors of the Company.

**3. Mr. Vu Hai Vinh**, Chairman of the Congress, introduced Mr. **Van Viet Tuan** - Member of the Board of Directors, General Director of the Company to join the Congress Presidium.

Voting result: yes ...../ ...total number of votes at the Congress in favor, accounting for ....%.

**4.** Pursuant to the provisions of Point c, Clause 2, Article 146 of the Law on Enterprises and Point c, Clause 2, Article 20 of the Company Charter, Mr. **Vu Hai Vinh** nominates the Secretariat consisting of:

- Mr. Vo Sang Banh - Head of Administration and Human Resources Department of the Company.
- Ms. Do Thi Ngoc Dung - Chairwoman of the Company's Trade Union.

**5.** Pursuant to the provisions of Point d, Clause 2, Article 146 of the Law on Enterprises, Mr. **Vu Hai Vinh** nominates the Vote Counting Committee consisting of:

- Mr. Nguyen Thanh Phuong - Warranty staff - Team leader
- Ms. Pham Thi Hai Yen - Deputy Head of Human Resources Department - Member
- Ms. Vo Thi Thanh Phan - HR staff - Member

Voting result: yes ...../ ...total number of votes at the Congress in favor, accounting for ....%.

**6. Mr. Van Viet Tuan** , representative of the Presidium, presented the Working Program to the Congress as follows:

- Report on 2024 business activities and 2025 plan goals of the Company's General

Director;

- Board of Directors' report on corporate governance situation in 2024 (Submission 1);
- Audited separate financial statements and consolidated financial statements for 2024 (Submission 2);
- Annual report on activities in 2024 and operation plan in 2025 of the Board of Supervisors (Submission 3);
- Report on remuneration settlement of the Board of Directors and Board of Supervisors in 2024, expected in 2025 (Submission 4);
- Proposal for profit distribution in 2024 (Submission 5);
- Proposal for selecting an Auditing Company for 2025 financial statements (Proposal 6);
- Proposal on interim dividend payment for 2025 (Submission 7);
- Report on changing and adding business lines (Submission 8);
- Proposal to dismiss and elect additional members of the Board of Directors and Supervisory Board for the 2024-2029 term (Submission 9), conduct voting on submission 9.
- Through the list of candidates, nominate members of the Board of Directors and conduct additional elections for members of the Board of Directors.
- Congress break.
- Discuss and contribute ideas.
- Vote to approve reports and submission from 1 to 8.
- Through the results of the election of additional members of the Board of Directors.
- The Secretary presents the minutes and draft Resolution of the Congress;
- Approval of the minutes and resolutions of the Congress.
- Closing of the Congress.

Voting results: yes ...../ ...total number of votes at the Congress in favor of the congress agenda , accounting for ....%.

## **B. PRESENTATION OF REPORTS AND DOCUMENTS AT THE GENERAL MEETING OF SHAREHOLDERS:**

**1. Grandfather Van Viet Tuan** presented the Report on production and business results in 2024 and the expected production and business plan in 2025.

### **1.1. Audited 2024 business results:**

#### **a. Total revenue:**

- According to separate report (audited): **105.32 billion VND** reached **95.75 %** compared to the plan of **110.0 billion VND**.
- According to the consolidated report (audited): **117.77 billion VND**, reaching **94.22 %** of the plan of **125.0 billion copper** .

#### **b. Total profit before corporate income tax:**

- According to separate report (audited): **14.53 billion VND**, reaching **101.6 %** compared to the plan of **14.31 billion copper** .
- According to consolidated report (audited): **14.22 billion VND** reached **92.63 %** compared to the plan of **15.35 billion copper** .

## **1.2. Report on the implementation of 6 key programs in 2024:**

### a. Solutions to implement 06 key programs approved by the General Meeting of Shareholders:

- Research and develop products and technologies such as special advertising TVs, water flow control devices , hotel TVs, initial research on medical and environmental equipment, IoT products, etc.
- Co-production projects (TV, IoT devices, watches exported to Australia... NHTC smart watch, Pharmacy masks...)
- Production and business according to supply chain: maintain a certain quantity of TV, computer, audio products... and masks for VTB brand .
- Real estate law , start allocating project costs at 06 Pham Van Hai.
- National Brand continues to aim for the 3rd time.
- Developing corporate culture: Highly appreciated by the Party Committee of Central Agencies in Ho Chi Minh City, the Youth Union and other socio-political organizations.

### b. Launching 06 completely new directions:

- New IOT products and technologies (4.0 Smart technology).
- Media advertising TV project: still in progress, has sold TV + software to two companies Medi Hub and Dang Khoa, is evaluating a large number of special TV models for advertising for PTI, hotel TVs, etc.
- After-sales service: has started to establish service warranty for partners Skyworth, Hisense, Toshiba, ...
- Logistics Services: Utilize human resources and production facilities during low seasons to flexibly serve partners in need.
- Strengthen cooperation with new technology outsourcing partners IoT such as Nha Trang Hitech for energy digitalization program.
- Medical equipment: Initial steps to promote relationships with Customers - Corporation - SingHealth to have a roadmap for developing medical equipment production and business.

## **1.3. Expected production and business plan for 2025:**

- 2025 specific revenue plan: 113.75 billion VND.
- Achieved revenue in 2024: 105.3 billion VND .  
→2025 plan increased compared to 2024 implementation: 8 %
- Consolidated revenue plan in 2025: 125.0 billion VND.

- Achieved consolidated revenue in 2024: 117.77 billion VND  
→2025 plan achieved compared to 2024 implementation: 6.1 %
- Plan Pre-tax profit in 2025: 15.20 billion VND.
- Realized pre-tax profit in 2024: 14.53 billion VND.  
→2025 plan increased compared to 2024 implementation: 4.6 %
- Plan Consolidated pre-tax profit in 2025: 15.50 billion VND.
- Achieved consolidated pre-tax profit in 2024: VND 14.22 billion.  
→2025 plan increased compared to 2024 implementation: 9.0 %

2. Mr. **Vu Hai Vinh** presented a summary of the Board of Directors' 2024 corporate governance report (details of the report have been posted on the website: vtb.com.vn).

3. Ms. **Le Thi Lan** - Head of the Company's Board of Supervisors presented the 2024 annual report of the Board of Supervisors (details of the report have been posted on the website vtb.com.vn).

4. Mr. **Van Viet Tuan** - representative of the Presidium presented the reports at the Congress:

**4.1. Report 1:** *(The Chairman of the Board of Directors has just presented)*

**4.2. Report 2:** Audited separate financial statements and consolidated financial statements for 2024 .

a. financial statements (audited):

Unit : billion VND

INDEX	KH 2024	TH 2024	TH 2024/ KH 2024
Net revenue from sales, service provision, financial revenue and other income	110.0	105.32	95.75%
Profit before corporate income tax	14.31	14.53	101.6%

b. Consolidated financial statements (audited):

Unit : billion VND

INDEX	KH 2024	TH 2024	TH 2024/ KH 2024
Net revenue from sales, service provision, financial revenue and other income	125.0	117.77	94.22%
Profit before corporate income tax	15.35	14.22	92.63%

**4.3. Report 3: Report of the Board of Supervisors in 2024:**

a. Performance and remuneration of the Board of Supervisors in 2024:

- VTB's Supervisory Board consists of 3 members elected by VTB's General Meeting of Shareholders, performing the duties of the Supervisory Board in accordance with the Enterprise Law, VTB's Charter and the Supervisory Board's working regulations.
- The 2024 Supervisory Board remuneration is the same as the 2023 remuneration,

which is VND 84,000,000/year. During the year, the Supervisory Board did not incur any other expenses.

- b. Results of monitoring the implementation of the 2024 production, business and financial plan
  - Inspection and supervision work: details according to the attached Board of Control report
  - Audit of financial statements for 2024:
    - + Separate financial statements of VTB Company.
    - + Consolidated financial statements of VTB Company.
- c. Results of supervision of the Board of Directors, General Director and other executives of the company (details according to the attached Supervisory Board report).
  - Management of the Board of Directors.
  - Operation of the Board of Directors and the Executive Board.
- d. Evaluation results of coordination between the activities of the Supervisory Board with the Board of Directors, General Director and shareholders (details according to the attached Supervisory Board report).
- e. Recommendations of the Board of Supervisors on the management and operation of the Board of Directors and the Board of General Directors (details according to the attached Board of Supervisors report).
- f. Operational direction in 2025: Properly perform the powers and responsibilities of the Board of Supervisors as prescribed in the Enterprise Law, the Company Charter, the Working Regulations of the Board of Supervisors and the tasks of the 2025 Annual General Meeting of Shareholders, focusing on inspecting and supervising the main tasks *(details according to the attached Board of Supervisors report)*.

**4.4.Submission 4: Report on finalization of remuneration for the Board of Directors, Board of Supervisors and the person in charge of corporate governance in 2024, expected in 2025:**

- The final remuneration for the Board of Directors, Board of Supervisors and the person in charge of corporate governance in 2024 is 300,000,000 VND.
- Expected remuneration for the Board of Directors, Board of Supervisors and the person in charge of corporate governance in 2025 is 300,000,000 VND.

**4.5. Report 5: Profit distribution in 2025:**

The Board of Directors of the Company respectfully proposes that the General Meeting of Shareholders approve the distribution of profits and allowances for the Board of Directors and the Board of Supervisors in 2025 as follows :

<b>TT</b>	<b>Content</b>	<b>Unit (VND)</b>
1.	Total retained earnings	11,901,277,633
1.1	Profit after tax realized in 2024	11,597,620,055

<b>TT</b>	<b>Content</b>	<b>Unit (VND)</b>
1.2	Accumulated undistributed profit after tax by the end of 2023	303,657,578
2.	Welfare Fund	
3.	Excerpt from Rewards for Company Executives, Board of Directors, and Supervisory Board	
4.	0% development investment fund deduction	
5.	Financial Reserve Fund 0%	
6.	Dividend (taken from undistributed profit after tax): ...%/outstanding shares	
6.1.	Advance payment to shareholders in 2024 (5%/outstanding shares in cash)	5,402,260,000
6.2.	Dividend payment to shareholders this time (...%/outstanding shares)	
7.	Retained accumulated undistributed earnings after tax	

In which: Remuneration for the Board of Directors , Board of Supervisors and the person in charge of Company administration in 2024 is 300,000,000 VND, which has been recorded in management expenses during the period.

#### **4.6. Report 6 : Selection of Auditing Company in 2025:**

The Board of Directors of the Company respectfully proposes that the General Meeting of Shareholders authorize the Board of Supervisors to select an independent auditing company for 2025 based on agreement with the Board of Directors, in accordance with the operations of Viettronics Tan Binh Joint Stock Company.

#### **4.7. Report 7: Report on 2025 dividend advance:**

The Board of Directors of the Company respectfully proposes that the General Meeting of Shareholders approve the advance payment of dividends for 2025 as follows:

- The 2025 interim dividend payment in cash is: ... % ( ... percent)
- Authorize the Board of Directors to decide specifically on the time and form of interim dividend payment based on the actual profit achieved in 2025;

#### **4.8. Report 8 : Supplementing the Company's business lines:**

Change and supplement 09 business lines of the Company (the following additional codes and business lines are expected, the General Meeting of Shareholders authorizes the Board of Directors to adjust accordingly according to the requirements of the competent authorities in accordance with current regulations when carrying out procedures to notify changes in business registration content), specifically:

- Add 14 occupations as follows:

<b>STT</b>	<b>Name of industry, business added</b>	<b>Industry code</b>
1	Retail sale of cars (9 seats or less)	4512
2	Maintenance and repair of automobiles and other motor vehicles (no mechanical processing, waste recycling, electroplating at	4520



STT	Name of industry, business added	Industry code
	headquarters) Details : Car maintenance and repair services.	
3	Motorcycle for sale	4541
4	Comprehensive support services	8110
5	Restaurants and mobile catering services	5610
6	Beverage service	5630
7	Beverage Retail	4723
8	Retail of food, foodstuffs, and beverages accounts for a large proportion of specialized stores.	4711
9	Leasing of non-financial intangible assets Details: Franchise.	7740

**4.9. Report 9: Dismissal and election of additional members of the Board of Directors and Board of Supervisors for the remaining term of 2024-2029 :**

- The Board of Directors respectfully requests the General Meeting of Shareholders to consider:
  - + Dismiss .... member of the Board of Directors for Mr. .... for reason:.....
  - + Dismiss .... member of the Board of Supervisors for Mr. .... for the reason:.....
  - + Through the list of candidates, nominate personnel to elect additional members of the Company's Board of Directors for the remaining term of 2024 - 2029 .
- Mr. Vu Hai Vinh asked for the General Meeting of Shareholders' opinion to vote on proposal 9.

Voting result: yes ...../ ...total number of votes at the Congress in favor, accounting for ....%.

**5. Through the list of candidates and nominees for members of the Board of Directors and Board of Supervisors:**

**5.1.** Mr. Van Viet Tuan asked for the Congress's opinion on the Draft Regulations for the election of additional members of the Board of Directors and Board of Supervisors for the remaining term of 2024 - 2029.

Voting result: yes ...../ ...total number of votes with voting rights at the Congress unanimously approved the Election Regulations for additional members of the Board of Directors and Board of Supervisors for the remaining term of 2024 - 2029, accounting for ....%.

**5.2.** Shareholder code 001, currently owns 6,654,960 shares (including 6,654,960 organizational shares and 00 authorized shares), equivalent to 55.54% of charter capital, has nominated ..... candidates to join the Board of Directors and ..... candidates to join the Board of Supervisors, specifically as follows :

- Mr....., born on ...../...../.....  
 ID card number:....., issued on: ...../...../.....  
 Place of issue: Department of Administrative Police for Social Order  
 Current position: .....- Vietnam Electronics and  
 Information Technology Joint Stock Corporation.  
 (Attached is the resume of Mr. .... )  
 Participate in the election of additional members of the Board of Directors
- Mr....., born on ...../...../.....  
 ID card number:....., issued on: ...../...../.....  
 Place of issue: Department of Administrative Police for Social Order  
 Current position: .....- Vietnam Electronics and  
 Information Technology Joint Stock Corporation.  
 (Attached is the resume of Mr. .... )  
 Participate in the election of additional members of the Board of Directors
- Mr./Ms . ....., born on ...../...../.....  
 ID card number:....., issued on: ...../...../.....  
 Place of issue: Department of Administrative Police for Social Order  
 Current position: .....- Vietnam Electronics and  
 Information Technology Joint Stock Corporation.  
 (Attached is the resume of Mr. .... )  
 Participate in the election of additional members of the Board of Supervisors
- Voting results: yes ...../ ...total number of votes with voting rights at the General Meeting agreed on the list of candidates nominated for additional election of members of the Board of Directors and Board of Supervisors , accounting for ....%.

**6. The Congress proceeded to elect additional members to the Board of Directors and the Board of Supervisors:**

- 6.1.** The General Meeting's Ballot Counting Committee announces: as of now (... hours ... minutes), the General Meeting of Shareholders is attended by ...shareholders and persons authorized by shareholders to attend the meeting, representing ...shares, accounting for a percentage of .....the total number of voting shares of the Company, who will participate in voting.
- 6.2.** The Ballot Counting Committee disseminates the election rules and distributes ballots for shareholders to elect additional members of the Board of Directors and the Board of Supervisors.

**C. CONGRESS BREAK:** The Chairman of the Congress gives the Congress a 15-minute

break.

#### D. CONFERENCE DISCUSSION:

- The Chairman of the Congress allowed for discussion and contribution of opinions. There were many opinions at the congress. Here are excerpts of some of the main contents discussed:

STT	MSCD	Shareholder question content	Response from the Company
1.			
2.			
3.			

Mr. Vu Hai Vinh suggested that if shareholders have any other questions, they should send a letter to the Company so that the Company can answer them directly, so that the General Meeting of Shareholders can spend time on voting on the proposals and passing the General Meeting Resolution.

#### E. ANNOUNCEMENT OF THE RESULTS OF THE ELECTION OF ADDITIONAL MEMBERS OF THE BOARD OF DIRECTORS:

1. Mr. **Nguyen Thanh Phuong**, representative of the Vote Counting Committee, announced the results of the vote counting to elect additional members of the Board of Directors for the remaining term of 2024-2029 as follows:

TT	Full name	Date of birth		Nomination		Number of votes cast	Proportion
		Male	Female	Board of Directors	BKS		
1				X			
2				X			
3					X		

Thus, the following persons were elected as additional members of the Board of Directors and Supervisory Board of VTB Company for the 2024-2029 term:

TT	Full name	Date of birth		Number of votes cast
		Male	Female	
<b>BOARD OF DIRECTORS</b>				
1				
2				
<b>BOARD OF SUPERVISION</b>				
1				

2. The Board of Directors of the company held a meeting to elect the Chairman of the Board of Directors. The meeting results were as follows:

TT	Full name	Date of birth		Title
		Male	Female	
<b>BOARD OF DIRECTORS</b>				
1				Chairperson
2	Van Viet Tuan	April 2, 1967		Member
3	Dao Trung Thanh	08/09/1965		Member
4				

5	Tran Dinh Khoi	November 18, 1967		Member
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3. The Presidium presented flowers to farewell members of the Board of Directors and Supervisory Board for the 2024-2029 term. no longer work with the company
4. The Presidium presented flowers to congratulate the newly elected members of the Board of Directors and Supervisory Board for the 2024-2029 term.

#### **F. VOTING SECTION:**

Mr. **Vu Hai Vinh** , representative of the Presidium of the Congress conducted the voting. The results are as follows:

- *Submission 1: Report on corporate governance situation in 2024 of the Board of Directors*

<b>Voting results</b>	<b>Number of shares</b>	<b>Proportion</b>
Approved	...../...	....%
Disapprove	0	0
Other opinions	0	0

- *Submission 2: Audited separate financial statements and consolidated financial statements for 2024*

<b>Voting results</b>	<b>Number of shares</b>	<b>Proportion</b>
Approved	...../...	....%
Disapprove	0	0
Other opinions	0	0

- *Report 3: Annual report on activities in 2024 and operation plan in 2025 of the Board of Supervisors*

<b>Voting results</b>	<b>Number of shares</b>	<b>Proportion</b>
Approved	...../...	....%
Disapprove	0	0
Other opinions	0	0

- *Submission 4: Report on finalization of remuneration for the Board of Directors, Board of Supervisors and the person in charge of corporate governance in 2024, expected in 2025*

<b>Voting results</b>	<b>Number of shares</b>	<b>Proportion</b>
Approved	...../...	....%
Disapprove	0	0
Other opinions	0	0

- *Report 5: Profit distribution in 2024*

<b>Voting results</b>	<b>Number of shares</b>	<b>Proportion</b>
Approved	...../...	....%
Disapprove	0	0
Other opinions	0	0

- *Report 6: Selection of Auditing Company for Financial Statements in 2025*

<b>Voting results</b>	<b>Number of shares</b>	<b>Proportion</b>
Approved	...../...	....%
Disapprove	0	0
Other opinions	0	0

- **Report 7: Report on interim dividend payment 2025**

Voting results	Number of shares	Proportion
Approved	...../....	....%
Disapprove	0	0
Other opinions	0	0

- **Report 8: Supplementing the company's business lines**

Voting results	Number of shares	Proportion
Approved	...../....	....%
Disapprove	0	0
Other opinions	0	0

**III. CONTENTS APPROVED BY THE CONGRESS:**

Pursuant to Clause 2, Article 21 of the Company Charter, the following contents were approved by the General Meeting of Shareholders:

STT	CONTENT	PROPORTION
1.	Report on corporate governance situation in 2024 of the Board of Directors.	....%
2.	Separate financial statements and consolidated financial statements for 2024 have been audited.	....%
3.	Annual report on activities in 2024 and operation plan in 2025 of the Board of Supervisors	....%
4.	Report on remuneration settlement of the Board of Directors , Board of Supervisors and the person in charge of corporate governance in 2024, expected in 2025	....%
5.	Profit Distribution 2024	....%
6.	Selecting a Financial Statement Auditing Company for 2025	....%
7.	Interim dividend payment 2025	....%
8.	Add business lines of the Company	....%
9.	Dismissal from the position of member of the Board of Directors for the term 2024-2029 for .....	....%
10.	Dismissal from the position of member of the Board of Supervisors for the term 2024-2029 for .....	
11.	Elect additional ..... as a member of the Company's Board of Directors for the remaining term of 2024 -2029 . The Board of Directors of VTB Company will include the following members: <ul style="list-style-type: none"> <li>- Mr. - Chairman</li> <li>- Mr. - Member</li> <li>- Mr. - Member</li> <li>- Mr. - Member</li> <li>- Mr. - Member</li> <li>- Mr. Vo Sang Banh - Administration Manager</li> </ul>	....%
12.	Elect additional ..... as a member of the Company's Board of Supervisors for the remaining term of 2024 -2029 . The VTB Company's Board of Supervisors will include the following members: <ul style="list-style-type: none"> <li>- ..... - Head of Department</li> <li>- ..... - Member</li> </ul>	....%

STT	CONTENT	PROPORTION
	- ..... - Member	

**IV. APPROVAL OF MINUTES AND RESOLUTIONS OF THE GENERAL MEETING OF SHAREHOLDERS:**

The Secretary of the General Meeting of Shareholders presents the Minutes of the meeting and the draft Resolution of the General Meeting of Shareholders to the General Meeting and is ....unanimously approved by the General Meeting.

The congress ended at ..... hours ..... minutes on the same day.

**Pp . SECRETARY**

**Pp. CHAIRMAN CONGRESS**

**Vo Sang Banh**

**Vu Hai Vinh**

DRAFT

**RESOLUTION  
ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025  
VIETTRONICS TAN BINH JOINT STOCK COMPANY**

**ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025**

Pursuant to the Enterprise Law No. 59/2020/QH14 passed by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020;

Pursuant to the Charter of Viettronics Tan Binh Joint Stock Company;

Pursuant to the Minutes of the 2025 Annual General Meeting of Shareholders No. .... /2025/BB-VTB-ĐHĐCĐ dated April 17, 2025 of Viettronics Tan Binh Joint Stock Company;

**RESOLUTION**

**Article 1.** The following contents were approved at the 2025 Annual General Meeting of Shareholders of Viettronics Tan Binh Joint Stock Company (VTB):

**1. Report on business performance in 2024:**

**a. Total revenue:**

- According to separate report (audited): **105.32 billion VND** reached **95.75 %** compared to the plan of **110.0 billion VND. copper** .
- According to the consolidated report (audited): **117.77 billion VND**, reaching **94.22 %** of the plan of **125.0 billion copper** .

**b. Total profit before corporate income tax:**

- According to separate report (audited): **14.53 billion VND**, reaching **101.6 %** compared to the plan of **14.31 billion copper** .
- According to consolidated report (audited): **14.22 billion VND** reached **92.63 %** compared to the plan of **15.35 billion copper** .

**2. Expected production and business plan for 2025:**

- Total reported revenue: VND 113,750,000,000.
- Total consolidated reported revenue: 125,000,000,000 VND.
- Total pre-tax profit reported separately: VND 15,200,000,000.
- Total consolidated pre-tax profit reported: VND 15,500,000,000.

**3. Board of Supervisors Report 20 2 4:**

The 2025 Annual General Meeting of Shareholders approved the 2024 Supervisory Board's performance report .

#### 4. Finalization of remuneration for the Board of Directors , Board of Supervisors and the person in charge of corporate governance in 2024 , expected remuneration in 2025:

- The 2025 Annual General Meeting of Shareholders agreed to finalize the remuneration of the Board of Directors, Board of Supervisors and the person in charge of corporate governance in 2024 at VND 300,000,000 with the following list:

STT	Title	Quantity	Amount (VND/month)	Total (VND/year)
1.	Chairman of the Board	01	4,000,000	48,000,000
2.	Board Member	04	3,000,000	144,000,000
3.	Head of Supervisory Board	01	3,000,000	36,000,000
4.	Controller	02	2,000,000	48,000,000
5.	Administrator	01	2,000,000	24,000,000
<b>Total</b>				<b>300,000,000</b>

- Expected remuneration for the Board of Directors, Board of Supervisors and the person in charge of corporate governance in 2025 is 300,000,000 VND.

#### 5. Profit distribution for year 20 2 4:

2024 profit distribution plan as follows:

TT	Content	Unit (VND)
1.	Total retained earnings	11,901,277,633
1.1	Profit after tax realized in 2024	11,597,620,055
1.2	Accumulated undistributed profit after tax by the end of 2023	303,657,578
2.	Welfare Fund	
3.	Excerpt from Rewards for Company Executives, Board of Directors, and Supervisory Board	
4.	0% development investment fund deduction	
5.	Financial Reserve Fund 0%	
6.	Dividend (taken from undistributed profit after tax): ...%/outstanding shares	
6.1.	Advance payment to shareholders in 2024 (5%/outstanding shares in cash)	5,402,260,000
6.2.	Dividend payment to shareholders this time (...%/outstanding shares)	
7.	Retained accumulated undistributed earnings after tax	

In which: Remuneration for the Board of Directors, Board of Supervisors and the person in charge of Company administration in 2024 is VND 300,000,000, which has been recorded in management expenses during the period.

#### 6. Choosing an Auditing Company in 2025:



The 2025 Annual General Meeting of Shareholders unanimously authorized the Board of Supervisors to select an independent auditing company for 2025 based on agreement with the Board of Directors, in accordance with the operations of Viettronics Tan Binh Joint Stock Company .

**7. Advance dividend payment 2025:**

Annual General Meeting of Shareholders 2025 approves interim dividend payment for 2025:

- The 2025 interim dividend payment in cash is: ... % ( ... percent)
- Authorize the Board of Directors to decide specifically on the time and form of interim dividend payment based on the actual profit achieved in 2025 ;

**8. Additional business lines of the Company:**

2025 Annual General Meeting of Shareholders approved the amendment and addition of 09 business lines of the Company (the following additional and changed business lines and codes are tentative, the General Meeting of Shareholders authorizes the Board of Directors to adjust accordingly according to the requirements of competent authorities in accordance with current regulations when carrying out procedures for notifying changes to business registration contents), specifically:

<b>STT</b>	<b>Name of industry, business added</b>	<b>Industry code</b>
1	Retail sale of cars (9 seats or less)	4512
2	Maintenance and repair of automobiles and other motor vehicles (no mechanical processing, waste recycling, electroplating at headquarters) Details : Car maintenance and repair services.	4520
3	Motorcycle for sale	4541
4	Comprehensive support services	8110
5	Restaurants and mobile catering services	5610
6	Beverage service	5630
7	Beverage Retail	4723
8	Retail of food, foodstuffs, and beverages accounts for a large proportion of specialized stores.	4711
9	Leasing of non-financial intangible assets Details: Franchise.	7740

**Article 2. Change of personnel of the Company's Board of Directors**

- The General Meeting of Shareholders unanimously dismissed ..... from the position of member of the Board of Directors for the 2024-2029 term for the reason: .....

- The General Meeting of Shareholders unanimously dismissed ..... from the position of member of the Board of Supervisors for the 2024-2029 term for the reason: .....

- General meeting of shareholders unanimously elected additional ..... to be a member of the Company's Board of Directors for the remaining term of 2024 - 2029.
- General meeting of shareholders unanimously elected additional ..... to be a member of the Company's Board of Supervisors for the remaining term of 2024 - 2029.

**Article 3 .** This Resolution takes effect from the date of signing.

The Board of Directors is responsible for monitoring the implementation of this Resolution of the General Meeting of Shareholders and is responsible for reporting the results of the implementation of this Resolution at the next annual meeting.

**Pp. CHAIRMAN CONGRESS**

**Vu Hai Vinh**