

NOTIFICATION
NOMINATION AND CANDIDATION FOR MEMBERS OF THE
SUPERVISORY BOARD TERM 2024-2029
EDUCATION BOOK JOINT STOCK COMPANY IN HANOI CITY

Base:

- Enterprise Law No. 59/2020/QH14 passed by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020, amended and supplemented by Law No. 03/2022/QH15 passed by the National Assembly of the Socialist Republic of Vietnam on January 11, 2022 and documents guiding its implementation;
- Securities Law No. 54/2019/QH14 was passed by the National Assembly of the Socialist Republic of Vietnam on November 26, 2019, effective from January 1, 2021;
- Decree 155/2020/ND-CP dated December 31, 2020 detailing the implementation of a number of articles of the Securities Law, effective from January 1, 2021;
- Charter of organization and operation of Education Book Joint Stock Company in Hanoi City;
- Internal regulations on corporate governance, operating regulations of the Board of Directors of Education Book Joint Stock Company in Hanoi City.

The Board of Directors of the Company would like to respectfully inform shareholders about the nomination and candidacy of additional members of the Supervisory Board for the 2024 - 2029 term of Education Book Joint Stock Company in City. Hanoi at the 2025 Annual General Meeting of Shareholders, specifically as follows:

- Number of additional members of the Supervisory Board elected for the term 2024 - 2029: 01 member.
- Time and location of election: carried out at the 2025 Annual General Meeting of Shareholders.
- Instructions on nomination and candidates for election to the Supervisory Board and attached documents/forms are posted on the Company's Website (<http://sachgiaoduchanoi.vn>). Shareholders, please carefully review this Nomination and Candidacy Guide to exercise your right to nominate and nominate as a member of the Supervisory Board in the 2024 - 2029 term appropriately and in accordance with the provisions of Law and the Company's Charter.
- Draft Regulations on election of members of the Company's Supervisory Board announced and posted on the Company's Website no later than April 10, 2025 and will be approved by the General Meeting of Shareholders at the 2025 Annual General Meeting of Shareholders before voting.

Best regards./.

Hanoi, April 10 2025

T/M. BOARD OF DIRECTORS
CHAIRPERSON



Ngo Trong Vinh

CANDIDATE AND ELECTION REGULATIONS

ADDITION OF MEMBERS TO THE SUPERVISORY BOARD FOR THE TERM 2024 -
2029

AT THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS
EDUCATION BOOK JOINT STOCK COMPANY IN CITY. HANOI

- Pursuant to Enterprise Law No. 59/2020/QH14 dated June 17, 2020;
- Pursuant to the Charter of organization and operation of City Education Book Joint Stock Company. Hanoi;
- Based on the application for resignation of members of the Supervisory Board of Mr. Tran Van Que

2025 Annual General Meeting of Shareholders of Education Book Joint Stock Company in City. Hanoi (hereinafter referred to as the Congress) conducts the election of members of the Supervisory Board (BOS) term 2024 - 2029 according to the following contents:

Article 1: Scope of application

This regulation includes regulations on additional election of 1 member of the Supervisory Board of Education Book Joint Stock Company in City. Hanoi at the Congress.

Article 2: Standards and conditions for being a member of the Supervisory Board

According to the provisions of Article 169 of the Law on Enterprises No. 59/2020/QH14 dated June 17, 2020, members of the Supervisory Board must have the following standards:

- a) Not subject to the provisions of Clause 2, Article 17 of the Law on Enterprises;
- b) Be trained in one of the majors in economics, finance, accounting, auditing, law, business administration or a major suitable to the business activities of the enterprise;
- c) Not a family member of a member of the Board of Directors, Director or General Director and other managers;
- d) Not a company manager; not necessarily a shareholder or employee of the company, unless otherwise stipulated in the company charter;
- d) Other standards and conditions according to other provisions of relevant laws and the company's Charter.

Article 3: Subjects carrying out elections

Owners and authorized persons (hereinafter referred to as shareholders) have voting rights according to the list of shareholders finalized by Vietnam Securities Depository and Clearing Corporation on March 14, 2025.

Article 4: Nomination of candidates for the Supervisory Board

Nomination of candidates for the Supervisory Board: The number of members of the Supervisory Board is 03 people. The term of office of members of the Supervisory Board shall not exceed 05 years. Shareholders or groups of shareholders owning 05%

or more of the total number of common shares have the right to nominate candidates for the Board of Directors according to the provisions of the Company's Charter. Shareholders or groups of shareholders holding from 5% to less than 10% of the total voting shares may nominate one (01) candidate; From 10% to less than 30% can nominate up to two (02) candidates; from 30% to less than 40% can nominate up to three (03) candidates; from 40% to less than 50% can nominate up to four (04) candidates; From 50% to less than 60% can nominate up to five (05) candidates; from 60% to less than 70% can nominate up to six (06) candidates; from 70% to 80% can nominate a maximum of seven (07) candidates.

Article 5: Dossier for nomination and candidacy for members of the Supervisory Board

- Nomination and candidacy form for members of the Supervisory Board (according to the form attached to this Regulation).
- Curriculum vitae of the Supervisory Board candidate (according to the form attached to this Regulation).
- Notarized copies of documents: citizen identification, certification of professional qualifications and educational qualifications, if any.
- Candidacy and nomination documents should be sent to:
Education Book Joint Stock Company in Hanoi City
Address: Building D, 2nd floor, Vinaconex1 Office area, 289A Khat Duy Tien, Trung Hoa Ward, Cau Giay District, Hanoi City.
Time: The Organizing Committee does not accept nominations or candidatures submitted after 1:30 p.m. April 14, 2025.

Article 6: Votes and recording votes

6.1. The list of candidates elected to the Supervisory Board is arranged in alphabetical order by name, with full names and full names written on the ballot.

6.2. Votes and vote recording:

- Ballots are printed uniformly, with total voting rights according to Shareholder Code;
- Shareholders are given ballots to vote for members of the Supervisory Board according to Shareholder Code (owner and/or authorized);
- In case of incorrect recording, shareholders request the Vote Counting Committee to change another vote;
- Shareholders must personally record the number of voting rights for each candidate in that candidate's blank box on the ballot.

6.3. Invalid vote cases:

- The form does not follow the prescribed form and does not have the EBS seal;
- Votes crossed out, corrected, or added names that are not on the list of candidates approved by the Congress before voting;
- Votes whose total voting rights for the shareholder's candidates exceed the total voting rights held by that shareholder (including ownership and/or authorized rights);
- Election ballots are no longer intact.

Article 7: Election method and principle of cumulative voting

7.1. Voting to elect members of the Supervisory Board is carried out by secret ballot using cumulative voting method.

7.2. Voting rights are calculated according to the number of shares owned, or authorized, by the shareholder. Election results are calculated based on the number of voting shares of shareholders attending the General Meeting.

7.3. Each shareholder attending the General Meeting is entitled to use one (01) Vote to vote for members of the Supervisory Board corresponding to the number of shares owned, and/or authorized.

7.4. Each shareholder has a total number of voting rights corresponding to the total number of shares with voting rights (including the number of shares owned and authorized) multiplied by the number of elected members of the Supervisory Board (01). Specifically according to the following formula:

Elect members of the Supervisory Board

$$\boxed{\text{Total voting rights}} = \boxed{\text{Total number of shares with voting rights}} \times \boxed{\text{Number of elected members of the Supervisory Board (3)}}$$

7.5. Shareholders can devote all of their total voting rights to one (01) candidate, or only take a portion of the total voting rights to vote for a number of candidates according to their confidence level, or not vote (abstain) provided that the total number of voting rights does not exceed the total number of voting rights that shareholder owns and is authorized to.

Article 8: Vote Counting Committee, voting and counting principles

8.1. Vote Counting Committee: Nominated by the Chairman and approved by the Congress. The Vote Counting Committee has the following duties:

- Introducing the content and how to record votes and ballots.
- Supervise the voting and election of shareholders at the General Meeting.
- Summarize the number of voting shares and elections for each content.
- Notify the results to the Chairman and the Congress Secretariat and announce the voting and election results before the Congress.

Members of the Vote Counting Committee are not allowed to be on the nomination list and run for election to the Supervisory Board.

8.2. Principles for voting and counting votes:

- The Vote Counting Committee checks the ballot box in the presence of shareholders.
- Voting begins when the distribution of election ballots is completed and ends when the last shareholder votes in the ballot box.
- Vote counting must be conducted immediately after voting ends.
- Vote counting results are made in writing and announced by the Head of the Vote Counting Committee before the Congress.

Article 9: Principles for election of members of the Supervisory Board

9.1. The principle of being elected as a member of the Supervisory Board for the 2024 - 2029 term is determined by the percentage of votes over the total number of shares with voting rights (including the number of shares owned and authorized) as the candidate with the highest votes.

9.2. In case there are two or more candidates with the same number of votes for members of the Supervisory Board, the person who owns/represents more EBS shares as of the time of closing the list of shareholders on March 14, 2025 will be selected.

Article 10: Preparation and announcement of Vote Counting Minutes

10.1. After counting the votes, the Vote Counting Committee must prepare a Vote Counting Minute. The content of the Vote Counting Minutes includes the following main contents: Vote Counting Committee; List of nominations; The total number of votes issued, the total number of votes received, the total number of valid votes, the total number of invalid votes correspond to the number of shares with voting rights (including the number of shares owned and authorized); Vote counting results and Elected List.

10.2. The minutes of vote counting must be announced before the Congress.

Article 11: Other regulations

Complaints about the voting and counting of votes will be resolved by the Chairman of the Congress and recorded in the minutes of the Congress meeting.

Article 12: Enforcement

This Regulation includes 12 (twelve) Articles, read publicly at the Congress and takes effect immediately after being voted for by the Congress.

Hanoi, April 25, 2025

**ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN**



Ngo Trong Vinh



Hanoi, April 10 2025

**APPLICATION FOR NOMINATION/CANDIDATION FOR MEMBER OF THE
SUPERVISORY BOARD**



At the 2025 Annual General Meeting of Shareholders

Education Book Joint Stock Company in City. Hanoi (EBS)

Dear: Organizing Committee of the 2025 Annual General Meeting of Shareholders

I/we are shareholders of Education Book Joint Stock Company in City. Hanoi, holding
shares, accounting for ... % of the Company's voting shares, named according to the list below:

STT	Full name	ID card number/business registration number	Date of issue	Place of issue	Number of shares owned	Sign
1						
2						
	Total number of shares					

After studying the Enterprise Law No. 59/2020/QH14 and the Company Charter at the 2025
Annual General Meeting of Shareholders of Education Book Joint Stock Company in City. Hanoi, I/we
agree:

☐ Candidacy

Or

☐ Nominate Mr/Mrs whose names are on the following list to run for election as members of the
Supervisory Board at the 2025 Annual General Meeting of Shareholders:

STT	Full name	ID card number	Date of issue	Place of issue	Address	Education level	Number of shares owned
1							
2							

At the same time, we agreed to send (*Applicable in case of nomination by a group of shareholders*):

Grandparents.....

ID card number: ; Issue date:..... ; Place of issue:

Act as a group representative to carry out nomination procedures in accordance with the Charter
and Regulations on election of members of the Supervisory Board at the 2025 Annual General Meeting
of Shareholders of Education Book Joint Stock Company in City. Hanoi.



Sincerely thank you!

Shareholder confirmation

(Sign, clearly state full name, and stamp for the organization)



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CÔNG TY
CỔ PHẦN
SÁCH GIÁO DỤC
TẠI THÀNH PHỐ
HÀ NỘI

PERSONA

Đ. CẦU GIẤY - TP. HÀ NỘI

name:

PERSONAL INFORMATION SHEET

- Passport photo
(4x6 photo taken
within the last 6
months, with a
stamp from the
agency confirming
the background)*

Time	Training place	Training major	Degree

-

Time	Workplace	Job location

14) Declare related persons

Full name/Name of relevant organization	Relations hip to the declarant	Business registration certificate/ID card, date of issue, place of issue	Workpla ce	Location job	Name of the company holding shares	Number of shares, holding ratio

I commit and take responsibility for the accuracy and truthfulness of the above content.

Confirmation by competent authority

Hanoi, April 2025

Declarant

(Sign, write full name)



ANNUAL GENERAL MEETING 2025
EDUCATIONAL BOOK JOINT STOCK COMPANY IN HANOI CITY



BALLOT
SUPERVISORY BOARD MEMBER
Term 2025 - 2029

Shareholder:

Registration Number:

Number of shares held:

Shares

Total number of voting shares:

Voting rights

List of candidates elected to the Board of Supervisors:

No.	Name	Number of voting rights
	Total:	

Note:

The number of additional members of the Supervisory Board elected is 01 person. Shareholders/shareholder representatives vote for which candidate, write the number of voting rights in the same row as that person, if they do not vote, leave the number of voting rights blank. (Shareholders/shareholder representatives read the Election Regulations carefully before filling out the ballot).

Hanoi, April 2025
**Shareholder/ Shareholder
representative**

Hanoi, April 25, 2025

PROPOSAL

To be Submitted to the 2025 Annual General Meeting of Shareholders

To: The General Meeting of Shareholders Education Book Joint Stock Company in Hanoi city

Pursuant to the Law on Enterprises No. 59/2020/QH14 dated June 17, 2020;
Pursuant to the Charter on the organization and operation of Education Book Joint Stock Company in Hanoi city;
Pursuant to the resignation letter of Mr. Tran Van Que – Member of the Supervisory Board.

The Board of Directors respectfully submits to the General Meeting of Shareholders for approval of the following matters under the authority of the General Meeting, regarding the personnel work of the Supervisory Board:

- Dismissal of a member of the Supervisory Board: Mr. Tran Van Que, who submitted a resignation letter in accordance with the assignment policy of the Vietnam Education Publishing House to undertake other duties.
- Election of one additional member to the Supervisory Board.

We respectfully submit this proposal to the General Meeting of Shareholders for consideration and approval.

ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN



Ngo Trong Vinh