



Hanoi, April 15, 2025

No.: 66/TB-HAPCO

**NOTIFICATION**

**List of Nominees for the Board of Directors, Term 2024 – 2029 of Hanoi  
Textbook Printing Joint Stock Company**

**To: Shareholders.**

*Pursuant to the Enterprise Law No. 59/2020/QH14 dated June 17, 2020;  
Pursuant to the Securities Law No. 54/2019/QH14 dated November 26, 2019;  
Pursuant to Decree No. 155/2020/ND-CP 1 detailing the implementation of the  
Securities Law;*

*Pursuant to the Charter on Organization and Operation, Internal Regulations on  
Corporate Governance, Regulations on the Operation of the Board of Directors of Hanoi  
Textbook Printing Joint Stock Company;*

*Pursuant to Report No. 30/BC-TCHC dated April 15, 2025 of the Administration  
and Human Resources Department of the Company on summarizing the nomination list  
for the election of additional members to the Board of Directors of the Company for the  
term 2024-2029.*

The Board of Directors of Hanoi Textbook Printing Joint Stock Company hereby  
notifies the shareholders of the List of Nominees for the Board of Directors for the term  
2024 - 2029 at the Annual General Meeting of Shareholders in 2025 as follows:

**I. Remuneration of the Board of Directors and Supervisory Board in 2024.**

The remuneration rate for the Board of Directors and Supervisory Board in 2024 ensures  
it does not exceed 2.5% of the total actual salary fund for 2024 and is included in the 2024  
production and business expenses. Specifically, as follows:

No.	Full Name of Nominee	Current Position	Nominating Shareholder/Group of Shareholders
1	Nguyen Que Ha	Head of Facility Management and Capital Construction Division	Viet Nam Education Publishing House Limited Company
2	Nguyen Chau Giang	Deputy Director of Vietnam Education Publishing House in Hanoi	Viet Nam Education Publishing House Limited Company

*(Curriculum vitae of the nominees for the Board of Directors is attached)*

*Sincerely!*



ON BEHALF OF THE BOARD OF  
DIRECTORS  
CHAIRMAN

*(Signed)*

**Recipients:**

- As addressed;
- Board of Directors, Supervisory Board;
- Save document, Secretary of the Board of Directors.

**Nguyen Thi Thu Hong**

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Tôi Hoàng Thị Hiền; Căn cước công dân số : 038301006865 ; Ngày cấp: 16/09/2021; Nơi cấp : Cục Cảnh sát Quản lý hành chính về trật tự xã hội; cam đoan và chịu trách nhiệm về tính chính xác của bản dịch từ tiếng Việt sang tiếng Anh và ký tên dưới đây.

I, Hoang Thi Hien; Citizen ID card No: 038301006865; Date of issue: September 16, 2021; Place of issue: Department for Administrative Management of Social Order; undertakes and takes responsibility for the accuracy of the translation from Vietnamese to English and sign below.

Người dịch  
Translator



Hoàng Thị Hiền  
Hoang Thi Hien

Ngày 16 tháng 04 năm 2025  
Công Ty TNHH Dịch vụ & Thương Mại ELITA xác nhận Bà Hoàng Thị Hiền, Căn cước công dân số : 038301006865; Ngày cấp: 16/09/2021; Nơi cấp : Cục Cảnh sát Quản lý hành chính về trật tự xã hội; là người dịch có chữ ký bên là đúng.

April 16, 2025

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CÔNG TY TNHH DỊCH VỤ & THƯƠNG  
MẠI ELITA  
ELITA SERVICE & TRADING COMPANY



PHÓ GIÁM ĐỐC  
Nguyễn Thị Dung

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## CURRICULUM VITAE

*(For candidates nominated for election to the Board of Directors)*

1. Full name: **Nguyen Que Ha**                      Sex: Male/Female: Male
2. Date of birth: 10/01/1977                      Place of Birth: Kim Son District, Ninh Binh Province.
3. Nationality: Vietnamese.
4. Citizen ID Card/Passport: 037077002361                      Date of Issue: May 4, 2021 At: Hanoi
5. Permanent address: as per household registration: No. 2 Alley 56/12, Giap Bat Lane, Giap Bat Ward, Hoang Mai District, Hanoi City
6. Address on Citizen ID Card: No. 2 Alley 56/12, Giap Bat Lane, Giap Bat Ward, Hoang Mai District, Hanoi City
7. Current Residence: No. 2 Alley 56/12, Giap Bat Lane, Giap Bat Ward, Hoang Mai District, Hanoi City
8. Education level: Graduated from 12-year High School.
9. Professional Qualifications: Architect, Master of Business Administration.
10. Current Position: Head of Facility Management and Capital Construction Division – Vietnam Education Publishing House Limited Company.
11. Contact Phone Number: 0984089687                      Email: quehaks@gmail.com
12. Work Experience (from age 18 to present)



From Month/Year to Month/Year	Occupation/Position	Location
9/1994 - 6/1999	Student, Faculty of Architecture	Hanoi University of Civil Engineering
6/2000 - 5/2005	Specialist, Administration - Management Department	Vietnam Education Publishing House
6/2005 - 3/2010	Deputy Head of Administration Department	Hanoi Textbook Printing Joint Stock Company
4/2010 - 12/2012	Deputy Head of Facility Management & Capital Construction Division	Vietnam Education Publishing House Limited Company
01/2013 - 6/2019	Head of Facility Management & Capital Construction Division	Vietnam Education Publishing House Limited Company
7/2019 -Present	Head of Facility Management & Capital Construction Division, Member of the Board of Directors of Vietnam Ip Investment Joint Stock Company	Vietnam Education Publishing House Limited Company

13. Participation in other units and organizations (only declare ownership stakes of 5% or more):

Company Name	Address	Business Registration Certificate	Date of Issue/Place of Issue	Position on Board	Ownership Percentage
Vietnam Ip Investment Joint Stock Company	187B Giang Vo Street, Cat Linh Ward, Dong Da District, Hanoi City	0102661400	February 27, 2008/ Hanoi Department of Planning and Investment	Member of Board of Director	23.4%

14. Legal Violations (if any): None

**I hereby solemnly declare that the above information is completely true. If there is any false information, I will be fully responsible before the law.**

*Hanoi, April 10, 2025*

**Declarant**  
*(Signed)*

***Nguyen Que Ha***

Tôi Hoàng Thị Hiền; Căn cước công dân số : 038301006865 ; Ngày cấp: 16/09/2021; Nơi cấp : Cục Cảnh sát Quản lý hành chính về trật tự xã hội; cam đoan và chịu trách nhiệm về tính chính xác của bản dịch từ tiếng Việt sang tiếng Anh và ký tên dưới đây.

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Hoang Thi Hien

Ngày 16 tháng 04 năm 2025

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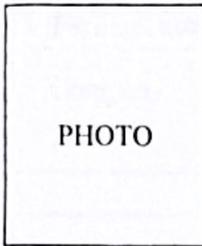
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ELITA SERVICE & TRADING COMPANY



PHÓ GIÁM ĐỐC  
*Nguyễn Thị Dung*



**SOCIALIST REPUBLIC OF VIETNAM**  
**Independence - Freedom - Happiness**

**BẢN DỊCH**  
**TRANSLATION**

## **CURRICULUM VITAE**

*(For candidates nominated for election to the Board of Directors)*

1. Full name: **NGUYEN CHAU GIANG** Sex: Male
2. Date of birth: 21/10/1982 Place of Birth: Thai Nguyen City, Thai Nguyen Province
3. Nationality: Vietnamese
4. ID Card/Passport: 020082003179 Date of Issue: June 7, 2022 At: Police Department on Administrative Management of Social Order
5. Permanent address: as per household registration: Group 1, Me Tri, Nam Tu Liem, Hanoi City.
6. Address on Citizen ID Card: Group 1, Me Tri, Nam Tu Liem, Hanoi City.
7. Current Residence: Group 1, Me Tri, Nam Tu Liem, Hanoi City.
8. Education level: 12/12
9. Professional Qualifications: Bachelor of Accounting, Thuongmai University.
10. Current Position: Deputy Director of Hanoi Textbook Printing Joint Stock Company –Vietnam Education Publishing House Limited Company.
11. Contact Phone Number: 0988.555.611 Email: giangnc82@gmail.com
12. Work Experience (from age 18 to present):



From Month/Year to Month/Year	Occupation/Position	Location
01/08/2003-12/2008	VINACOMIN - Investment, Trading And Service Joint Stock Company	No. 1 Phan Dinh Giot, Thanh Xuan, Hanoi
01/01/2009-30/07/2011	Specialist, Kamaz-V-Itasco Automobile Joint Stock Company	My Dinh 1 Urban Area, Hanoi City
01/08/2011-30/12/2014	ITASCO - HN	Le Van Luong, Thanh Xuan, Hanoi
01/01/2015-30/04/2018	Accountant, Vietnam Academy for Ethnic Minorities - Committee of Ethnic Affairs	No. 80 Phan Dinh Phung, Hanoi City
02/05/2018-02/02/2021	Member of the Board of Directors, Head of Project Department - North Book and Education Equipment Joint Stock Company	No. 24-25 Van Khe Urban Area, Ha Dong, Hanoi City
01/03/2021-01/06/2022	Member of the Board of Directors, Deputy General Director - North Book and Education Equipment Joint Stock Company	No. 24-25 Van Khe Urban Area, Ha Dong, Hanoi City
01/07/2022 - Present	Deputy Director of Hanoi Textbook Printing Joint Stock Company –Vietnam Education Publishing House Limited Company	187 Giang Vo, Dong Da, Hanoi City



Tôi Hoàng Thị Hiền; Căn cước công dân số : 038301006865 ; Ngày cấp: 16/09/2021; Nơi cấp : Cục Cảnh sát Quản lý hành chính về trật tự xã hội; cam đoan và chịu trách nhiệm về tính chính xác của bản dịch từ tiếng Việt sang tiếng Anh và ký tên dưới đây.

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*Nguyễn Thị Dung*