

**RESOLUTION**  
(2025 General Meeting of Shareholders)  
**GENERAL COMMITTEE OF SHAREHOLDERS**  
**NOI BAI CATERING SERVICES JOINT STOCK COMPANY**

*Pursuant to the Law on Enterprises No. 59/2020/QH14 dated 17/6/2020;*  
*Pursuant to the Charter of Noi Bai Catering Services Joint Stock Company;*  
*Pursuant to the Minutes of the Annual General Meeting of Shareholders dated April 24, 2025;*

**RESOLVES:**

**Article 1.** To approve the following matters under the authority of the Annual General Meeting of Shareholders for the year 2025:

- 1.1. To approve the business performance results for 2024 with the following key indicators:

*Unit: million Dong*

No	Explanation	Year 2023	Year 2024		Achieved 2024/ Achieved 2023	Achieved 2024/ Achieved 2024
			Target	Achieved		
1	Meals	10.420.646	11.954.605	11.100.227	107%	93%
2	Fights	38.485	41.251	41.295	107%	100%
3	Revenue	617.939	706.246	735.079	119%	104%
4	Cost	571.755	654.344	667.470	117%	102%
5	Before – tax profit	46.184	51.902	67.609	146%	130%
6	After – tax profit	46.184	44.260	54.769	119%	124%
7	Investment (GTGN)	0	24.340	2.317		9.5%
8	Salary fund	131.132	139.839	168.916	129%	121%
9	Labour resource (head)	744	787	756	102%	96%

- 1.2. To acknowledge the 2025 business plan with the following key targets:

- Flights: 46.161 flights, an increase of 12% compared to actual performance in 2024;

- Meals: 12.815.374 meals, an increase of 15% compared to actual performance in 2024;
- Total revenue: VND 841,39 billion, an increase of 14% compared to actual performance in 2024;
- Total expenses: VND 760,83 billion, an increase of 14% compared to actual performance in 2024;
- Profit before tax: VND 80.55 billion, an increase of 19% compared to actual performance in 2024;
- Profit after tax: VND 64.44 billion, an increase of 18% compared to actual performance in 2024;
- Total salary fund: VND 188,77 billion, an increase of 12% compared to actual performance in 2024;
- Average number of employees: 802 people, an increase of 6% compared to actual performance in 2024;
- About investment plans:

Total investment amount: VND 82.22 billion, in which:

+ Investment in continuing single equipments from 2024: VND 21.64 billion (8 equipment categories to be invested in – VND 3.73 billion; 14 categories to be invested – VND 17.91 billion);

+ New investment in 2025: VND 60.58 billion (including 18 categories: Machinery and production line group: 3 categories – VND 5.41 billion; Transport vehicles group: 4 categories – VND 27.53 billion; Software and IT group: 4 categories – VND 9.86 billion; Auxiliary equipment group: 7 categories – VND 17.79 billion).

+ Completion plan: VND 59.19 billion; Disbursement plan: VND 56.85 billion.

Implementation progress: After the General Meeting of Shareholders approves the business plan, the company will proceed with implementation.

- Authorize the Board of Directors (BOD) to proactively review and adjust the business plan when there are unexpected market fluctuations that affect business performance; ensure the management of resources and organization of business operations are aligned with the actual situation and inform shareholders of the results (if any).

- Consider and decide on adjustments to the business production and operation plan approved by the General Meeting of Shareholders due to the reassessment of the salary and remuneration fund for the 2025 plan after the competent authority issues detailed guidelines (if any).

1.3. To approve the business plan orientation for the 2025 – 2030 period;

1.4. To approve the 2024 activity report and supervision report of the Board of Directors (BOD);

1.5. To approve the 2025 activity report of the Supervisory Board.



1.6. To approve the salary and remuneration of the Board of Directors (HĐQT) and the Supervisory Board (BKS):

1.6.1. To approve the payment of salaries and remuneration for the Board of Directors and the Supervisory Board for 2024 as follows:

- The total remuneration for the Board of Directors (BOD) and Supervisory Board (SB) for Achieved 2024 is VND 794,880,000, detailed as follows:
  - + Chairman of the Board of Directors' remuneration: VND 14.4 million/month;
  - + Remuneration for Members of the Board of Directors: VND 11.52 million/person/month.;
  - + Remuneration for Supervisors: VND 8.64 million/person/month..
- Total salary for the Head of the Supervisory Board in Achieved 2024 is VND 667,058,824, equivalent to VND 55,588,235 per month.

1.6.2. To approve the 2025 salary and remuneration plan for the Board of Directors and the Supervisory Board as follows:

No.	Position on the Board of Directors/Supervisory Board	Monthly Salary per Person (VND)	Remuneration per Person/Month (VND)
1	Chairman of the Board of Directors		14.400.000
2	Members of the Board of Directors		11.600.000
3	Head of Supervisory Board	60.000.000	
4	Members of Supervisory Board		11.600.000
	<b>Annual total</b>	<b>720.000.000</b>	<b>868.800.000</b>

1.7. Approval of the 2024 audited financial statements.

1.8. Approval of the plan for the distribution of net profit after tax for the fiscal year 2024 as follows:

No.	Profit distribution plan	Amount of money (VND)
	<b>Undistributed after – tax profit</b>	<b>3.011.943.397</b>
<b>1</b>	<b>Accruals</b>	<b>2.783.014.658</b>
1.1	Reward and Welfare Fund	2.403.014.658
1.2	Reward for the Board of Directors, the Board of Supervisors, and the Executive Board	480.000.000
<b>2</b>	<b>Remaining profit to be distributed to</b>	<b>128.928.739</b>



No.	Profit distribution plan	Amount of money (VND)
	<b>shareholders in 2024</b>	
<b>3</b>	<b>Remaining profit from previous years</b>	-
<b>4</b>	<b>Profit for dividend distribution</b>	<b>128.928.739</b>
4.1	Charter capital	179.490.980.000
4.2	Total value of shares not entitled to dividends	8.880.000
4.3	Total value of shares entitled to dividends	179.482.100.000
4.4	Dividends already advanced (if any)	-
4.5	Profit to be distributed as dividends	128.928.739
4.6	Dividend per share	
<b>5</b>	<b>Retained earnings for the next year</b>	<b>128.928.739</b>

1.9. Approved the signing of contracts and transactions between the Company and Vietnam Airlines Corporation - JSC, and authorized the Company's Board of Directors:

- Implement the procedures for submitting to the competent authorities for approval of contracts and transactions between the Company and related parties in accordance with internal regulations and current laws.

- Based on the approval from Vietnam Airlines Corporation - JSC regarding the purchase/contract signing with NCS and the contract/transaction value, direct the Company to implement the procedures as per regulations.

1.10. Approval of the list of independent auditing firms for reviewing and auditing the financial statements for the period 2025 – 2027 as follows:

- +AASC Audit Company Limited;
- +A&C Auditing and Consulting Company Limited;
- +CPA VIERTNAM Auditing Company Limited;
- +RMS Vietnam Auditing and Consulting Company Limited;
- +UHY Auditing and Consulting Company Limited;

Authorize the Board of Directors (BOD) to collaborate with the Supervisory Board to carry out the procedures for selecting the auditing firm to review and audit the financial statements for the period 2025–2027 in accordance with regulations, in line with the company's actual needs, ensuring the interests of the shareholders.

**Article 2.** This resolution is approved by the General Meeting of Shareholders on April 24, 2025, and effective from the date of signing.

**Article 3.** The Board of Directors, the Supervisory Board, and the CEO of the Company are responsible for organizing and implementing the content of this resolution.

***Recipients:***

- Shareholders;
- Board of Directors;
- Board of Supervisory;
- General Director;
- Archives.

ON BEHALF OF THE GENERAL  
COMMITTEE OF SHAREHOLDERS  
CHAIRMAN



**Ngo Hong Minh**





**THE MINUTES OF  
2025 Annual General Meeting of Shareholders**

- Company name: Noibai Catering Services Joint Stock Company;
- Head office address: Noi Bai International Airport - Phu Minh Commune, Soc Son District, Hanoi;
- Contact phone: 024 38840289/ 024 38865577;
- Business registration certificate number: 0101509403, first issued by the Hanoi Ministry of Planning and Investment on July 7, 2004; 22nd amendment on July 8, 2021.

Today, at 09:00 AM on April 24, 2025, at the headquarters of Noi Bai Catering Services Joint Stock Company (Noi Bai International Airport - Phu Minh Commune, Soc Son District, Hanoi City), the 2025 Annual General Meeting of Shareholders was convened.

**The attendance:**

- Shareholders and authorized representatives;  
The total number of shareholders/representatives attending: 06 shareholders holding 12.931.722 shares, corresponding to 12.931.722 voting rights, accounting for 72% of the total voting rights.  
(See the detailed list of registered shareholders and representatives attending the 2025 Annual General Meeting)
- Members of the Board of Directors;
- Members of the Supervisory Board;
- Company leadership;
- Chairman of the Company Trade Union Committee;
- Company department officers.

**Chairperson:** Mr. Ngo Hong Minh - Chairman of the Board of Directors

**Meeting Agenda:**

- Approval of the 2024 business performance results;
- Approval of the 2025 business plan;
- Approval of the 5-year strategic business plan for the 2025 – 2030 period;
- Approval of the 2024 Board of Directors' operation report;
- Approval of the 2024 Supervisory Board's operation report;
- Approval of Remuneration for the Board of Directors and Supervisory Board;
- Approval of the Audited 2024 Financial Statements;





- Approval of the 2024 profit after tax distribution plan;
- Approval of the proposal for contracts and transactions with related parties;
- Approval of the selection of an independent audit firm to review and audit the financial statements for the 2025–2027 period.

## **I. THE MEETING PROCEDURES**

### **1. Election of the General Meeting Secretary, Vote Counting Committee, and Shareholder Eligibility Inspection Committee**

The chairperson nominates the quantity and personnel of the General Meeting Secretary, including:

#### **1. Ms. Phi Thi Thu Anh – Company Secretary**

Voting result: Approval of the quantity and personnel of the Meeting Secretary as nominated by the Chairperson.

Total votes cast by shareholders at the meeting: 12.931.722 votes, including:

- + Total valid votes: 12.931.722 votes, accounting for 100% of the total votes cast by shareholders at the meeting;
- + Total invalid votes: 0 votes, accounting for 0% of the total votes cast by shareholders at the meeting;
- + Total votes in favor: 12.931.722 votes, accounting for 100% of the total votes cast by shareholders at the meeting;
- + Total votes against: 0 votes, accounting for 0% of the votes cast by shareholders at the meeting;
- + Total abstentions: 0 votes, accounting for 0% of the votes cast by shareholders at the meeting.

The chairperson nominates the quantity and personnel of the Shareholder Eligibility Inspection Committee, including:

- |                           |  |                     |
|---------------------------|--|---------------------|
| 1. Mr. Nguyen The Thach   | - Supervisory Board member                                       | - Head of the Board |
| 2. Ms. Nguyen Quynh Huong | - Deputy Head of the Administration & General Affairs Department | - Member            |
| 3. Ms. Nguyen Thuy Linh   | - Specialist   | - Member            |

Voting result: Approval of the quantity and personnel of the Shareholder Eligibility Inspection Committee nominated by the Chairperson.

Total votes cast by shareholders at the meeting: 12.931.722 votes, including:

- + Total valid votes: 12.931.722 votes, accounting for 100% of the votes cast by shareholders at the meeting;
- + Total invalid votes: 0 votes, accounting for 0% of the votes cast by shareholders at the meeting;
- + Total votes in favor: 12.931.722 votes, accounting for 100% of the votes cast by shareholders at the meeting;



- + Total votes against: 0 votes, accounting for 0% of the votes cast by shareholders at the meeting;
- + Total abstentions: 0 votes, accounting for 0% of the votes cast by shareholders at the meeting.

The chairperson nominates the quantity and personnel of the Vote Counting Committee:

- |                           |  |                     |
|---------------------------|--|---------------------|
| 1. Mr. Nguyen The Thach   | - Supervisory Board member                                       | - Head of the Board |
| 2. Ms. Nguyen Quynh Huong | - Deputy Head of the Administration & General Affairs Department | - Member            |
| 3. Ms. Nguyen Thuy Linh   | - Specialist   | - Member            |

Voting result: Approval of the quantity and personnel of the Vote Counting Committee nominated by the Chairperson.

Total votes cast by shareholders at the meeting: 12.931.722 votes, including:

- + Total valid votes: 12.931.722 votes, accounting for 100% of the votes cast by shareholders at the meeting;
- + Total invalid votes: 0 votes, accounting for 0% of the votes cast by shareholders at the meeting;
- + Total votes in favor: 12.931.722 votes, accounting for 100% of the votes cast by shareholders at the meeting;
- + Total votes against: 0 votes, accounting for 0% of the votes cast by shareholders at the meeting;
- + Total abstentions: 0 votes, accounting for 0% of the votes cast by shareholders at the meeting.

## **2. Report on the results of the shareholder eligibility inspection**

On behalf of the Shareholder Eligibility Inspection Committee, Mr. Nguyen The Thach announced the results of the shareholder eligibility for the General Meeting's review and approval.

Voting result: Approval of the shareholder eligibility results as presented by the Shareholder Eligibility Inspection Committee.

Total votes cast by shareholders at the meeting: 12.931.722 votes, including:

- + Total valid votes: 12.931.722 votes, accounting for 100% of the votes cast by shareholders at the meeting;
- + Total invalid votes: 0 votes, accounting for 0% of the votes cast by shareholders at the meeting;
- + Total votes in favor: 12.931.722 votes, accounting for 100% of the votes cast by shareholders at the meeting;
- + Total votes against: 0 votes, accounting for 0% of the votes cast by shareholders at the meeting;



- + Total abstentions: 0 votes, accounting for 0% of the votes cast by shareholders at the meeting.

## **II. MEETING PROCEEDINGS**

### **1. Approval of the Meeting Agenda**

The Chairperson presented the Meeting Agenda.

Voting results: The proposed agenda presented by the Chairperson was unanimously approved.

Total number of votes cast by attending shareholders: 12.931.722, of which:

- + Total valid votes: 12.931.722 votes, accounting for 100% of total votes cast by attending shareholders
- + Total invalid votes: 0 votes, accounting for 0% of total votes;
- + Total votes in favor: 12.931.722 votes, accounting for 100% of total votes;
- + Total votes against: 0 votes, accounting for 0% of total votes;
- + Total abstentions: 0 votes, accounting for 0% of total votes;

### **2. Approval of the Regulations for Organizing the 2025 Annual General Meeting of Shareholders**

The Chairperson presented the Regulations for Organizing the 2025 Annual General Meeting of Shareholders for the General Meeting's consideration and approval.

Voting results: The Regulations for Organizing the 2025 Annual General Meeting of Shareholders were approved.

Total number of votes cast by attending shareholders: 12.931.722 votes, of which:

- + Total valid votes: 12.931.722 votes, accounting for 100% of total votes cast by attending shareholders
- + Total invalid votes: 0 votes, accounting for 0% of total votes;
- + Total votes in favor: 12.931.722 votes, accounting for 100% of total votes;
- + Total votes against: 0 votes, accounting for 0% of total votes;
- + Total abstentions: 0 votes, accounting for 0% of total votes;

### **3. Matters Presented to the General Meeting of Shareholders**

The Board of Directors submitted the following matters to the General Meeting of Shareholders:

- 1.1. Approval of the 2024 business performance results;
- 1.2. Approval of the 2025 business plan;
- 1.3. Approval of the 5-year strategic business plan for the 2025 – 2030 period;
- 1.4. Approval of the 2024 Board of Directors' operation report;
- 1.5. Approval of the 2024 Supervisory Board's operation report;
- 1.6. Approval of Remuneration for the Board of Directors and Supervisory Board;



- 1.7. Approval of the Audited 2024 Financial Statements;
- 1.8. Approval of the 2024 profit after tax distribution plan;
- 1.9. Approval of the proposal for contracts and transactions with related parties;
- 1.10. Approval of the selection of an independent audit firm to review and audit the financial statements for the 2025–2027 period.

#### 4. Discussion

- Shareholder Tran Minh Tuan has a question: Please tell the Company that by the end of 2024, the Company will delete all accumulated losses from 2020, but on the financial statements there is a payable corporate income tax of VND 12.8 billion, because according to shareholders, the time to carry forward losses does not exceed 5 years.

- The Company replied: as of January 1, 2024 on the audited financial statements, the uncarried loss is VND 13.7 billion., specifically as follows:

+Total accounting profit before tax in 2024	: 67,608,547,724 VND;
+ Non-deductible expenses	: 10,280,532,251 VND;
+ Total taxable income in the year	: 77,889,079,975 VND;
+ Loss carryover	: (13,691,849,308) VND;
+ CIT payable	: 12,839,446,134 VND;

By December 31, 2024, all taxable losses incurred over the years have been fully transferred and fully reflected in the financial statements of the relevant years, which have been checked and confirmed by an independent audit firm. The presentation and reflection of data fully comply with the State's regulations on corporate income tax and Vietnamese accounting standards.

Shareholder Tran Minh Tuan completely agrees with the Company's explanation.

- Shareholders unanimously agreed with all matters submitted for approval at the General Meeting.

#### 5. Voting

The General Meeting proceeded to vote on each item in the agenda, with the following results:

No.	Content	Total votes	Valid votes		Invalid votes		Votes in favor		Votes against		Abstention	
			Total votes	Rate (%)	Total votes	Rate (%)	Total votes	Rate (%)	Total votes	Rate (%)	Total votes	Rate (%)
1	2	3	4	5	6	7	8	9	10	11	12	13
1	Approval of the 2024 business operations results	12.931.722	12.931.722	100	0	0	12.931.722	100	0	0	0	0



No.	Content	Total votes	Valid votes		Invalid votes		Votes in favor		Votes against		Abstention	
			Total votes	Rate (%)	Total votes	Rate (%)	Total votes	Rate (%)	Total votes	Rate (%)	Total votes	Rate (%)
1	2	3	4	5	6	7	8	9	10	11	12	13
2	Approval of the 2025 business plan	12.931.722	12.931.722	100	0	0	12.931.722	100	0	0	0	0
3	Approval of the 5-year strategic business plan for the 2025 – 2030 period.	12.931.722	12.931.722	100	0	0	12.931.722	100	0	0	0	0
4	Approval of the 2024 Board of Directors' operation report	12.931.722	12.931.722	100	0	0	12.931.722	100	0	0	0	0
5	Approval of the 2024 Supervisory Board's operation report	12.931.722	12.931.722	100	0	0	12.931.722	100	0	0	0	0
6	Approval of Remuneration for the Board of Directors and Supervisory Board	12.931.722	12.931.722	100	0	0	12.931.722	100	0	0	0	0
7	Approval of the audited 2024 financial statements	12.931.722	12.931.722	100	0	0	12.931.722	100	0	0	0	0
8	Approval of the 2024 profit after tax distribution plan	12.931.722	12.931.722	100	0	0	12.931.722	100	0	0	0	0
9	Approval of the proposal for contracts and transactions with related parties	1.825.100	1.825.100	100	0	0	1.825.100	100	0	0	0	0
10	Approval of the selection of an independent audit firm to review and audit the financial statements for the 2025–2027	12.931.722	12.931.722	100	0	0	12.931.722	100	0	0	0	0



No.	Content	Total votes	Valid votes		Invalid votes		Votes in favor		Votes against		Abstention	
			Total votes	Rate (%)	Total votes	Rate (%)	Total votes	Rate (%)	Total votes	Rate (%)	Total votes	Rate (%)
1	2	3	4	5	6	7	8	9	10	11	12	13
	period											

**6. The Head of the Vote Counting Committee presented the Vote Counting Minutes of the Meeting for the General Meeting of Shareholders to consider and approve**

Voting results: Approval of the Vote Counting Minutes of the 2025 Annual General Meeting of Shareholders.

Total number of votes cast by attending shareholders: 12.931.722votes, of which:

- + Total valid votes: 12.931.722votes, accounting for 100% of total votes cast by attending shareholders
- + Total invalid votes: 0 votes, accounting for 0% of total votes;
- + Total votes in favor: 12.931.722 votes, accounting for 100% of total votes;
- + Total votes against: 0 votes, accounting for 0% of total votes;
- + Total abstentions: 0 votes, accounting for 0% of total votes;

**7. Resolutions approved**

7.1. Approval of the 2024 Business Performance Results with the following key indicators:

No	Description	Year 2023	Year 2024		2024 Actual/ 2023 Actual	2024 Actual/ 2024 Plan
			Plan	Actual		
1	Meals (portions)	10,420,646	11,954,605	11,100,227	107%	93%
2	Flights (flights)	38,485	41,251	41,295	107%	100%
3	Revenue	617,939	706,246	735,079	119%	104%
4	Expenses	571,755	654,344	667,470	117%	102%
5	Profit before tax	46,184	51,902	67,609	146%	130%
6	Profit after tax	46,184	44,260	54,769	119%	124%
7	Investment (Disbursed value)	0	24,340	2,317		9.5%
8	Wage fund	131,132	139,839	168,916	129%	121%
9	Labor force (persons)	744	787	756	102%	96%



Approved with 100% of votes with voting rights

7.2. Acknowledgment of the 2025 Business Plan with the following key targets:

- Flights: 46,161 flights, an increase of 12% compared to actual performance in 2024;
- Meal portions: 12,815,374 portions, an increase of 15% compared to 2024 actuals;
- Total revenue: VND 841.39 billion, up 14% from 2024;
- Total expenses: VND 760.83 billion, up 14% from 2024;
- Profit before tax: VND 80.55 billion, up 19% compared to 2024;
- Profit after tax: VND 64.44 billion, up 18% compared to 2024;
- Total salary fund: VND 188.77 billion, up 12% from 2024;
- Average number of employees: 802 people, up 6% from 2024 actuals;
- Regarding the investment plan:

The total investment is estimated at VND 82.22 billion, including:

+ Carried-over investment in individual equipment from 2024: VND 21.64 billion (08 equipment items planned for investment – VND 3.73 billion; 14 items already under investment – VND 17.91 billion);

+ New investments in 2025: VND 60.58 billion (covering 18 categories, including: Machinery and production lines: 03 categories – VND 5.41 billion; Transport vehicles: 04 categories – VND 27.53 billion; Software and information technology: 04 categories – VND 9.86 billion; Auxiliary equipment: 07 categories – VND 17.79 billion).

+ Planned completion volume: VND 59.19 billion; Planned disbursement: VND 56.85 billion.

Implementation timeline: After the General Meeting of Shareholders approves the business plan, the company will organize and carry out the implementation.

- The Board of Directors is authorized to proactively review and adjust the business plan in the event of abnormal market fluctuations affecting business results, ensure that the management of resources and business operations aligns with actual circumstances, and inform shareholders of the implementation results (if any).

- Consider and decide on adjustments to the business production and operation plan approved by the General Meeting of Shareholders due to the reassessment of the salary and remuneration fund for the 2025 plan after the competent authority issues detailed guidelines (if any).

Approved with 100% of votes with voting rights

7.3. Approval of the 5-year business plan orientation for the period 2025 – 2030:

Approved with 100% of votes with voting rights

7.4. Approval of the 2024 report on activities and supervisory work of the Board of Directors:



Approved with 100% of votes with voting rights

7.5. Approval of the 2025 activity report of the Supervisory Board:

Approved with 100% of votes with voting rights

7.6. Approval of the remuneration and salary payments for the Board of Directors and the Supervisory Board in 2024:

- Total remuneration for the Board of Directors and Supervisory Board in 2024: VND 794,880,000, broken down as follows:
  - + Remuneration for the Chairperson of the Board of Directors: VND 14,4 million/month;
  - + Remuneration for the Board of Directors: VND 11,52 million/person/month;
  - + Remuneration for the Supervisory Board: VND 8,64 million/person/month.
- Total salary for the Head of the Supervisory Board in 2024: VND 667.058.824, equivalent to VND 55.588.235/month.

Approval of the 2025 salary and remuneration plan for the Board of Directors and Supervisory Board as follows:

No	Title – Board of Directors / Supervisory Board	Monthly salary per person (VND)	Monthly remuneration per person (VND)
1	Chairperson of the Board of Directors		14.400.000
2	Member of the Board of Directors		11.600,000
3	Head of the Supervisory Board	60.000.000	
4	Member of the Supervisory Board		11.600.000
	<b>Total for the Year</b>	<b>720.000.000</b>	<b>868.800.000</b>

Approved with 100% of votes with voting rights.

7.7. Approval of the 2024 Audited Financial Statements:

Approved with 100% of votes with voting rights.

7.8. Approval of the profit after-tax distribution plan for the fiscal year 2024 as follows:

No	Profit distribution plan	Amount (VND)
	<b>Undistributed profit after tax</b>	<b>3,011,943,397</b>
1	<b>Allocations</b>	<b>2,783,014,658</b>



1.1	Welfare and reward fund	2,403,014,658
1.2	Bonuses for the Board of Directors, Supervisory Board, and Executive Board	480,000,000
<b>2</b>	<b>Remaining profit for dividend distribution in 2024</b>	<b>128,928,739</b>
<b>3</b>	<b>Retained earnings from previous years</b>	<b>-</b>
<b>4</b>	<b>Profit allocated for dividend payment</b>	<b>128,928,739</b>
4.1	Charter capital	179,490,980,000
4.2	Total value of shares not eligible for dividends	8,880,000
4.3	Total value of shares eligible for dividends	179,482,100,000
4.4	Interim dividends paid (if any)	-
4.5	Profit allocated for dividend distribution	128,928,739
4.6	Dividend per share	
<b>5</b>	<b>Undistributed remaining profit</b>	<b>128,928,739</b>

7.9. Approval of contract signing and transactions between the Company and Vietnam Airlines Corporation – JSC, and authorization to the Board of Directors of the Company:

- To carry out procedures for submission to competent authorities for approval of contracts and transactions between the Company and Related Parties in accordance with internal regulations and current laws.
- Based on the approval of Vietnam Airlines Corporation – JSC regarding procurement/contract signing with NCS and the value of the contracts/transactions, the Board of Directors is to direct the Company to implement procedures as prescribed, and report the results after completion.

Approved with 100% of voting rights.

7.10. Approval of the list of independent auditing firms assigned to review and audit the financial statements for the 2025–2027 period as follows:

- +AASC Auditing Firm Company Limited;
- +A&C Auditing and Consulting Company Limited;
- +CPA Vietnam Auditing Company Limited;
- +RSM Vietnam Auditing & Consulting Limited;
- +UHY Auditing and Consulting Company Limited;

Authorization was granted to the Board of Directors to coordinate with the Supervisory Board in carrying out procedures to select an auditing firm to perform the review and audit of the financial statements for the 2025–2027 period, in accordance with regulations and aligned with the Company's actual needs, ensuring the interests of shareholders.



Approved with 100% of the voting rights.

### III. CLOSING OF THE MEETING

#### 1. Approval of the Minutes and Resolution of the Meeting

- Ms. Phi Thi Thu Anh – Secretary of the Meeting, presented the draft Minutes/Resolution of the 2025 Annual General Meeting of Shareholders.
- The General Meeting of Shareholders unanimously approved the contents of the Minutes and Resolution of the Meeting with 100% of voting shares present.

#### 2. Meeting Adjournment

The meeting concluded at 10:55 AM on the same day.

This minutes document consists of 10 pages along with attached appendices, prepared in one copy, and will be distributed to shareholders in accordance with legal regulations.

  
**CHAIRPERSON**  
Ngo Hong Minh

**SECRETARY**

  
Phi Thi Thu Anh





## PHỤ LỤC

**DANH SÁCH CỔ ĐÔNG, ĐẠI DIỆN CỔ ĐÔNG**  
**DỰ HỢP ĐẠI HỘI ĐỒNG CỔ ĐÔNG THƯỜNG NIÊN NĂM 2025**  
(đính kèm theo Biên bản họp số 01/BB-NCS-ĐHĐCD ngày 24/4/2025)

STT	Cổ đông, đại diện cổ đông	Số ĐKSH	Số cổ phần	Ký tên
1	<b>Tổng Công ty Hàng không Việt Nam- CTCP</b>			
	Ông Ngô Hồng Minh	0100107518	4.800.270	
	Ông Nguyễn Văn Dũng	0100107518	3.600.202	
	Ông Trần Việt Hải	0100107518	2.400.135	
2	<b>Công ty TNHH MTV Suất ăn hàng không Việt Nam</b>			
	Ông Ngô Hồng Minh	0300691598	306.015	
	(có giấy ủy quyền kèm theo)			
3	<b>Công ty cổ phần Dịch vụ hàng không sân bay Tân Sơn Nhất</b>			
	Ông Nguyễn Văn Hùng Cường	VSD10301123125	1.800.100	
4	<b>Cổ đông khác</b>			
	Trần Minh Tuấn	001080010700	25.000	
A	<b>Tổng cộng số CP tham dự họp</b>		12.931.722	
B	<b>Tổng số CP có quyền biểu quyết</b>		17.948.210	
	<b>Tỷ lệ tham dự (%): A/B</b>		72%	