

No: 236/BB-ĐHĐCĐ

*Hanoi, June 26<sup>th</sup>, 2025*

**MINUTES OF  
THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS**

**Name of Enterprise:** Construction Machinery Corporation - JSC

**Head Office:** No. 125D Minh Khai Str., Minh Khai Ward, Hai Ba Trung Dist., Hanoi City

**Enterprise Code:** 0100106553

**Security Code:** TCK

**Duration of the Meeting:** From 08:30 a.m. to 11:15 a.m. on June 26<sup>th</sup>, 2025.

**Venue:** Meeting room on the 16<sup>th</sup> floor, COMA Building, No. 125D Minh Khai Str., Minh Khai Ward, Hai Ba Trung Dist., Hanoi City

**Agenda and contents:** according to the 2025 Annual General Meeting of Shareholders' Agenda approved by the GMS.

**PROGRESS OF THE GMS**

**I. Procedure to declare the meeting open:**

**1. Regist to attend the meeting with the Organizing Committee.**

**2. Report on checking the eligibility of shareholders to attend the meeting**

Mr. Vu Quang Hao, Head of the Shareholder Eligibility Verification Board reported on checking the eligibility of shareholders to attend the 2025 Annual General Meeting of Shareholders. At the time of opening (8:30 a.m.), number of shareholders attended and authorized to attend was 61 people, represented for 23,684,600 shares, accounted 99.31% of total voting shares, of which:

- Number of shareholders directly attended the meeting: 53 people, represented for 23.669.400 shares, accounted for 99.24% of total voting shares at the meeting;

- Number of shareholders authorized their representatives to attend the meeting: 08 people, represented for 15,200 shares, accounted for 0.06% of total voting shares at the meeting.

As stipulated in the Corporation's Charter and current provisions of law, the 2025 Annual General Meeting of Shareholders of Construction Machinery Corporation - JSC was eligible to conduct. Shareholders and representatives of shareholders were entitled to vote corresponding to their number of owned or authorized shares.

### **3. Announcement of reasons, introduction of delegates and participants:**

Mr. Duong Ba Duong, on behalf of the Organizing Board of the meeting, conducted to:

- Announce the reasons for holding the meeting;
- Introduce delegates and participants attending the Meeting:
  - + Representatives of the Ministry of Construction;
  - + Members of the Board of Directors, Board of Supervisors, Executive Board of the Corporation;
  - + Representative of the independent audit company;
  - + Shareholders and authorized representatives of shareholders of Construction Machinery Corporation - JSC (according to the list of shareholders as of April 29<sup>th</sup>, 2025).

### **4. Introduction and invitation of the Presidium to chair the Meeting:**

- Mr. Duong Ba Duong introduced members of the Presidium and invited the Presidium to chair the Meeting.
  - The Presidium comprised of:
    - + Mr. Trinh Nam Hai, Chairman of the Board of Directors - Chair of the Meeting;
    - + Mr. Dao Duc Tho, Member of the Board of Directors, General Director;
    - + Mrs. Nguyen Thi Tuyet Nhung, Member of Board of Directors.

### **5. Appointment of the Secretary:**

- Mr. Trinh Nam Hai on behalf of the Presidium unanimously appointed the Secretary.
  - The Secretary comprised of:
    - + Mr. Tran Thanh Quang, Assistant to the Chairman of the BOD - Head of the Secretary
    - + Mrs. Vu Thi Thuy, Official of the Organization and Human Resource Dept.
- Member

### **6. Election of the Vote Counting Board**

Mr. Trinh Nam Hai on behalf of the Presidium presented the list of people proposed for election of the Vote Counting Board comprising of 05 members as follows:

- 1) Mr. Vu Quang Hao
- 2) Mrs. Dinh Tieu Thai
- 3) Mr. Tran Thanh Quang
- 4) Mrs. Dinh Thi Huong
- 5) Mr. Nguyen Minh Phuong



100% of shareholders, authorized representatives of shareholders attending the meeting unanimously voted to elect the above-mentioned people to the Vote Counting Board.

### **5. Ratification of the Agenda and Working Regulations of the meeting**

Mrs. Nguyen Thi Tuyet Nhung, on behalf of the Presidium, presented Agenda and Operation Regulations of the 2025 Annual General Meeting of Shareholders.

100% of shareholders attending the meeting unanimously voted to ratify the Agenda and Working Regulations of the 2025 Annual General Meeting of Shareholders.

## **II. Contents presented at the Meeting**

1. Mr. Trinh Nam Hai, Chairman of the Board of Directors presented the Report on operation results of the Board of Directors (BOD) for the year 2024 and plan for the year 2025;

2. Mr. Nguyen Ngoc Hai, Chief Accountant, Head of Finance and Planning Dept. presented the Report on production and business results of the Corporation for the year 2024 and plan for the year 2025;

3. Mr. Nguyen Van Son, Head of the Board of Supervisors presented:

- Report on operation results of the Board of Supervisors (SB) for the year 2024 and plan for the year 2025;

- Proposal on selection of independent audit companies to review and audit financial statements for the year 2025.

4. Mrs. Nguyen Thi Tuyet Nhung - Member of the Board of Directors, presented the proposals on approving:

- The audited financial statements for the year 2024 of the Corporation;

- The profit distribution plan for the year 2024 of the Construction;

- The payment of salary and remuneration for the Board of Directors and Board of Supervisors of the Corporation for the year 2024 and plan for the year 2025.

## **III. Discussion of shareholders and opinions of the representative of the Ministry of Construction**

1. Mr. Trinh Nam Hai - Chairman of the Board of Directors presented the Document No. 6634/BXD-QLDN dated June 24<sup>th</sup>, 2025 of the Ministry of Construction, the majority shareholder representing the owner of the State capital portion at the Corporation, regarding the opinion on the voting contents at the 2025 Annual General Meeting of Shareholders of the Construction Mechanical Corporation - JSC.

Thus, the Ministry of Construction agreed to approve the contents according to the reports and proposals presented at the meeting.





2. The Chairman invited shareholders to give their opinions on the reports and Proposals at the meeting. The shareholders agreed on the contents of the Reports and Proposals and had no further comments.

### **3. Opinions of the Owner's Representative - Ministry of Construction**

As the State capital owner's representative at the Corporation, in accordance with the provisions of the Enterprise Law and other legal provisions, the Ministry of Construction has reviewed the documents submitted by the State-owned capital representatives and provided official written opinions on the contents for the representatives to vote at the 2025 Annual General Meeting of Shareholders.

In general, COMA's 2024 business results are quite positive, especially the profit target. For the first time in 6 years, COMA has escaped the situation of negative equity, however, the production and business, turnover targets are relatively low, especially in main business field. In 2025, the State-owned capital representative team is requested to coordinate with the Board of Directors to overcome the shortcomings for fulfilment of production and business plan for the year 2025, consequently continue implementing the COMA Restructuring Project for the period 2021-2025 under its authority, focusing on divesting state capital at COMA, settling and transferring State-owned capital to joint stock companies, etc. assuring the completion of assigned contents effectively, publicly, transparently and in compliance with legal regulations.

Currently, the Law on State Capital Management in Enterprises has been passed by the National Assembly. The Board of Directors is requested to review and adjust the Charter and the internal management document system of the Corporation to ensure compliance with the promulgated Law for implementation.

### **V. Voting and voting results of Reports and Proposals at the meeting**

Mr. Vu Quang Hao - Head of the Vote Counting Board presented the Minutes of voting on reports and proposals at the meeting. At the time of voting, the number of shareholders and authorised representatives present at the meeting was 63 people, representing 23.685.900 shares, equivalent to 100% of the shares with voting rights at this meeting.

#### ***1. Report on production and business results of Construction Mechanical Corporation - JSC for the year 2024 and plan for the year 2025***

##### *Voting results:*

- The number of “Agree” votes was 63, representing 23.685.900 shares, accounting for 100% of the total number of shares with voting rights attending and voting at the meeting;

- The number of “Dis-agree” votes was 0 votes, representing 0 shares, accounting for 0% of the total number of shares with voting rights attending and voting at the meeting;



- The number of “Abstention” votes was 0 votes, representing 0 shares, accounting for 0% of the total number of shares with voting rights attending and voting at the General Meeting.

Based on the Corporation's Charter, Report on production, business and investment results of the Corporation for the year 2024 and plan for the year 2025 was ratified with a rate of 100%.

***2. Report on operation results of the Board of Directors (BOD) of Construction Machinery Corporation - JSC for the year 2024 and plan for the year 2025:***

*Voting results:*

- The number of “Agree” votes was 63, representing 23.685.900 shares, accounting for 100% of the total number of shares with voting rights attending and voting at the meeting;

- The number of “Dis-agree” votes was 0 votes, representing 0 shares, accounting for 0% of the total number of shares with voting rights attending and voting at the meeting;

- The number of “Abstention” votes was 0 votes, representing 0 shares, accounting for 0% of the total number of shares with voting rights attending and voting at the General Meeting;

Based on the Corporation's Charter, Report on operation results of the Board of Directors (BOD) of the Corporation for the year 2024 and plan for the year 2025 was ratified with a rate of 100%.

***3. Report on operation results of the Board of Supervisors (SB) of Construction Machinery Corporation - JSC for the year 2024 and plan for the year 2025:***

*Voting results:*

- The number of “Agree” votes was 63, representing 23.685.900 shares, accounting for 100% of the total number of shares with voting rights attending and voting at the meeting;

- The number of “Dis-agree” votes was 0 votes, representing 0 shares, accounting for 0% of the total number of shares with voting rights attending and voting at the meeting;

- The number of “Abstention” votes was 0 votes, representing 0 shares, accounting for 0% of the total number of shares with voting rights attending and voting at the General Meeting;

Based on the Corporation's Charter, Report on operation results of the Board of Supervisors of the Corporation for the year 2024 and plan for the year 2025 was ratified with a rate of 100%.



***4. The audited financial statements of the Construction Machinery Corporation - JSC for the year 2024 (as detailed in the Proposal No. 16/TTr-HĐQT dated April 25<sup>th</sup>, 2025 of the Board of Directors of the Corporation).***

*Voting results:*

- The number of “Agree” votes was 63, representing 23.685.900 shares, accounting for 100% of the total number of shares with voting rights attending and voting at the meeting;

- The number of “Dis-agree” votes was 0 votes, representing 0 shares, accounting for 0% of the total number of shares with voting rights attending and voting at the meeting;

- The number of “Abstention” votes was 0 votes, representing 0 shares, accounting for 0% of the total number of shares with voting rights attending and voting at the General Meeting.

Based on the Corporation's Charter, the audited financial statements of the Corporation for the year 2024 was ratified with a rate of 100%.

***5. Profit distribution plan of Construction Machinery Corporation - JSC for the year 2024 (as detailed in the Proposal No. 30/TTr-HĐQT dated June 25<sup>th</sup>, 2025 of the Board of Directors of the Corporation)***

*Voting results:*

- The number of “Agree” votes was 63, representing 23.685.900 shares, accounting for 100% of the total number of shares with voting rights attending and voting at the meeting;

- The number of “Dis-agree” votes was 0 votes, representing 0 shares, accounting for 0% of the total number of shares with voting rights attending and voting at the meeting;

- The number of “Abstention” votes was 0 votes, representing 0 shares, accounting for 0% of the total number of shares with voting rights attending and voting at the General Meeting;

Based on the Corporation's Charter, the profit distribution plan of the Corporation for the year 2024 was ratified with a rate of 100%.

***6. Ratification of the salary and remuneration paid for the Board of Directors and Supervisory Board of the Corporation for the year 2024 and plan for the year 2025 (as detailed in the Proposal No. 19/TTr-HĐQT dated April 25<sup>th</sup>, 2025 of the Board of Directors of the Corporation)***

*Voting results:*

- The number of “Agree” votes was 63, representing 23.685.900 shares, accounting for 100% of the total number of shares with voting rights attending and voting at the meeting;



- The number of “Dis-agree” votes was 0 votes, representing 0 shares, accounting for 0% of the total number of shares with voting rights attending and voting at the meeting;

- The number of “Abstention” votes was 0 votes, representing 0 shares, accounting for 0% of the total number of shares with voting rights attending and voting at the General Meeting.

Based on the Corporation's Charter, the salary and remuneration paid for the Board of Directors and Supervisory Board of the Corporation for the year 2024 and plan for the year 2025 was ratified with a rate of 100%.

***7. List of independent audit companies to review and audit financial statements of Construction Machinery Corporation for the fiscal year 2025 (as detailed in the Proposal No. 18/TTr-BKS dated April 25<sup>th</sup>, 2025 of the Corporation's Supervisory Board)***

*Voting results:*

- The number of “Agree” votes was 63, representing 23.685.900 shares, accounting for 100% of the total number of shares with voting rights attending and voting at the meeting;

- The number of “Dis-agree” votes was 0 votes, representing 0 shares, accounting for 0% of the total number of shares with voting rights attending and voting at the meeting;

- The number of “Abstention” votes was 0 votes, representing 0 shares, accounting for 0% of the total number of shares with voting rights attending and voting at the General Meeting.

Pursuant to the Corporation's Charter, the list of independent audit companies approved to review and audit the 2025 financial statements of the Construction Mechanical Corporation - JSC was ratified with a rate of 100%, including:

- Vietnam Auditing and Valuation Company Limited (VAE);
- Vietnam CPA Auditing Company Limited (CPA VIETNAM)
- International Auditing Company Limited (ICPA)

The General Meeting of Shareholders authorized the Board of Directors of the Corporation to carry out the necessary procedures according to regulations to select an independent auditing company to review and audit the 2025 financial statements of the Corporation.

## **VI. Retification of the content of the Minutes and draft Resolution of the meeting**

1. Mr. Tran Thanh Quang - Head of the Secretary presented the Minutes of the Meeting and the draft Resolution of the Meeting.

2. Voting results to ratify the Minutes of the Meeting and the draft Resolution of the Meeting: 100% of shareholders and authorized representatives of shareholders attending the meeting voted unanimously to ratify.

This Minutes of Meeting was prepared at 11:15 a.m. on the same day and made into 05 original copies of equal value, 01 copy sent to the State Securities Commission, 01 copy sent to the Hanoi Stock Exchange, 03 copies kept at the Construction Mechanical Corporation - JSC.

**SECRETARY OF THE GMS**

**FOR AND ON BEHALF OF THE GMS  
CHAIR**

Signature:   
Full name: **Tran Thanh Quang**

Signature:   
Full name: **Vu Thi Thuy**



**Trinh Nam Hai**