PETROVIETNAM GENERAL SERVICES CORPORATION	**SOCIALIST REPUBLIC OF VIETNAM** **Independence – Freedom – Happiness**
No.: 189/DVTHDK-PC	*Ho Chi Minh City, August .10th.., 2026*

AD-HOC INFORMATION DISCLOSURE

Respectfully to : State Securities Commission of Vietnam
Vietnam Exchange
Ho Chi Minh Stock Exchange

1. Organization: PETROVIETNAM GENERAL SERVICES CORPORATION

Securities symbol	:	PET
Address	:	6th Floor, PetroVietnam Tower, No. 1-5 Le Duan Street, Sai Gon Ward, Ho Chi Minh City
Tel	:	(84-28) 3911.7777 Fax: (84-28) 3911.6789
Email	:	info@petrosetco.com.vn
Website	:	https://petrosetco.com.vn/

2. Information to be disclosed:

   Petrovietnam General Services Corporation announces information on Decision of Chairman of the Board of Directors No. 69/NQ-DVTHDK dated August .10th.., 2026 on issuing the updated Company Charter.

3. This information has been published on the company's website since the signing date of this Letter at the link: https://petrosetco.com.vn/quan-he-co-dong.html.

We hereby commit that the information published above is true and take full legal responsibility for the content of the disclosed information./.

Attachments:
- Decision of Chairman of the Board of Directors No. 69/NQ-DVTHDK dated August .10th.., 2026.
- Charter.

FOR AND ON BEHALF OF THE ORGANIZATION
Authorized person to disclose information

TỔNG CÔNG TY CỔ PHẦN DỊCH VỤ TỔNG HỢP DẦU KHÍ

Tran Thi Thu Huyen

TỔNG CÔNG TY CỔ PHẦN DỊCH VỤ TỔNG HỢP DẦU KHÍ (TÊN CŨ : CÔNG TY CỔ PHẦN DỊCH VỤ DU LỊCH DẦU KHÍ)

Digitally signed by TỔNG CÔNG TY CỔ PHẦN DỊCH VỤ TỔNG HỢP DẦU KHÍ (TÊN CŨ : CÔNG TY CỔ PHẦN DỊCH VỤ DU LỊCH DẦU KHÍ)
Date: 2026.08.10 11:19:33 +07'00'

PETROVIETNAM GENERAL SERVICES CORPORATION	SOCIALIST REPUBLIC OF VIETNAM Independence - Freedom - Happiness
No.: 69/QĐ-DVTHDK	*Ho Chi Minh City, August ..10.., 2026*

DECISION

Ref. Issuing the updated Company Charter

CHAIRMAN OF THE BOARD OF DIRECTORS
PETROVIETNAM GENERAL SERVICES CORPORATION

- *Pursuant to Law on Enterprises 2020 and any amendments, supplements, guidelines thereto;*
- *Pursuant to Law on Securities 2019 and any amendments, supplements, guidelines thereto;*
- *Pursuant to Charter of Petrovietnam General Services Corporation;*
- *Pursuant to the Resolution of the General Meeting of Shareholders of Petrovietnam General Services Corporation No. 01/NQ-PET.ĐHĐCĐ/2026 dated April 24,2026;*
- *Pursuant to the Resolution of the Board of Director of Petrovietnam General Services Corporation No. 36/NQ-DVHDK dated June 04,2026 on the implementation of the plan for share issuance for 2025 dividend payout and the plan for share issuance to increase share capital from owner's equity;*
- *Pursuant to the Resolution of the Board of Director of Petrovietnam General Services Corporation No. 43/NQ-DVHDK dated July 21,2026 on the approval of the results of the share issuance for 2025 dividend payout and the share issuance to increase share capital from owner's equity;*
- *Pursuant to the 25th amendment of the Enterprise Registration Certificate issued by Ho Chi Minh City Department of Finance on August ..07th.., 2026,*

DECIDED

Article 1. The "Charter of PetroVietnam General Services Corporation" is hereby issued together with this Decision.

Article 2. The Board of Directors, the Board of Management, and all relevant organizations and individuals are responsible for implementing this Decision.

Article 3. This decision takes effect from the date of signing./.

Recipient:
- As Article 2;
- Archive: Archivist.

CHAIRMAN OF THE BOARD OF DIRECTORS

M.S.D.N:0300452060-C.T.C.P
TỔNG CÔNG TY CỔ PHẦN DỊCH VỤ TỔNG HỢP DẦU KHÍ
THÀNH PHỐ HỒ CHÍ MINH

Phung Tuan Ha

CHARTER

PETROVIETNAM GENERAL SERVICES CORPORATION

Ho Chi Minh City, August 10th, 2026

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CHAPTER I. DEFINITIONS OF TERMS IN THE CHARTER

Article 1. Interpretation of Terms

1. In this Charter, the following terms shall be construed as follows:

   a) **"Charter Capital"** means the total par value of shares sold or registered for subscription upon the establishment of the joint stock company, as stipulated in Article 6 of this Charter;

   b) **"Law on Enterprises"** means the Law on Enterprises No. 59/2020/QH14 passed by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020, and its implementing documents, amendments, supplements or replacements (if any)

   c) **"Law on Securities"** means the Law on Securities No. 54/2019/QH14 passed by the National Assembly of the Socialist Republic of Vietnam on November 26, 2019, and its implementing documents, amendments, supplements or replacements (if any);

   d) **"Law"** means all normative legal documents as stipulated in the Law on Promulgation of Legal Documents No. 64/2025/QH15 passed by the National Assembly on February 19, 2025, and any amendments, supplements or replacements thereof, as well as applicable written or unwritten legal regulations and guidelines in force;

   e) **"Establishment Date"** means the date the Company was first granted the Enterprise Registration Certificate (Business Registration Certificate and equivalent documents);;

   f) **"Enterprise Executives"** means the General Director, Deputy General Directors, Chief Accountant and other executives appointed by the Board of Directors;

   g) **"Enterprise Managers"** mean the managers of the Company, including the Chairman of the Board of Directors, members of the Board of Directors, the General Director, Deputy General Directors, the Chief Accountant and other managerial positions appointed by the Board of Directors;

   h) **"Affiliated Persons"** means any individual or organization as defined in Clause 46, Article 4 of the Law on Securities;

   i) **"Shareholder"** means any individual or organization owning at least one share of the joint stock company;

   j) **"Ordinary Shareholder"** means a shareholder owning ordinary shares;

   k) **"Founding Shareholder"** means a Shareholder owning at least one ordinary share and signing the list of founding shareholders of the joint stock company;

   l) **"Major Shareholder"** means a shareholder as stipulated in Clause 18, Article 4 of the Law on Securities;

   m) **"Operation Term"** means the duration of the Company's operation as stipulated in Article 2 of this Charter;

   n) **"The Stock Exchange"** means the Vietnam Stock Exchange and its subsidiaries;

   o) **"VSDC"** means the Vietnam Securities Depository and Clearing Corporation;

p) **"Contact Address"** means the registered head office address of an organization, or the permanent residence address, workplace address or other address registered by an individual with the enterprise for contact purposes;

q) **"Trade Secret" or "Business Secret"** means information, including formulas, models, compilations, programs, devices, methods, techniques or processes, which: (i) derive independent economic value, actual or potential competitive advantage, from not being generally known to, and not being readily ascertainable by proper means by, other persons who can obtain economic value from its disclosure or use; (ii) are the subject of reasonable security measures under the circumstances to maintain their secrecy, including but not limited to financial factors; contracts, cooperation agreements, and other documents signed by the Company with suppliers, customers, business partners; strategies, technologies, know-how; business reports, analyses, research, etc. Information determined to be a Trade Secret or Business Secret shall be made by the Board of Directors from time to time;

r) **"Working Day"** means any day from Monday to Friday, excluding public holidays, Tet (Lunar New Year), or other days off stipulated by Vietnamese law.

2. In this Charter, any reference to an article or document shall include any amendment, supplement or replacement thereof.
3. Headings (Chapters and Articles of this Charter) are used for convenience only and shall not affect the content of this Charter.
4. Words or terms defined in the Law on Enterprises and the Law on Securities (where not inconsistent with the subject matter or context) shall have the same meanings in this Charter.

CHAPTER II. NAME, FORM, HEAD OFFICE, BRANCHES, REPRESENTATIVE OFFICES, BUSINESS LOCATIONS, OPERATION TERM AND LEGAL REPRESENTATIVE OF THE COMPANY

Article 2. Name, Form, Head Office, Branches, Representative Offices, Business Locations and Operation Term of the Company

1. Name of the Company:
   - Vietnamese Name: Tổng Công ty Cổ phần Dịch vụ Tổng hợp Dầu khí.
   - English Name: Petrovietnam General Services Corporation.
   - Trading Name: Petrovietnam General Services Corporation.
   - Abbreviated Name of Company: Petrosetco.
2. Registered head office of the Company:
   - Address: 6th Floor, Petro Vietnam Building, No. 1-5 Le Duan Street, Saigon Ward, Ho Chi Minh City, Vietnam
   - Telephone: 84-28-39117777
   - Fax: 84-28-39116789
   - E-mail: info@petrosetco.com.vn

- Website: www.petrosetco.com.vn

3. Petrovietnam General Services Corporation ("**Petrosetco**" or "**the Company**") has legal entity status, a seal, a logo, and operates in accordance with the Law applicable to joint stock companies and this Charter.
4. Petrosetco may establish branches, representative offices, and business locations to achieve the Company's operational objectives, in accordance with Decisions of the Board of Directors and within the scope permitted by Law.
5. Petrosetco has the following principal functions and duties:
   - Investing in subsidiaries and affiliated companies; controlling Company's subsidiaries based on the level of charter capital held in those companies in accordance with the provisions of Law and this Charter.
   - Directly engaging in production and business activities for profit objectives in accordance with the provisions of Law. Economic relationships arising between Petrosetco and its subsidiaries, affiliated companies and voluntarily associated companies shall be governed by contracts or agreements.
   - Exercising the rights and obligations of an owner in the Company's subsidiaries and affiliated companies.
6. Unless terminated in the cases specified in Clause 2, Article 54 of this Charter, the operation term of the Company shall be indefinite from the Establishment Date.

Article 3. Legal Representative of the Company

1. Petrosetco has 01 (one) legal representative, who is the Chairman of the Board of Directors.
2. The Legal Representative of Petrosetco is the individual representing Petrosetco to exercise the rights and fulfill the obligations arising from Petrosetco's transactions, representing Petrosetco as the applicant for civil matters resolution, plaintiff, defendant, or person with related rights and obligations before Arbitration, Court, and other rights and obligations as stipulated by Law. The responsibilities of the legal representative shall be implemented in accordance with Article 13 of the Law on Enterprises and other rights and obligations as stipulated by prevailing Law.
3. The legal representative of Petrosetco must reside in Vietnam; and must authorize another person in writing to exercise the rights and obligations of the legal representative of Petrosetco when the Legal Representative exits Vietnam.
4. In case the authorization expires but the legal representative of Petrosetco has not returned to Vietnam and there is no other authorization, the authorized person shall continue to exercise the rights and obligations of the legal representative of Petrosetco within the scope authorized until the legal representative of Petrosetco returns to work, or until the Board of Directors decides to appoint another person to replace them.
5. In case the Legal Representative is absent from Vietnam for more than 30 (thirty) days without authorizing another person to exercise the rights and obligations of the legal representative of Petrosetco, the Board of Directors shall appoint another person to be the Company's legal representative.

CHAPTER III. OBJECTIVES, SCOPE OF BUSINESS AND OPERATIONS OF THE COMPANY

Article 4. Business Lines and Operational Objectives of the Company

1. The business lines of Petrosetco are:

No.	Name of business line	Code
1	Water collection, treatment and supply *Details: Processing and supply of domestic water*	3600
2	Manufacture of gas; distribution of gaseous fuels through mains *Details: Manufacture of food-grade alcohol, industrial alcohol, and fuel alcohol; trading in liquefied gas filling (not operating at the head office)*	3520
3	Trading of real estate and land use rights owned, used or leased *Details: Leasing of warehouses, factories, premises, and offices; business of housing, representative offices, and real estate business.*	6810
4	Wholesale of food *Details: Wholesale of food, essential goods, seafood*	4632
5	Processing and preserving of fruit and vegetables *Details: Processing of agricultural products and food (excluding the production and processing of fresh food at the head office)*	1030
6	Wholesale of other machinery, equipment and supplies *Details: Trading industrial machinery and equipment, materials, office equipment, audio-visual equipment; machinery and equipment for industrial cleaning; components used for gas cylinders. Wholesale of electrical machinery and equipment, and electrical materials: generators, electric motors, electric wires, and other equipment used in electric circuits.*	4659
7	Tour operator activities	7912
8	Wholesale of electronic and telecommunications equipment and parts *Details: Trading of telecommunications equipment*	4652 (Main)
9	Manufacture of feed for cattle, poultry and aquatic animals *Details: Manufacture of feeds for cattle (not operating at the head office)*	1080
10	Rental and leasing of motor vehicles *Details: Leasing of transport vehicles*	7710
11	Wholesale of agricultural raw materials (except wood, bamboo) and live animals *Details: Wholesale of agricultural products*	4620
12	Manufacture of other fabricated metal products n.e.c.	2599

No.	Name of business line	Code
	Details: Production of gas cylinder shells (excluding mechanical processing, waste recycling, and electroplating at the head office)	
13	Wholesale of agricultural machinery, equipment and supplies	4653
14	Machining; treatment and coating of metals *Details: Maintenance, repair, mechanical - electrical - water processing, and metal anti-corrosion (excluding mechanical processing, waste recycling, and electroplating at the head office)*	2592
15	Manufacture of basic chemicals *Details: Production of biofuels, CO_2 gas, and NH_3 (not operating at the head office)*	2011
16	Other service activities incidental to transport *Details: Airline and railway ticket agency. Shipping agency services; sea freight forwarding agency services; customs clearance agency; freight forwarding agency, including logistics-related services; tallying, delivery, and receipt services for import-export goods; maritime brokerage services; international multimodal transport.*	5229
17	Repair and maintenance of machinery and equipment (No mechanical processing, waste recycling, or electroplating at the head office)	3312
18	Manufacture of plastics products *Details: Manufacture of plastic packaging (excluding the production of thermal insulation foam using R141b gas; and no rubber compounding/rolling or waste recycling at the head office)*	2220
19	Wholesale of rice, wheat, other cereals and wheat flour (Not operating at the head office)	4631
20	Processing and preserving of meat and meat products *Details: Processing of food and essential goods (excluding the production and processing of fresh food or activities causing environmental pollution at the head office)*	1010
21	Wholesale of computers, computer peripheral equipment and software	4651
22	Processing and preserving of fish and fishery products *Details: Processing of seafood (excluding the production and processing of fresh food or activities causing environmental pollution at the head office)*	1020
23	Wholesale of automobiles and other motor vehicles *Details: Trading of transport vehicles, specialized vehicles*	4661
24	Wholesale of solid, liquid and gaseous fuels and related products	4671

No.	Name of business line	Code
	Details: Wholesale of petroleum; wholesale of solid, liquid, gaseous fuels and related products	
25	Sea and coastal freight water transport	5012
26	Freight transport by road (Excluding liquefaction of gases for transport)	4933
27	Other specialized wholesale n.e.c. *Details: Wholesale of fertilizers, pesticides and other chemicals used in agriculture (excluding plant protection drugs, highly toxic chemicals); biofuels, CO2, NH3 gas (not operating at the headquarters); synthetic resins, plastics in primary forms; industrial chemicals (no storage of chemicals); silk, fibers, textiles.*	4679
28	Retail of information and communication equipment *Details: Retail of radios, cassettes, televisions, speakers, stereo systems, music players, video players, CD players, DVD players*	4740
29	Installation of industrial machinery and equipment *Details: Installation of oil and gas projects (no mechanical processing, waste recycling, or electroplating at the head office)*	3320
30	Hotels and similar accommodation activities *Details: Hotel business*	5510
31	Other computer programming activities	6219
32	Computer consultancy and computer facilities management activities	6220
33	Advertising activities	7310
34	Other information technology and computer service activities	6290
35	Operation of sports facilities	9311
36	Other real estate activities on a fee or contract basis *Details: Real estate management (excluding legal consulting)*	6829
37	Business and other management consultancy activities	7020
38	Activities of sports clubs	9312
39	Temporary employment agency activities *Details: Labor subleasing*	7821
40	Commission agents, brokers and auction agents	4610
41	Other human resource provisions *Details: Supply and management of domestic labor (excluding labor subleasing)*	7822

No.	Name of business line	Code
42	Travel agency activities	7911
43	Other travel related activities	7990
44	Other education n.e.c.	8559
45	Other cleaning activities	8129
46	Organization of conventions and trade shows	8230
47	Construction of residential buildings	4101
48	Construction of other civil engineering projects	4299
49	Other support activities to arts creation and performing arts	9039
50	Other sports activities	9319
51	Manufacture of fertilizers and nitrogen compounds	2012
52	Other amusement and recreation activities *Details: Amusement and recreation services (excluding karaoke, gambling organization)*	9329
53	Other personal service activities	9690

2. The operational objectives of Petrosetco are to continuously develop production, trade, and service activities in business areas to maximize profits for Petrosetco and its shareholders; continuously improve the lives, working conditions, and income of employees; and simultaneously contribute to the development of the economy.

Article 5. Scope of Business and Operations of the Company

1. Petrosetco is permitted to plan and conduct all business activities as stipulated in the Business Registration Certificate and this Charter, in accordance with prevailing Law and implement appropriate measures to achieve Petrosetco's objectives.
2. Petrosetco may conduct business activities in other fields as stipulated in this Charter, having notified the business registration authority of the change in business registration content and having published it on the National Business Registration Portal.

CHAPTER IV. CHARTER CAPITAL, SHARES, FOUNDING SHAREHOLDERS

Article 6. Charter Capital, Shares, Founding Shareholders

1. The charter capital of Petrosetco is VND 1,553,564,590,000 (in words: One trillion, five hundred fifty-three billion, five hundred sixty-four million, five hundred ninety thousand Vietnamese Dong).
2. The total charter capital of Petrosetco is divided into 155,356,459 (in words: One hundred fifty-five million, three hundred fifty-six thousand, four hundred fifty-nine) shares, with a par value of VND 10,000 (ten thousand) per share.
3. Petrosetco may change its charter capital when approved by the General Meeting of Shareholders and in accordance with the provisions of Law.

4. As of the date of adoption of this Charter, Petrosetco's shares include common shares and preference shares (if any). The rights and obligations of shareholders holding each type of share are stipulated in this Charter and in accordance with the provisions of Law.
5. Petrosetco may issue other types of preference shares after obtaining the approval of the General Meeting of Shareholders and in accordance with the provisions of Law.
6. Petrosetco officially operates as a joint stock company according to Business Registration Certificate No. 0300452060 first issued by the Ho Chi Minh City Department of Investment and Planning (now is Department of Finance) on September 29, 2006. Pursuant to the provisions of the Law on Enterprises, as of the present time, the common shares of the founding shareholders have completed the restricted transfer period.
7. Offering of shares

   Offering of shares is the act of Petrosetco increasing the number of shares authorized for offering and selling those shares during its operation to increase its charter capital.

   The offering of Shares may be carried out in one of the following forms:

   a) Offering to existing shareholders.

   b) Public offering.

   c) Private placement of shares.

   Ordinary shares must be preferentially offered to existing shareholders in a percentage corresponding to their percentage of ordinary shares ownership in Petrosetco, unless otherwise decided by the General Meeting of Shareholders. The number of shares that shareholders do not fully subscribe for shall be decided by the Board of Directors of the Company. The Board of Directors may distribute those shares to shareholders and other persons under conditions no more favorable than those offered to existing shareholders, unless otherwise the General Meeting of Shareholders approves or the Law on Securities stipulates.
8. Petrosetco may purchase shares issued by Petrosetco itself in the manner stipulated in this Charter and prevailing Law.
9. Petrosetco may issue other types of securities in accordance with the provisions of Law.

Article 7. Share Certificate

1. Shareholders of Petrosetco shall be granted a share certificate corresponding to the number and type of shares owned.
2. A share certificate is a type of security confirming the lawful rights and interests of the holder regarding a portion of the charter capital of the issuing organization. Share certificates must contain all the content stipulated in Clause 1, Article 121 of the Law on Enterprises.
3. Shareholders shall be granted a share certificate within 07 (seven) days from the date VSDC announces the full receipt of the application dossier for transfer of shares ownership as stipulated by Law, or within 02 (two) months from the date of full payment for the purchase of shares as stipulated in Petrosetco's share issuance plan (or other duration as stipulated by the Issuance Terms). Shareholders shall not be required to pay Petrosetco the cost of printing the share certificate.

4. In case the share certificate is lost, damaged, or destroyed in any other form, the shareholder shall be re-issued a share certificate by Petrosetco upon the request of that shareholder. The shareholder's request must include the following content:
   a) Information regarding the share certificate that has been lost, damaged, or destroyed in any other form;
   b) A commitment to take responsibility for disputes arising from the re-issuance of the new share certificate.
5. In case Petrosetco cancels the securities registration at VSDC, Petrosetco shall re-issue the share certificate to the shareholder within 30 (thirty) days from the effective date of the cancellation of securities registration according to VSDC's notification.

Article 8. Other Securities Certificates

Bond certificates or other securities certificates of Petrosetco (excluding offering letters, temporary certificates, and similar documents) shall be issued bearing the seal and specimen signature of Petrosetco's Legal Representative, unless otherwise the terms and conditions of issuance stipulate.

Article 9. Transfer of Shares

1. All shares are freely transferable unless otherwise stipulated by this Charter and the Law. Shares registered for trading on the Stock Exchange shall be transferred according to the provisions of the Law on securities and the securities market.
2. Shares that have not been fully paid for shall not be transferred and shall not enjoy related rights such as the right to receive dividends, the right to receive shares issued to increase share capital from owners' equity, the right to purchase newly offered shares, and other rights as stipulated by Law.

Article 10. Forfeiture of Shares

1. In case a shareholder fails to fully and timely pay the amount due for the purchase of shares, the Board of Directors shall notify and shall have the right to require that shareholder to pay the remaining amount and be liable corresponding to the total par value of the registered shares for the financial obligations of Petrosetco arising from the failure to make full payment.
2. The aforementioned payment notice must clearly state the new payment deadline, the place of payment, and the notice must clearly state that if payment is not made as required, the unpaid shares shall be forfeited.
3. The Board of Directors has the right to forfeit the shares that have not been fully and timely paid for, in case the requirements specified in the aforementioned notice are not fulfilled.
4. Forfeited shares shall be considered Shares eligible for offering as stipulated in Clause 3, Article 112 of the Law on Enterprises. The Board of Directors may directly or authorize the sale or redistribution under the terms and conditions and in the manner the Board of Directors deems appropriate.
5. Shareholders holding forfeited shares must relinquish their shareholder status regarding those shares, but shall remain liable corresponding to the total par value of the registered shares for the financial obligations of Petrosetco arising before the time of forfeiture pursuant to the Decision of the Board of Directors.

CHAPTER V. ORGANIZATIONAL STRUCTURE, GOVERNANCE AND CONTROL

Article 11. Organizational Structure, Governance and Control

The management, governance, and control structure of Petrosetco includes:

1. General Meeting of Shareholders.
2. Board of Directors, Audit Committee under the Board of Directors.
3. General Director.

CHAPTER VI. SHAREHOLDERS AND THE GENERAL MEETING OF SHAREHOLDERS

Article 12. Rights of Ordinary Shareholders

1. Ordinary shareholders have the following rights:

   a) To attend and speak at the General Meeting of Shareholders and exercise the right to vote directly or through an authorized representative or other forms prescribed by the Petrosetco Charter and the Law. Each ordinary share carries one voting right;

   b) To receive dividends at the rate determined by the Decision of the General Meeting of Shareholders;

   c) To be given priority to purchase newly issued shares corresponding to the percentage of ordinary shares held by each shareholder in Petrosetco;

   d) To freely transfer their shares to others, except in cases where transfer restrictions are prescribed by Law;

   e) To examine, look up, and extract information regarding the name and contact address in the list of shareholders entitled to vote; to request amendment of their inaccurate information. The procedures for providing information are stipulated in detail in the Regulations on Corporate Governance;

   f) To examine, look up, extract, or copy the Petrosetco Charter, minutes of the General Meeting of Shareholders, and the Resolution of the General Meeting of Shareholders. The procedures for providing information are stipulated in detail in the Regulations on Corporate Governance;

   g) Upon Petrosetco's dissolution or bankruptcy, to receive a portion of the remaining assets corresponding to the percentage of shares held in Petrosetco;

   h) To request Petrosetco to repurchase shares in the cases stipulated in Article 132 of the Law on Enterprises;

   i) To be treated equally. Each share of the same class confers equal rights, obligations, and benefits upon the shareholders holding them. If the Company has preferred shares, the rights and obligations attached to the preferred shares must be approved by the General Meeting of Shareholders and fully disclosed to the shareholders;

   j) To have full access to periodic and extraordinary information disclosed by Petrosetco in accordance with the provisions of Law;

k) To have their legitimate rights and interests protected; to request the suspension or cancellation of Resolutions of the General Meeting of Shareholders, the Board of Directors in accordance with the provisions of the Law on Enterprises;

l) Other rights as prescribed by Law and this Charter.

2. Shareholders or groups of shareholders owning 05% or more of the total common shares have the following rights:

   a) To request the Board of Directors to convene a meeting of the General Meeting of Shareholders in accordance with the provisions of Clauses 2 and 3, Article 115 and Article 140 of the Law on Enterprises;

   b) To review, look up, and extract minutes and Resolutions of the Board of Directors, semi-annual and annual financial statements, contracts, and transactions that must be approved by the Board of Directors, except for documents related to Petrosetco's business secrets. The order and procedures for providing information are stipulated in detail in the Regulations on Corporate Governance;

   c) To request the Board of Directors to examine specific issues related to the management and operation of Petrosetco when deemed necessary. The request must be in writing and must include the following content: full name, contact address, nationality, legal document number of the individual for individual shareholders; name, enterprise code or legal document number of the organization, address for the organization shareholders; the number of shares and the time of registration of shares of each shareholder, the total number of shares of the entire group of shareholders and the percentage of ownership in the total shares of Petrosetco; the issue to be examined, the purpose of the examination;

   d) To propose matters for inclusion in the agenda of the General Meeting of Shareholders;

   e) To have the right to nominate candidates for the Board of Directors. The nomination of candidates for the Board of Directors shall be carried out as follows:

      - Common shareholders forming a group to nominate candidates for the Board of Directors must send written notice of the group meeting to the Company within 05 working days before the opening date of the General Meeting of Shareholders;

      - Based on the number of Members of the Board of Directors, the shareholder or group of shareholders specified in this Clause shall have the right to nominate one or more persons as candidates for the Board of Directors in accordance with the provisions of Article 25 of this Charter. If the number of candidates nominated by the shareholder or group of shareholders is lower than the number of candidates they are entitled to nominate according to the Decision of the General Meeting of Shareholders, the remaining candidates shall be nominated by the Board of Directors and other shareholders in accordance with the provisions of Article 25 of this Charter.

   f) Other rights as prescribed by Law and this Charter.

Article 13. Obligations of Ordinary Shareholders

Ordinary shareholders have the following obligations:

1. To fully and timely pay for the number of shares committed to purchase.

2. Not to withdraw capital contributed by ordinary shares from Petrosetco in any form, except when the shares are repurchased by Petrosetco or another person. If a shareholder withdraws part or all of the contributed share capital contrary to the provisions of this Clause, that shareholder and related interested parties in Petrosetco must be jointly liable for Petrosetco's debts and other property obligations within the scope of the value of the withdrawn shares and any damages incurred.
3. To comply with the Company Charter and the Company regulations.
4. To comply with the Resolutions of the General Meeting of Shareholders, the Board of Directors.
5. To keep confidential the information provided by Petrosetco in accordance with the provisions of the Company Charter and Law; only use the information provided to exercise and protect their legitimate rights and interests (including cases where the information is provided for the purpose of carrying out share transfer transactions by the shareholder); strictly prohibited from disseminating, copying, or sending information provided by Petrosetco to other organizations or individuals. Shareholders must sign a commitment to information confidentiality according to the form issued by the Company and shall be responsible before the Law if they violate the confidentiality commitment or leak or disclose the Company's confidential information.
6. Attend the General Meeting of Shareholders and exercise the voting/election rights through the following forms:
    a) Attend and vote/elect directly at the meeting;
    b) Authorize other individuals or organizations to attend and vote/elect at the meeting;
    c) Attend and vote/elect via online conference, electronic voting, or other electronic forms;
    d) Send voting/election ballots to the meeting via mail, fax, or email.
7. Bear personal responsibility when acting on behalf of Petrosetco in any form to perform one of the following acts:
    a) Violating the Law;
    b) Conducting business and other transactions for self-interest or to serve the interests of other organizations or individuals.
8. Other obligations as stipulated by prevailing Law.

Article 14. General Meeting of Shareholders

1. The General Meeting of Shareholders comprises all shareholders with voting rights and is the highest decision-making body of Petrosetco. The General Meeting of Shareholders shall hold an annual meeting once every year and within 04 (four) months from the date of the end of the fiscal year. The Board of Directors shall decide to extend the annual General Meeting of Shareholders in necessary cases, but not exceeding 06 (six) months from the date of the end of the fiscal year. In addition to the annual meeting, the General Meeting of Shareholders may hold extraordinary meetings. The venue of the General Meeting of Shareholders shall be determined as the place where the Chairperson attends the meeting and must be within the territory of Vietnam.

2. The Board of Directors shall convene the annual General Meeting of Shareholders and select an appropriate venue. The annual General Meeting of Shareholders shall decide on matters stipulated by the Law and the Company Charter. In case the Auditor's Opinions on Petrosetco's annual Financial Statements contain material exceptions, adverse Auditor's Opinions, or a disclaimer of Auditor's Opinions, Petrosetco must invite a representative of the approved auditing organization that performed the audit of Petrosetco's Financial Statements to attend the annual General Meeting of Shareholders, and the representative of the aforementioned approved auditing organization is responsible for attending Petrosetco's annual General Meeting of Shareholders.
3. The Board of Directors must convene an extraordinary General Meeting of Shareholders in the following cases:
   a) The Board of Directors deems it necessary for the interests of Petrosetco;
   b) When the number of independent Members of the Board of Directors is less than stipulated by Law; or the number of Members of the Board of Directors is reduced by more than one-third (1/3) compared to the number of Members of the Board of Directors approved by the General Meeting of Shareholders at any given time;
   c) Upon the request of a shareholder or a group of shareholders stipulated in Clause 2, Article 12 of this Charter;
   d) Other cases as stipulated by Law.
4. Convening an extraordinary General Meeting of Shareholders:
   a) The Board of Directors must determine the opening date and organize the General Meeting of Shareholders within 60 (sixty) days from the date the remaining number of Members of the Board of Directors is as stipulated in Point b, Clause 3 of this Article or from the date the request stipulated in Point c, Clause 3 of this Article is received;
   b) In case the Board of Directors fails to convene the General Meeting of Shareholders as stipulated in Point a, Clause 4 of this Article, then within the next 30 (thirty) days, the shareholder or group of shareholders stipulated in Clause 2, Article 12 of the Charter shall have the right to request the Company's representative to convene the General Meeting of Shareholders in accordance with the Law on Enterprises;

      All costs for convening and conducting the General Meeting of Shareholders shall be reimbursed by Petrosetco. These costs do not include expenses incurred by shareholders when attending the General Meeting of Shareholders, including accommodation and travel expenses.
5. Procedures for organizing the General Meeting of Shareholders shall comply with the provisions of Law.

Article 15. Rights and obligations of the General Meeting of Shareholders

1. The General Meeting of Shareholders shall have the following rights and obligations:
   a) Approve the Development Orientations of the Company;
   b) Decide on the class of shares and the total number of shares of each class authorized for offering; decide on the annual dividend rate for each class of shares;

c) Elect, relieve from duty, and dismiss Members of the Board of Directors;

d) Decide on the investment or sale of assets valued at 35% or more of the total asset value recorded in the most recent reviewed/audited financial statements. The determination of the total asset value shall be based on the separate financial statements or the consolidated financial statements depending on the specific time, and shall be considered and decided on the principles of prudence, transparency, and for the highest benefit of the Company;

e) Decide on amendments and supplements to the Petrosetco Charter;

f) Approve the annual financial statements;

g) Decide on the repurchase of more than 10% of the total number of sold shares of each class;

h) Review and handle violations by Members of the Board of Directors causing damage to Petrosetco and Petrosetco shareholders;

i) Decide on the reorganization, dissolution of Petrosetco and appoint personnel responsible for asset liquidation;

j) Decide on the budget or total remuneration, bonuses, and other benefits for the Board of Directors;

k) Approve, supplement, and adjust the Regulations on Corporate Governance; the Regulations on Operation of the Board of Directors;

l) Approve the list of approved auditing firms or decide on the approved auditing firm to perform the inspection of Petrosetco's operations; dismiss the approved auditor when deemed necessary;

m) Decide on the number of Members of the Board of Directors;

n) Approve Petrosetco entering into contracts and transactions with subjects specified in Clause 1, Article 167 of the Law on Enterprises with a value equal to or greater than 35% of the Company's total asset value recorded in the most recent reviewed/audited financial statements/ The determination of the total asset value shall be based on the separate financial statements or the consolidated financial statements depending on the specific time, and shall be considered and decided on the principles of prudence, transparency, and for the highest benefit of the Company;

o) Approve transactions specified in Clause 4, Article 293 of Decree No. 155/2020/NĐ-CP;

p) Other rights and obligations as prescribed by Law.

2. The Annual General Meeting of Shareholders shall discuss and approve the following matters:

   a) The Company's annual business plan;

   b) Annual audited financial statements;

   c) Report of the Board of Directors on the governance and operational results of the Board of Directors and each Member of the Board of Directors;

   d) Dividend rate for each share of each class;

   e) Other matters within its authority.

3. All Resolutions and matters included in the meeting agenda must be presented for discussion and voting at the General Meeting of Shareholders.

Article 16. Authorization to attend the General Meeting of Shareholders

1. Shareholders or authorized representatives of institutional shareholders may directly attend the meeting or authorize one or more other individuals or organizations to attend the meeting, or attend the meeting through one of the forms stipulated in Clause 3, Article 13 of the Charter, subject to the following specific provisions:

   - Shareholders holding less than 1% of the total ordinary shares are entitled to authorize a maximum of 01 (one) person to attend the General Meeting of Shareholders;
   - Shareholders holding from 1% to less than 10% of the total ordinary Shares are entitled to authorize a maximum of 02 (two) persons to attend the meeting;
   - Shareholders holding 10% or more of the total ordinary shares are entitled to authorize a maximum of 03 (three) persons to attend the meeting.

   For individual shareholders who authorize all of their owned shares, that shareholder shall not be allowed to directly attend the General Meeting of Shareholders as a shareholder with respect to the authorized shares. If an individual shareholder only authorizes a portion of the owned shares, the shareholder is still entitled to directly attend the General Meeting of Shareholders but shall only exercise shareholder rights with respect to the unauthorized portion of shares; the authorized representative shall exercise shareholder rights within the scope of the authorized shares.

2. If there is more than one authorized representative, the specific number of shares and votes authorized for each representative must be determined. If the specific number of shares and corresponding votes for each authorized representative is not determined, the number of shares and votes shall be divided equally among the authorized representatives, and the fractional shares (if any) shall be prioritized according to the ABC order of the authorized representative's name.

3. The authorization for an individual or organization to represent the shareholder at the General Meeting of Shareholders as stipulated in Clause 1 of this Article must be made in writing. The power of attorney must be prepared in accordance with the provisions of Civil Law and must clearly state the name of the authorizing shareholder, the name of the authorized individual or organization, the number of authorized shares, the content of authorization, the scope of authorization, the term of authorization, the signature, the full handwritten name, and the seal (if an organization) of the authorizing party and the authorized party. The authorized person attending the General Meeting of Shareholders must submit the original power of attorney upon registration.

4. The ballot/voting slip of the authorized person attending the meeting, within the scope of authorization, shall remain valid if one of the following events occurs, provided that Petrosetco receives notification of such events before the opening time of the General Meeting of Shareholders or before the meeting is reconvened:

   a) The authorizing person has restricted civil capacity or lacks civil capacity;

   b) The authorizing person revokes the authorization designation;

c) The authorizing person revokes the authority of the person carrying out the authorization.

If the authorizing person dies, the validity of the authorization shall automatically terminate in accordance with the provisions of Law.

Article 17. Changes to Rights

1. A Resolution of the General Meeting of Shareholders regarding the content that adversely changes the rights and obligations of shareholders owning preferred shares shall only be adopted if it is approved by preferred shareholders of the same type attending the meeting who own 75% or more of the total preferred shares of that type, or if it is approved by preferred shareholders of the same type owning 75% or more of the total preferred Shares of that type in case the Resolution is adopted in the form of written opinions.
2. Unless otherwise stipulated by the terms of shares issuance, the special rights attached to types of shares with preferential rights regarding some or all matters related to the distribution of profits or assets of Petrosetco shall not be altered when Petrosetco issues additional shares of the same type.

Article 18. Convening the Meeting, Meeting Agenda, and Notice of Invitation to the General Meeting of Shareholders

1. The Board of Directors shall convene the annual and extraordinary General Meeting of Shareholders. The Board of Directors shall convene an extraordinary General Meeting of Shareholders in the cases stipulated in Clause 3, Article 14 of this Charter.
2. The person convening the General Meeting of Shareholders must perform the following tasks:
   a) Preparing the list of shareholders eligible to attend and vote/elect at the General Meeting of Shareholders. The list of shareholders entitled to attend the General Meeting of Shareholders must be prepared no more than 10 (ten) days before the date of sending the notice of invitation to the General Meeting of Shareholders. Petrosetco must disclose information regarding the preparation of the list of shareholders entitled to attend the General Meeting of Shareholders at least 20 (twenty) days before the record date;

   b) Preparing the agenda, content, and documents for the General Meeting of Shareholders;

   c) Drafting the Resolution of the General Meeting of Shareholders according to the expected content of the meeting;

   d) Determining the time, method, and venue for holding the General Meeting of Shareholders;

   e) Announcing and sending the notice of the General Meeting of Shareholders to all shareholders entitled to attend;

   f) Other tasks serving the General Meeting of Shareholders.
3. The notice of invitation to the General Meeting of Shareholders shall be sent to all shareholders by a method ensuring delivery to the shareholder's contact address, and simultaneously disclosed on the website of Petrosetco and the State Securities Commission, the Stock Exchange where Petrosetco's shares are registered for trading. The person convening the General Meeting of Shareholders must send the notice of invitation to all shareholders on the list of shareholders entitled to attend no later than 21 (twenty-one) days before the opening date of the meeting (calculated from the date the notice is validly sent or transmitted). The

agenda of the General Meeting of Shareholders and documents related to the issues to be voted on at the meeting shall be sent to the shareholders and/or posted on Petrosetco's website. In case the documents are not enclosed with the notice of the General Meeting of Shareholders, the notice of invitation must clearly state the link to the entire meeting documents for shareholders to access, including:

a) The meeting agenda and documents used at the meeting;

b) The list and detailed information of candidates in case of electing a Member of the Board of Directors (if any);

c) Voting/election ballot. Note, in case the General Meeting of Shareholders is convened online, the Voting/election ballot does not need to be enclosed with the notice of invitation.

d) Draft Resolution for each issue on the meeting agenda.

4. A shareholder or group of shareholders owning 05% or more of the total ordinary shares has the right to propose an issue to be included in the agenda of the General Meeting of Shareholders. The proposal must be in writing and must be sent to the Company no later than 05 (five) working days before the opening date of the meeting. The proposal must clearly state the shareholder's name, the number of each type of shares held by the shareholder, contact address, nationality, citizen identity card/ID card number, passport, or other lawful personal identification for individual shareholders; name, enterprise code or establishment Decision number, address for organizational shareholders; the quantity and type of shares held by that shareholder and the issue proposed for inclusion in the meeting agenda.

5. The person convening the General Meeting of Shareholders has the right to refuse the proposal stipulated in Clause 4 of this Article if it falls into one of the following cases:

a) The proposal is not sent in accordance with the provisions of Clause 4 of this Article;

b) At the time of the proposal, the shareholder or group of shareholders does not hold 05% or more of the ordinary shares as stipulated in Clause 2, Article 12 of this Charter;

c) The matter proposed does not fall within the scope of the General Meeting of Shareholders' authority to make a Decision;

d) Proposals requesting the provision of restricted access information aimed at protecting the rights and interests of the Company (confidential information, trade secrets, etc.);

e) Proposals showing signs of abusing shareholder rights. Proposals showing signs of abusing shareholder rights include, but are not limited to: Proposals submitted continuously, repeatedly, or aimed at delaying/obstructing the meeting; causing damage to the interests of the company/other shareholders; lacking good faith or being slanderous;

f) Other cases as prescribed by Law.

6. The convener of the General Meeting of Shareholders must accept and include the proposal specified in Clause 4 of this Article into the anticipated agenda and content of the meeting, except for the cases specified in Clause 5 of this Article. The proposal shall be officially added to the agenda and content of the meeting if approved by the General Meeting of Shareholders.

Article 19. Conditions for conducting the General Meeting of Shareholders

1. The General Meeting of Shareholders shall be conducted when the number of attending shareholders represents more than 50% of the total voting shares.
2. If the first meeting fails to meet the conditions for conduct as stipulated in Clause 1 of this Article, the notice for the second meeting shall be sent within 30 (thirty) days, counting from the date the first meeting failed to meet the conditions for conduct. The second General Meeting of Shareholders shall be conducted when the number of attending shareholders represents 33% or more of the total voting shares.
3. If the second meeting fails to meet the conditions for conduct as stipulated in Clause 2 of this Article, the notice for the third meeting must be sent within 30 (thirty) days counting from the date the second meeting failed to meet the conditions for conduct. The third General Meeting of Shareholders shall be conducted regardless of the total number of voting shares represented by the attending shareholders.

Article 20. Procedures for conducting and voting at the General Meeting of Shareholders

1. Before the opening of the meeting, Petrosetco must carry out the shareholder registration procedure and must continue registration until all shareholders entitled to attend the meeting who are present have registered, following this sequence:
   a) When conducting shareholder registration, Petrosetco shall issue to each shareholder or authorized representative entitled to vote a voting card/ballot/election slip, which records the registration number, name of the shareholder, name of the authorized representative, and the number of voting shares/ballots/election slips of that shareholder. The General Meeting of Shareholders shall discuss and vote on each matter in the program content. Voting shall be conducted by voting approve, disapprove, and abstain. The vote counting results shall be announced by the Vote Counting Committee immediately before the closing of the meeting. The General Meeting shall elect those responsible for counting votes or supervising the vote counting upon the proposal of the Chairperson. The number of members of the Vote Counting Committee shall be decided by the General Meeting of Shareholders based on the proposal of the meeting Chairperson; for the General Meeting of Shareholders organized online, the voting card/ballot/election slip shall be implemented in the form of electronic voting and comply with the specific provisions in the Regulations on Corporate Governance.
   b) Shareholders or authorized persons arriving after the meeting has commenced have the right to register immediately and subsequently have the right to participate and vote/elect at the meeting immediately after registration. The Chairperson is not responsible for pausing the meeting to allow late-arriving shareholders to register, and the validity of the content already voted upon/elected prior to their registration remains unchanged.
2. The election of the Chairperson, Secretary, Shareholder Eligibility Verification Committee, and Vote Counting Committee shall be stipulated as follows:
   a) The Chairman of The Board of Directors shall act as the Chairperson or authorize another Member of the Board of Directors to act as the Chairperson of the General Meeting of Shareholders convened by the Board of Directors. If the Chairman is absent or deceased or temporarily incapacitated, the remaining Members of the Board of Directors shall elect one

person among them to act as the Chairperson of the meeting based on the majority principle. If a Chairperson cannot be elected, the executive holding the highest position shall preside over the meeting for the General Meeting of Shareholders to elect the Chairperson, and the person receiving the highest number of votes shall act as the Chairperson of the meeting;

b) Except for the case specified in point a of this Clause, the person who signs the notice convening the General Meeting of Shareholders shall preside over the meeting for the General Meeting of Shareholders to elect the Chairperson, and the person receiving the highest number of votes shall act as the Chairperson of the meeting;

c) The Chairperson shall appoint one or more persons to act as the Secretary of the meeting; the person convening the General Meeting of Shareholders shall appoint one or more persons to serve as the Shareholder Eligibility Verification Committee for the meeting;

d) The General Meeting of Shareholders shall elect one or more persons to the Vote Counting Committee upon the proposal of the Chairperson of the meeting.

3. The agenda and content of the meeting must be approved by the General Meeting of Shareholders during the opening session. The agenda must clearly and specifically define the time allocated for each matter within the meeting agenda content.

4. The Chairperson has the right to implement necessary and reasonable measures to conduct the General Meeting of Shareholders in an orderly manner, strictly following the approved agenda, and reflecting the wishes of the majority of attendees.

   a) Arranging seating at the General Meeting of Shareholders venue;

   b) Ensuring safety for all persons present at the meeting venue;

   Facilitating shareholders' attendance at the meeting. The Chairperson has full authority to change the aforementioned measures and apply all necessary measures. Applied measures may include issuing admission tickets or using other alternative forms.

5. The person convening the meeting or the Chairperson of the General Meeting of Shareholders has the following rights:

   a) Requiring all attendees to undergo inspection or other lawful and reasonable security measures;

   b) Requesting competent authorities to maintain order at the meeting; expelling from the General Meeting of Shareholders those who fail to comply with the presiding authority of the Chairperson/Convener, intentionally disrupt order, obstruct the normal progress of the meeting, or fail to comply with security inspection requirements.

6. The Chairperson has the right to postpone the General Meeting of Shareholders, provided that the number of attendees who have completed Registration is sufficient, for a maximum period not exceeding 03 (three) working days from the scheduled opening date of the meeting, and may only postpone the meeting or change the meeting venue in the following cases:

   a) The meeting venue does not have sufficient convenient seating for all attendees;

   b) Communication facilities at the meeting venue do not ensure that attending shareholders can participate, discuss, and vote;

c) Attendees obstruct or disrupt order, posing a risk that the meeting cannot be conducted fairly and lawfully.

7. If the Chairperson postpones or temporarily adjourns the General Meeting of Shareholders contrary to the provisions of Clause 7 of this Article, the General Meeting of Shareholders shall elect another person from among the attending shareholders to replace the Chairperson and preside over the meeting until its conclusion; all Resolutions adopted at that meeting shall be legally effective.

8. In case Petrosetco applies technology to organize the General Meeting of Shareholders via online meeting, Petrosetco is responsible for ensuring that shareholders attend, vote/elect by electronic ballot or other electronic forms in accordance with the provisions of Law and the Regulations on Corporate Governance.

Article 21. Conditions for the Resolution of the General Meeting of Shareholders to be approved

1. Resolutions regarding the following content shall be approved if affirmed by shareholders representing 65% or more of the total voting rate of all attending shareholders who vote at the meeting, except for the cases specified in Clauses 3, 4, and 6 of Article 148 of the Law on Enterprises:

   a) Amending or supplementing the Charter;

   b) Types of shares and the total number of shares of each type;

   c) Changing business lines, trades, and sectors;

   d) Changing the Company's management organizational structure;

   e) Investment projects or sale of assets valued at 35% or more of the total asset value recorded in Petrosetco's most recent reviewed/audited financial statements. The determination of the total asset value shall be based on the separate financial statements or the consolidated financial statements depending on the specific time, and shall be considered and decided on the principles of prudence, transparency, and for the highest benefit of the Company;

   f) Reorganization or dissolution of the Company.

2. Resolutions shall be approved when affirmed by shareholders holding over 50% of the total voting rate of all attending shareholders who vote at the meeting, except for the cases specified in Clauses 1 and 3 of this Article and Clauses 3 and 6 of Article 148 of the Law on Enterprises.

   Note, in case of electing Members of the Board of Directors, if the number of candidates is less than or equal to the number of Members of the Board of Directors to be elected, the election of Members of the Board of Directors may be carried out by cumulative voting or by voting using the method of approve, disapprove, or abstain. The voting rate for approval using the voting method shall be implemented according to Clause 2, Article 21 of the Petrosetco Charter. The form of voting or election shall be carried out upon the proposal of the Chairperson at the General Meeting of Shareholders, ensuring compliance with the provisions of Law and the Company Charter.

3. In case of obtaining shareholder opinions in writing, the Resolution shall be approved through the written opinion solicitation method if affirmed by shareholders holding over 50% of the

total voting rate of all shareholders entitled to vote, and shall have the same value as a Resolution approved at the General Meeting of Shareholders.

4. Resolutions of the General Meeting of Shareholders approved by 100% of the total voting shares are lawful and effective even if the procedures and formalities for convening the meeting and approving such Resolution violate the provisions of the Law on Enterprises and Petrosetco Charter.

Article 22. Authority and procedures for soliciting shareholder opinions in writing to approve the Resolution of the General Meeting of Shareholders

The authority and procedures for soliciting shareholder opinions in writing to approve the Resolution of the General Meeting of Shareholders shall be implemented according to the following provisions:

1. The Board of Directors has the right to solicit shareholder opinions in writing to approve the Resolution of the General Meeting of Shareholders at any time if deemed necessary for the benefit of the Company regarding matters falling under the authority of the General Meeting of Shareholders specified in Clause 1, Article 15 of the Company Charter.
2. The Board of Directors must prepare the opinion solicitation form, the draft Resolution of the General Meeting of Shareholders, documents explaining the draft Resolution, and send them to all shareholders entitled to vote no later than 10 (ten) days before the deadline for returning the opinion solicitation form. The requirements and method for sending the opinion solicitation form and accompanying documents shall be implemented according to the provisions of Clause 3, Article 18 of this Charter.
3. The opinion poll form must contain the following essential content:
    a) Name, address, enterprise code;
    b) Purpose of the opinion poll;
    c) Full name, contact address, nationality, and number of personal legal documents for individual shareholders; name, enterprise code or number of organizational legal documents, and address for institutional shareholders, or full name, contact address, nationality, and number of personal legal documents for the representative of institutional shareholders; the number of shares of each type and the number of voting/election ballots of the shareholder;
    d) Issues requiring opinions for the adoption of a Decision;
    e) Voting options including approve, disapprove, and abstain for each issue polled;
    f) Election options (if any);
    g) The deadline for sending the answered opinion poll form back to Petrosetco;
    h) Full name and signature of the Chairman of the Board of Directors.
4. Shareholders may send the answered opinion poll form to Petrosetco via mail, fax, or email registered by the shareholder with the VSDC, in accordance with the following provisions:
    a) In case of submission by mail, the answered opinion poll form must bear the signature of the individual shareholder, or the authorized representative or legal representative of the

institutional shareholder. If the answered opinion poll form bears the signature of the authorized representative of an organization, a valid power of attorney in accordance with the provisions of Civil Law must be enclosed. The opinion poll form sent to the Company must be contained in a sealed envelope and no one shall be entitled to open it before the vote counting;

b) In case of submission by fax or email, the opinion poll form sent to the Company must be kept confidential until the time of vote counting;

c) Opinion poll forms sent to the Company after the deadline specified in the content of the opinion poll form, or those that have been opened in case of submission by mail, or disclosed in case of submission by fax or email, shall be invalid. An opinion poll form that is not returned shall be considered a ballot not participating in the vote.

5. Shareholders shall submit the opinion poll form via electronic voting in accordance with the following provisions:

a) Provision of access account:

- Access account information shall be notified by the Company to the Shareholder, enclosed with the Shareholder Opinion Poll Form, via certified mail.
- When a Shareholder requests re-provision of access information, the Company may notify through the following methods: in person, mail, email, Telephone, or other methods stipulated by the Board of Directors. The provision of access information shall be carried out based on the shareholder list information prepared by the Vietnam Securities Depository and Clearing Corporation according to the Company's notice on exercising the right to poll shareholders in writing.

b) Execution of electronic voting:

- Implementation principles:
  - Shareholders can only cast their votes on the electronic voting system from the time they receive the Shareholder Opinion Poll Form until the deadline for returning the opinion poll form as announced by the Company.
  - During the voting period as announced by the Company, Shareholders may change their voting decision on the electronic voting system. Upon expiration of the voting period as announced by the Company, Shareholders shall not be allowed to change their voting results, and this final result shall be counted and disclosed by the Company.
  - Shareholders may access the electronic voting system and cast votes 24 (twenty-four) hours a day and 07 (seven) days a week, except in cases of system maintenance or other Reasons beyond the Company's control. Upon expiration of the voting period, the system shall not record any further electronic voting results from Shareholders.
- Method of implementation:

  Shareholders shall use the access account provided by the Company to directly access the electronic voting system to view information related to the voting session posted on the system and execute the voting decision for each voting/election content requiring shareholder opinion.

6. Shareholders shall send the completed opinion solicitation form/ballot to the Company via mail, fax, or email, combined with sending the ballot via electronic voting as stipulated in Clause 4, Clause 5 of this Article.

7. The Board of Directors shall organize the vote counting and prepare the vote counting minutes under the witness of at least 01 (one) shareholder who does not hold a management position at Petrosetco. The vote counting minutes must include the following main content:

   a) Name, address, enterprise code;

   b) Purpose and issues requiring opinion/vote for the adoption of the Resolution;

   c) The number of shareholders with the total number of voting/election ballots that participated in the voting/election, distinguishing between the number of valid voting/election ballots and the number of invalid voting/election ballots, and the method of sending the voting/election ballots, accompanied by the appendix listing the shareholders who participated in the voting/election;

   d) Total number of ballots approve, disapprove, and abstain for each issue, total number of election ballots for each candidate (if any);

   e) The issue adopted and the corresponding voting rate for adoption;

   f) Full name and signature of the Chairman of the Board of Directors, the vote counter, and the vote counting supervisor.

   Members of the Board of Directors, the vote counter, and the vote counting supervisor shall be jointly responsible for the honesty and accuracy of the vote counting minutes; jointly responsible for damages arising from decisions adopted due to dishonest or inaccurate vote counting.

8. The vote counting minutes and the Resolution must be sent to the shareholders within 15 (fifteen) days from the date the vote counting concludes. Sending the vote counting minutes and the Resolution may be replaced by posting them on Petrosetco's website within 24 (twenty-four) hours from the time the vote counting concludes.

9. The completed opinion solicitation forms/ballots, the vote counting minutes, the adopted Resolution, and related documents sent together with the opinion solicitation forms/ballots must all be stored at Petrosetco's head office.

Article 23. Resolution, Minutes of the General Meeting of Shareholders

1. The General Meeting of Shareholders must be recorded in minutes and may be audio recorded or video recorded and stored in other electronic forms. The minutes must be prepared in Vietnamese and English, and include the following main content:

   a) Name, address, enterprise code;

   b) Time and venue of the General Meeting of Shareholders;

   c) Meeting agenda and content of the meeting;

   d) Full name of the Chairperson and the Secretary;

e) Summary of the meeting proceedings and the opinions expressed at the General Meeting of Shareholders regarding each issue on the meeting agenda;

f) The number of shareholders and the total number of votes of the shareholders attending the meeting, the appendix of the registration list of shareholders and shareholder representatives attending the meeting with the corresponding number of shares and votes;

g) The total number of votes for each voting issue, clearly stating the voting method, the total number of valid votes, invalid votes, approve, disapprove, and abstain votes; the corresponding percentage based on the total votes of the attending shareholders and the corresponding percentage based on the total votes of the shareholders attending and voting.

h) Summary of the votes cast for each candidate (if any);

i) Issues that have been approved and the corresponding percentage of approving votes;

j) Full names and signatures of the Chairperson and the Secretary. If the Chairperson or the Secretary refuses to sign the meeting minutes, these minutes shall still be valid if signed by all other Members of the Board of Directors attending the meeting and containing all the content stipulated in this Clause. The meeting minutes must clearly state the reasons why the Chairperson or the secretary refused to sign the meeting minutes.

2. The Minutes of the General Meeting of Shareholders must be completed and approved before the end of the meeting. The Chairperson and the secretary of the meeting or other persons signing the meeting minutes shall be jointly and severally liable for the honesty and accuracy of the content of the minutes.

3. The minutes prepared in Vietnamese and English shall have equal legal validity. In case of any discrepancy in the content between the Vietnamese and English versions of the minutes, the content in the Vietnamese version shall prevail.

4. The Resolution, Minutes of the General Meeting of Shareholders, appendix listing shareholders registered for attendance, proxy forms for attending the meeting, all documents attached to the Minutes (if any), and related documents accompanying the notice of invitation to the meeting must be kept at the Company's head office. The Resolution, Minutes of the General Meeting of Shareholders, and accompanying documents must be disclosed in accordance with the Law on information disclosure in the securities market.

5. The Minutes of the General Meeting of Shareholders must be sent to all shareholders within 15 (fifteen) days from the date the meeting concludes; the submission of the vote counting minutes may be replaced by posting them on the Company's website.

Article 24. Request for Annulment of the Resolution of the General Meeting of Shareholders

Within 90 (ninety) days from the date of receipt of the Resolution or the Minutes of the General Meeting of Shareholders or the minutes of the vote counting results for the opinion of the General Meeting of Shareholders, a shareholder or group of shareholders specified in Clause 2, Article 12 of this Charter shall have the right to request the Court or Arbitration to review and annul the Resolution or part of the content of the Resolution of the General Meeting of Shareholders in the following cases:

1. The order and procedures for convening the meeting and issuing the Decision of the General Meeting of Shareholders seriously violate the provisions of the Law on Enterprises and the Company Charter, except for the case stipulated in Clause 4, Article 21 of this Charter.
2. The content of the Resolution violates the Law or this Charter.

If a shareholder or group of shareholders requests the Court or Arbitration to annul the Resolution of the General Meeting of Shareholders as stipulated in this Article, that Resolution shall remain effective until a Decision annulling that Resolution by the Court or Arbitration takes effect, except in cases where interim urgent measures are applied pursuant to a Decision of the competent authority.

CHAPTER VII. BOARD OF DIRECTORS

Article 25. Candidacy and Nomination of Members of the Board of Directors

1. If candidates for the Board of Directors have been identified, the Company must disclose information related to the candidates at least 10 (ten) days before the opening date of the General Meeting of Shareholders on Petrosetco's website so that shareholders can learn about these candidates before voting. Candidates for the Board of Directors must provide a written commitment regarding the honesty and accuracy of the personal information disclosed and must commit to performing their duties honestly, prudently, and for the highest benefit of Petrosetco if elected as a Member of the Board of Directors. Information related to the candidates for the Board of Directors to be disclosed includes:
   a) Full name, date of birth;
   b) Qualification;
   c) Work history;
   d) Other management titles (including the title of Member of the Board of Directors/Member of the Members' Council/Company Chairman of other companies);
   e) Interests related to the Company and the Company's related parties;
   f) Other information as prescribed by Law (if any).

   Petrosetco shall be responsible for disclosing information about the companies where the candidate holds the position of Member of the Board of Directors, Member of the Members' Council, Company Chairman, other management titles, and the interests related to the company of the Board of Directors candidate (if any).
2. Shareholders or groups of shareholders owning 05% or more of the total ordinary shares have the right to nominate candidates or self-nominate for the Board of Directors in accordance with the Law on Enterprises and the Company Charter. Shareholders holding ordinary shares have the right to aggregate their voting rights to nominate candidates for the Board of Directors. Shareholders or groups of shareholders holding from 05% to less than 10% of the total voting shares are entitled to nominate 01 (one) candidate; from 10% to less than 30% are entitled to nominate a maximum of 02 (two) candidates; from 30% to less than 40% are entitled to nominate a maximum of 03 (three) candidates; from 40% to less than 50% are entitled to nominate a maximum of 04 (four) candidates; from 50% to less than 60% are entitled to nominate a maximum of 05 (five) candidates; from 60% to less than 70% are entitled to

nominate a maximum of 06 (six) candidates; from 70% to 80% are entitled to nominate a maximum of 07 (seven) candidates; and from 80% to less than 90% are entitled to nominate a maximum of 08 (eight) candidates.

3. In case the number of Board of Directors candidates through nomination and self-nomination as stipulated in Clause 5, Article 115 of the Law on Enterprises is still insufficient, the incumbent Board of Directors shall nominate additional candidates in accordance with the Regulations on Corporate Governance and the Regulations on Operation of the Board of Directors. The nomination of additional candidates by the incumbent Board of Directors must be clearly announced before the General Meeting of Shareholders votes to elect Members of the Board of Directors as prescribed by Law.
4. In case the number of candidates additionally nominated by the incumbent Board of Directors pursuant to Clause 3 of this Article is still insufficient, the Board of Directors shall disclose information regarding the insufficient number of Board of Directors candidates no later than 05 (five) working days before the opening date of the General Meeting of Shareholders. The Board of Directors shall organize nominations by other shareholders in accordance with the Company Charter, the Regulations on Corporate Governance, and the Regulations on Operation of the Board of Directors. The organization by the incumbent Board of Directors for other shareholders to nominate additional candidates must be clearly announced before the General Meeting of Shareholders votes to elect Members of the Board of Directors as prescribed by Law.
5. The organization of nominations by other shareholders shall be carried out as follows:
   a) The Board of Directors shall announce the deadline, location, and method for receiving nomination or self-nomination dossiers on the Company's website and through information disclosure means as prescribed by Law;
   b) Shareholders shall submit nomination or self-nomination dossiers within the announced deadline, and the dossiers must ensure completeness, truthfulness, and legality in accordance with the Law and the Company Charter;
6. The Board of Directors shall compile the list of eligible candidates and announce it clearly at or before the General Meeting of Shareholders. Members of the Board of Directors must meet the standards and conditions stipulated in Clause 1, Clause 2, Article 155 of the Law on Enterprises and the Company Charter.

Article 26. Composition and Term of Members of the Board of Directors

1. The number of Members of the Board of Directors shall range from 05 (five) to 08 (eight) members. The specific number of members of the Board of Directors at any given time shall be decided by the General Meeting of Shareholders. The term of office for a Member of the Board of Directors is 05 (five) years and they may be re-elected for an unlimited number of terms. An individual may only be elected as an independent Member of the Board of Directors of Petrosetco for no more than 02 (two) consecutive terms. In case all Members of the Board of Directors conclude their term simultaneously, those members shall continue to serve as Members of the Board of Directors until new members are elected to replace them and take over the work.

2. The structure of the Board of Directors shall ensure the number of non-executive Members of the Board of Directors and independent Members of the Board of Directors complies with the provisions of prevailing Law.
3. Members of the Board of Directors must meet the following standards and conditions:
   a) Ensuring compliance with the provisions of Article 155 of the Law on Enterprises;
   b) A Member of the Board of Directors of the Company may concurrently serve as a Member of the Board of Directors or Member of the Members' Council in a maximum of 05 (five) other companies.
4. A Member of the Board of Directors shall cease to hold the status of Member of the Board of Directors if dismissed, removed, or replaced by the General Meeting of Shareholders in accordance with the provisions of Article 160 of the Law on Enterprises.
5. A Member of the Board of Directors who has submitted a letter of resignation or falls into cases where they are under criminal prosecution, in temporary detention, serving a prison sentence, serving administrative handling measures at a compulsory drug rehabilitation facility, compulsory education facility, or prohibited by the Court from holding a position, practicing a profession, or performing certain jobs, shall still exercise the rights and obligations of a Member of the Board of Directors until the dismissal/removal is approved by the General Meeting of Shareholders in accordance with the law and the Company Charter, except for the right to request the provision of information and documents as stipulated in Point s, Clause 2, Article 27 of the Company Charter, starting from the time the Board of Directors issues a Resolution approving the acceptance of the resignation letter or acknowledging the aforementioned legal status.
6. If a Member of the Board of Directors has restricted civil capacity, lost civil capacity, or has difficulty in perception and controlling behavior according to an effective Decision of a competent authority, all rights and obligations of that Member of the Board of Directors shall be temporarily suspended from the time the event occurs. However, the status of Member of the Board of Directors shall be maintained until dismissed by the General Meeting of Shareholders.
7. The appointment of a Member of the Board of Directors must be disclosed in accordance with the Law on information disclosure in the securities market.
8. A Member of the Board of Directors may not necessarily be a shareholder of the Company.

Article 27. Rights and Obligations of the Board of Directors

1. The Board of Directors is the management body of the Company, having full authority on behalf of the Company to make decisions, and exercise the rights and obligations of the Company, except for the rights and obligations falling under the authority of the General Meeting of Shareholders.
2. The rights and obligations of the Board of Directors are stipulated by Law, the Company Charter, and the General Meeting of Shareholders. Specifically, the Board of Directors has the following powers and obligations:

a) Decision on the strategy, medium-term development plan, and annual business plan of Petrosetco, and the business lines of the Company's subsidiaries wholly owned by Petrosetco's charter capital;

b) Decision on investment transactions; purchase or sale or liquidation of Company assets valued from VND 200,000,000,000 up to less than 35% of the total asset value of the Company recorded in the latest reviewed/audited financial statements. The determination of the total asset value shall be based on the separate financial statements or the consolidated financial statements depending on the specific time, and shall be considered and decided on the principles of prudence, transparency, and for the highest benefit of the Company;

c) Approving purchase and sale transactions serving the Company's production, business, and operational activities, borrowing, lending, guarantee, mortgage, credit transactions, and other contracts involving assets valued at 35% or more of the total asset value of the Company recorded in the latest reviewed/audited financial statements, excluding contracts and transactions stipulated in Point d, Clause 2, Article 138 and Clause 3, Article 167 of the Law on Enterprises;

d) Decision on the organizational structure, internal management regulations of the Company, Decision on the establishment of Company's subsidiaries, branches, representative offices, and the contribution of capital or purchase of shares in other enterprises.

e) Proposing the class of shares and the total number of shares of each class authorized for offering;

f) Decision on selling unsold shares within the scope of the number of shares of each class authorized for offering; Decision on raising additional capital in other forms;

g) Decision on the selling price of Petrosetco's shares and bonds;

h) Proposing the dividend payout rate; Decision on the time limit and procedures for dividend payment or handling losses arising during business operations;

i) Proposing the reorganization or dissolution of the Company; requesting the bankruptcy of the Company;

j) Decision on the repurchase of shares as stipulated in Clause 1 and Clause 2, Article 133 of the Law on Enterprises;

k) Submitting the audited annual financial statements to the General Meeting of Shareholders;

l) Electing, dismissing, or removing the Chairman of the Board of Directors and Vice Chairmen of the Board of Directors (if any); appointing, dismissing, signing contracts, or terminating contracts with the General Director and other managers as stipulated by the Company Charter; Decision on the salary, remuneration, bonuses, and other benefits of the General Director and other managers; appointing authorized representatives to participate in the Members' Council or the General Meeting of Shareholders in other Companies;

m) Organizing the inspection and supervision of Petrosetco's General Director, Deputy General Directors, and Chief Accountant in performing their functions and duties according to the provisions of the Law on Enterprises and this Charter;

n) Having the right to suspend the Decisions of the General Director that are contrary to the Resolution of the Board of Directors or the General Meeting of Shareholders;

o) Organizing the inspection and supervision of the Members' Council or the Company President of single-member limited liability companies where Petrosetco holds 100% of the charter capital in performing the functions and duties assigned by the owner's representative according to the provisions of the Law on Enterprises;

p) Exercising the rights and obligations of shareholders/contributing members towards Companies in which Petrosetco holds shares or capital contributions according to relevant legal provisions.

q) Approving the agenda, content of documents serving the General Meeting of Shareholders, convening the General Meeting of Shareholders, or obtaining shareholders' written opinions for the General Meeting of Shareholders to pass a Resolution;

r) Developing the Operating Regulations of the Board of Directors, the Regulations on Corporate Governance to be submitted to the General Meeting of Shareholders for approval; Decision on issuing the Operating Regulations of the Audit Committee under the Board of Directors, and the Company's Information Disclosure Regulations.

s) Requesting the General Director, Deputy General Directors, and other managers in the Company to provide information and documents regarding the Company's financial situation and business activities. The requested managers must provide information and documents promptly, fully, and accurately upon the request of the Member of the Board of Directors. The procedures for requesting and providing information are specifically stipulated in the Regulations on Corporate Governance.

t) Other rights and obligations as stipulated by the Law on Enterprises, the Law on Securities, other provisions of Law, the Company Charter, and the Regulations on Corporate Governance.

The Board of Directors must report the results of the activities of the Board of Directors to the General Meeting of Shareholders as prescribed by Law.

Article 28. Remuneration, bonuses, and other benefits of Members of the Board of Directors

1. The Company has the right to pay remuneration and bonuses to Members of the Board of Directors based on business results and efficiency. Job remuneration is calculated based on the number of working days necessary to complete the duties of the Member of the Board of Directors and the daily remuneration rate. The Board of Directors estimates the remuneration level for each member based on the majority principle. The total remuneration and bonuses of the Board of Directors shall be decided by the General Meeting of Shareholders at the annual meeting.

2. The remuneration of each Member of the Board of Directors shall be included in the Company's business expenses in accordance with the Law on corporate income tax, presented as a separate item in the Company's annual financial statements, and must be reported to the General Meeting of Shareholders at the annual meeting.

3. Members of the Board of Directors holding executive positions or Members of the Board of Directors working in subcommittees of the Board of Directors or performing other tasks

outside the normal scope of duties of a Member of the Board of Directors may be paid additional remuneration in the form of a lump-sum fee per instance, salary, commission, percentage of profit, or in other forms as decided by the Board of Directors.

4. Members of the Board of Directors shall be reimbursed for all travel, accommodation, food, and other reasonable expenses that they have incurred while performing their responsibilities as Members of the Board of Directors, including expenses arising from attending meetings of the General Meeting of Shareholders, the Board of Directors, or subcommittees of the Board of Directors.

Members of the Board of Directors may be purchased liability insurance by the Company after obtaining approval from the General Meeting of Shareholders. This insurance does not cover liabilities of Members of the Board of Directors related to violations of Law and the Company Charter.

Article 29. Chairman of the Board of Directors

1. The Chairman of the Board of Directors shall be elected, relieved from duty, or dismissed by the Board of Directors from among the Members of the Board of Directors.
2. The Chairman of the Board of Directors shall not concurrently hold the position of General Director.
3. The Chairman of the Board of Directors has the following rights and obligations:
   a) Establishing the agenda and operational plan of the Board of Directors;
   b) Preparing the agenda, content, and documents for the meeting; convening, presiding over, and acting as Chairperson of the Board of Directors meeting;
   c) Organizing the adoption of Resolutions of the Board of Directors;
   d) Organizing the monitoring and supervision of the implementation of the Resolutions of the Board of Directors;
   e) Organizing the research and drafting of development strategies, medium-term plans, and investment projects whose scale falls under the Decision authority of the Board of Directors or which the Board of Directors submits to the General Meeting of Shareholders for approval.
   f) Other rights and obligations as stipulated by the Law on Enterprises.
4. In case the Chairman of the Board of Directors is absent or unable to perform his/her duties, he/she must authorize in writing another Member of the Board of Directors to exercise the rights and obligations of the Chairman of the Board of Directors. In case authorization is not carried out, or the Chairman of the Board of Directors is deceased, missing, held in temporary custody, serving a prison sentence, undergoing administrative handling measures at a compulsory detoxification facility, compulsory educational institution, having fled from residence, having restricted or lost civil capacity, having difficulty in perception or controlling behavior, or being prohibited by the Court from holding a position, practicing a profession, or performing a certain job, the remaining members shall elect one person from among them to hold the position of Chairman of the Board of Directors based on the principle that the majority of the remaining members approve, until a new Decision of the Board of Directors is issued.

Article 30. Meetings of the Board of Directors

1. The Chairman of the Board of Directors shall be elected at the first meeting of the Board of Directors within 07 (seven) working days from the date the election concludes. This meeting shall be convened and presided over by the member with the highest number of votes or the highest percentage of votes. in case there is more than one member with the highest and equal number of votes or percentage of votes, the members shall vote based on the majority principle to select 01 (one) person among them to convene the meeting of the Board of Directors.
2. The Board of Directors must meet at least 01 (one) time per quarter and may hold extraordinary meetings.
3. The Chairman of the Board of Directors shall convene a meeting or seek written opinions from Members of the Board of Directors in the following cases:
   a) Upon request of an independent Member of the Board of Directors;
   b) Upon request of the General Director or at least 05 (five) other managers;
   c) Upon request of at least 02 (two) Members of the Board of Directors;
   d) Other cases when deemed necessary.
4. The request stipulated in Clause 3 of this Article must be made in writing, clearly stating the purpose, the issues requiring discussion, and the Decision falling under the authority of the Board of Directors.
5. The Chairman of the Board of Directors must send a notice of meeting invitation to the Members of the Board of Directors within 07 (seven) working days from the date the Company receives the request stipulated in Points a, b, c, Clause 3 of this Article, and no later than 03 (three) working days before the date of the meeting. The meeting of the Board of Directors must be held no later than 15 (fifteen) working days from the date the Company receives the request. If the Chairman of the Board of Directors fails to convene the meeting of the Board of Directors as requested, he/she shall be responsible for any damages incurred by the Company; the requesting party shall have the right to replace the Chairman of the Board of Directors in convening the meeting of the Board of Directors, following a convening procedure similar to that when the Chairman of the Board of Directors convenes upon request. For the case stipulated in Point d, Clause 3 of this Article, the Chairman of the Board of Directors must send the notice of meeting invitation within a reasonable timeframe based on the principle of the highest interests of the Company.
6. The notice of meeting invitation must specify the time and venue, the form of the meeting, the agenda, the issues for discussion, and the Decision. The notice of meeting invitation must be accompanied by documents to be used at the meeting and the member's voting slip (if any).

   The notice of meeting invitation of the Board of Directors may be sent by invitation letter, fax, electronic means, or other written methods, ensuring delivery to the registered contact address of each Member of the Board of Directors at the Company.
7. A meeting of the Board of Directors shall be conducted when 3/4 (three-quarters) or more of the total number of members attend. If the meeting convened pursuant to this Article does not have the required number of attending members, the Chairman of the Board of Directors must send a second notice of meeting to the Member of the Board of Directors within 07 (seven)

days from the date the first meeting failed. The meeting of the Board of Directors must be held no later than 10 (ten) days from the date originally scheduled for the first meeting. In this case, the meeting shall be conducted if more than half of the Member of the Board of Directors attend.

8. Meetings of the Board of Directors may be held online, ensuring the full participation, discussion, and voting of the members. The order and procedures for organizing the meeting are stipulated in the Regulations on Corporate Governance and the Regulations on Operation of the Board of Directors.

9. The Board of Directors adopts a Resolution by voting at the meeting or by written opinion. Each Member of the Board of Directors has one vote. A Member of the Board of Directors shall be deemed to have attended and voted at the meeting in the following cases:

   a) Attending and voting directly at the meeting;

   b) Authorizing another person to attend and vote as stipulated in Clause 11 of this Article;

   c) Attending and voting via online conference, electronic ballot, or other electronic means;

   d) Sending the ballot to the meeting via mail, fax, or email;

   e) Sending the ballot by other means as prescribed by Law (if any).

10. In case of sending the ballot to the meeting via mail, the ballot must be placed in a sealed envelope and must be delivered to the Company no later than 01 (one) hour before the meeting commences. The ballot shall only be opened in the presence of all attendees.

11. Members must fully attend the meetings of the Board of Directors. A Member may authorize another Member of the Board of Directors or another person who is not a Member of the Board of Directors (if approved by the majority of the Member of the Board of Directors) to attend and vote.

12. A Resolution of the Board of Directors shall be adopted if approved by the majority of the attending members; in case of a tie vote, the final Decision belongs to the side supported by the opinion of the Chairman of the Board of Directors.

Article 31. Sub-committees under the Board of Directors

1. When deemed necessary, the Board of Directors may establish sub-committees responsible for development policy, personnel, remuneration, internal audit, and risk management. The number of members of the sub-committee shall be determined by the Board of Directors, including Member of the Board of Directors and external members. Independent Member of the Board of Directors/non-executive Member of the Board of Directors should constitute the majority in the sub-committee, and one of these members shall be appointed as the Head of the sub-committee pursuant to the Decision of the Board of Directors. The operation of the sub-committee must comply with the regulations of the Board of Directors. A Resolution of the sub-committee shall only be effective when approved by the majority of members attending and voting at the sub-committee meeting.

2. The implementation of a Decision of the Board of Directors, or of a sub-committee under the Board of Directors, must comply with current legal regulations and the provisions in the Company Charter and the Regulations on Corporate Governance.

Article 32. Corporate Governance Officer

1. The Board of Directors of the Company must appoint at least 01 (one) Corporate Governance Officer to support Corporate Governance activities within the enterprise. The Corporate Governance Officer may concurrently serve as the Company Secretary as stipulated by the Law on Enterprises.
2. The Corporate Governance Officer must meet the following standards:
   a) Possess knowledge of the Law;
   b) Must not simultaneously work for the independent auditing company that is auditing Petrosetco's financial statements;
   c) Other standards as stipulated by the Law and Resolution of the Board of Directors.
3. The Corporate Governance Officer has the following rights and obligations:
   a) Advise the Board of Directors on organizing the General Meeting of Shareholders meeting as stipulated and on related matters between the Company and the shareholders;
   b) Advise, prepare for, and attend meetings of the Board of Directors and the General Meeting of Shareholders at the request of the Board of Directors;
   c) Advise on the procedures for establishing Resolutions of the Board of Directors in accordance with the provisions of the Law;
   d) Provide financial information, copies of the minutes of the Board of Directors meetings, and other information to the Member of the Board of Directors;
   e) Monitor and report to the Board of Directors regarding the Company's information disclosure activities;
   f) Serve as the focal point for communication with relevant stakeholders;
   g) Maintain confidentiality of information in accordance with the provisions of the Law and the Company Charter;
   h) Other rights and obligations as stipulated by the Law and this Charter.

CHAPTER VIII. GENERAL DIRECTOR, OTHER EXECUTIVES AND COMPANY SECRETARY

Article 33. Organization of the Management Apparatus

Petrosetco's management system must ensure that the management apparatus is responsible to the Board of Directors and is subject to the supervision and direction of the Board of Directors in Petrosetco's daily business operations. Petrosetco shall have one General Director, Deputy General Directors, and one Chief Accountant appointed by the Board of Directors. The appointment, relief from duty, or dismissal of the aforementioned titles must be approved by a Resolution of the Board of Directors.

Article 34. Enterprise Executives

1. Upon the proposal of the General Director and with the approval of the Board of Directors, the Company may recruit other enterprise executives with the number and standards appropriate to the organizational structure and operational scale. Enterprise executives must be responsible

for assisting the Company in achieving the objectives set forth in its operations and organization.

2. The General Director shall be paid salary and bonuses. The salary and bonuses of the General Director shall be determined by the Board of Directors.

3. The salaries of enterprise executives shall be accounted for as the Company's business expenses in accordance with the provisions of the Law on corporate income tax, shall be presented as a separate item in the Company's annual Financial Statements, and must be reported to the General Meeting of Shareholders at the annual meeting.

Article 35. Appointment, Relief from Duty, Rights and Obligations of the General Director

1. The Board of Directors shall appoint one (01) Member of the Board of Directors or hire another person to serve as General Director.

2. The General Director is the person who manages the daily business operations of Petrosetco; is subject to the supervision of the Board of Directors; reports on Petrosetco's Operating Results and is responsible to the Board of Directors and before the Law for the exercise of the assigned rights and obligations.

3. The term of office of the General Director shall not exceed 05 (five) years and the General Director may be re-appointed for an unlimited number of terms. The General Director must meet the standards and conditions stipulated by the Law.

4. The General Director shall have the following rights and obligations:

   a) Deciding and organizing the implementation of matters related to the Company's daily production and business activities that do not fall under the authority of the Board of Directors and the General Meeting of Shareholders, including but not limited to deciding and implementing the specific terms and conditions of contracts, agreements, documents related to contracts/transactions, including agreements to amend, supplement, terminate, or replace contracts/transactions (if any), and organizing and managing the Company's production and business activities in accordance with the law, the Company Charter, and good governance practices.

   b) Proposing the organizational structure plan and the Company's internal management regulations;

   c) Proposing the number and the management and executive positions for the Board of Directors to appoint or dismiss when necessary, and advising the Board of Directors on deciding the salary, remuneration, and other benefits for these positions;

   d) Appointing, dismissing, signing/terminating labor contracts, and deciding salaries and other benefits for employees within Petrosetco, except for the positions under the authority of the Board of Directors;

   e) Organizing the implementation of the Resolutions of the Board of Directors and the General Meeting of Shareholders;

   f) Organizing the preparation and submission of the business plan for the subsequent fiscal year to the Board of Directors for approval, based on ensuring the requirements regarding the annual budget and financial plan;

g) Proposing the plan for dividend payment or handling business losses;

h) Deciding on investment transactions; purchase, sale, or liquidation of the Company's assets valued at less than VND 200,000,000,000;

i) Deciding on purchase and sale transactions serving the Company's production, business, and operational activities, borrowing, lending, guarantee, mortgage, credit transactions, and other contracts valued at less than 35% of the Company's total asset value recorded in the most recent reviewed/audited financial statements, excluding contracts and transactions stipulated in Article 167 of the Law on Enterprises. The determination of the total asset value shall be based on the separate financial statements or the consolidated financial statements depending on the specific time, and shall be considered and decided on the principles of prudence, transparency, and for the highest benefit of the Company;

j) Other rights and obligations as stipulated by Law, the Charter, the Regulations on Corporate Governance, Resolutions of the Board of Directors, and the General Meeting of Shareholders.

5. The General Director shall be dismissed before the expiration of the term in the following cases:

   a) Allowing Petrosetco to incur losses for two consecutive years or to be in a situation of alternating losses and profits that cannot be remedied.

   b) Allowing Petrosetco to fall into a state of insolvency;

   c) Failing to complete the tasks or indicators assigned by the Board of Directors; repeatedly violating the Resolutions of the Board of Directors or Petrosetco's regulations;

   d) Being dishonest in exercising powers or abusing position and authority to gain benefits for themselves or others; untruthfully reporting Petrosetco's financial situation.

6. The General Director shall be relieved of duty in the following cases:

   a) Being deceased or having restricted civil act capacity;

   b) Being convicted by a court through a legally effective judgment or Decision.

   c) Voluntarily resigning and being accepted in writing by the Board of Directors in accordance with legal procedures;

   d) Upon receiving a Decision on reassignment, retirement, or being assigned another job.

Article 36. Company Secretary

When deemed necessary, the Board of Directors shall issue a Decision to appoint one (01) or more persons as the Company Secretary with a term of office according to the Resolution of the Board of Directors. The Board of Directors may relieve the Company Secretary of duty or dismiss the Company Secretary when necessary. The Company Secretary shall have the following rights and obligations:

a) Assist in organizing the convening of the General Meeting of Shareholders and the Board of Directors; record the minutes of meetings;

b) Assist Members of the Board of Directors in exercising their assigned rights and obligations;

c) Assist the Board of Directors in applying and implementing Corporate Governance principles;

d) Assist the Company in building shareholder relations and protecting the lawful rights and interests of shareholders; compliance with obligations regarding information provision, information disclosure, and administrative procedures;

e) The Company Secretary is responsible for maintaining information confidentiality in accordance with the provisions of Law and the Company's internal management regulations.

CHAPTER IX. AUDIT COMMITTEE UNDER THE BOARD OF DIRECTORS

Article 37. Nomination of Audit Committee Members

The Chairman of the Audit Committee and other members of the Audit Committee shall be nominated by the Board of Directors and must be approved at a meeting of the Board of Directors. Members of the Audit Committee shall not be enterprise executives.

Article 38. Composition of the Audit Committee

1. The Audit Committee shall have 02 or more members. The Chairman of the Audit Committee must be an independent Member of the Board of Directors. Other members of the Audit Committee must be non-executive Members of the Board of Directors.
2. Audit Committee Members must have knowledge of accounting and auditing, a general understanding of the Law and the Company's operations, and must not fall into the following cases:
   a) Working in the Company's accounting or finance department;
   b) Being a member or employee of an approved auditing organization that performed the audit of the Company's financial statements during the 03 (three) consecutive years immediately preceding.
3. The Chairman of the Audit Committee must hold a university degree or higher in one of the following majors: economics, finance, accounting, auditing, law, or business administration.

Article 39. Rights and Obligations of the Audit Committee

The Audit Committee shall have the rights and obligations stipulated in the Law on Enterprises and the following rights and obligations:

1. Shall have the right to access documents related to Petrosetco's operational status, and to communicate with other Members of the Board of Directors, the General Director, the Chief Accountant, and other management personnel to gather information serving the operations of the Audit Committee.
2. Shall have the right to request representatives of the approved auditing organization to attend and answer questions related to the audited financial statements at the meetings of the Audit Committee.
3. Utilize legal, accounting, or other consulting services when necessary.
4. Develop and submit risk management policies to the Board of Directors; propose solutions to the Board of Directors for handling risks arising from the Company's operations.

5. Prepare a written report to the Board of Directors upon discovering that a Member of the Board of Directors, the General Director, or other managers fail to fully and/or properly perform their responsibilities as stipulated in the Law on Enterprises and the Company Charter.
6. Develop, amend, supplement the Operating Regulation of the Audit Committee and submit it to the Board of Directors for approval.
7. Report to the General Meeting of Shareholders in accordance with the provisions of Law.
8. Other rights and obligations as stipulated in the Operating Regulations of the Audit Committee.

Article 40. Meetings of the Audit Committee

1. The Audit Committee must meet at least 02 times per year. The minutes of the meeting must be prepared in detail, clearly, and fully retained. The minute-taker and the Audit Committee members attending the meeting must sign the minutes of the meeting.
2. The Audit Committee adopts Decisions by voting at meetings, obtaining written opinions, or other forms as stipulated by the Audit Committee's Operating Regulations. Each member of the Audit Committee has one vote. Decisions of the Audit Committee shall be adopted if approved by a majority of the attending members; in case of a tie vote, the final decision shall belong to the side supported by the opinion of the Chairman of the Audit Committee.

Article 41. Remuneration, Bonuses, Allowances, and Other Benefits of Members of the Audit Committee

The remuneration, bonuses, allowances, and other benefits of the members of the Audit Committee shall be implemented similarly according to the provisions in Article 28 of this Charter and comply with the provisions of Law.

CHAPTER X. RESPONSIBILITIES OF MEMBERS OF THE BOARD OF DIRECTORS, GENERAL DIRECTOR, AND OTHER EXECUTIVES

Members of the Board of Directors, the General Director, and other executives are responsible for performing their duties, including those as members of the Board of Directors' subcommittees, honestly, prudently, and for the benefit of the Company.

Article 42. Duty of Honesty and Avoidance of Conflicts of Interest

1. Members of the Board of Directors, the General Director, and other managers must disclose relevant interests in accordance with the provisions of the Law on Enterprises and related legal documents.
2. Members of the Board of Directors, the General Director, other executives, and their affiliated persons may only use information obtained from their position or employment status to serve the interests of the Company, and shall not use or disclose inside information in any form for personal gain or for the benefit of other organizations or individuals, nor execute related transactions based on such inside information.
3. Members of the Board of Directors, the General Director, and other executives are obligated to notify the Board of Directors in writing of transactions between Petrosetco, Company's subsidiaries, or other companies controlled by Petrosetco holding 50% or more of the charter capital, and that specific person or their affiliated persons, in accordance with the provisions of Law.

4. A Member of the Board of Directors shall not vote on a transaction that brings benefits to that member or their affiliated persons.
5. Transactions between Petrosetco and one or more Members of the Board of Directors, the General Director, other executives, and individuals or organizations affiliated with these persons shall not be invalidated in the following cases:
   a) For transactions valued at less than or equal to 35% of the total asset value recorded in the most recent reviewed/audited financial statements, the important content of the contract or transaction, as well as the relationships and interests of the Member of the Board of Directors, the General Director, and other managers, must have been reported to the Board of Directors and approved by the Board of Directors by a majority vote of the Members of the Board of Directors who have no related interests;
   b) For transactions valued at 35% or more, or transactions that result in the value of transactions arising within 12 (twelve) months from the date of the first transaction reaching 35% or more of the total asset value recorded in the most recent reviewed/audited financial statements, the important content of this transaction, as well as the relationships and interests of the Member of the Board of Directors, the General Director, and other executives, must have been disclosed to the shareholders and approved by the General Meeting of Shareholders by the votes of shareholders who have no related interests.

   Contracts and transactions involving loans or sales of assets valued at more than 10% of the total asset value recorded in the most recent reviewed/audited financial statements between the Company and a shareholder owning 51% or more of the total voting shares or affiliated persons of such shareholder must be disclosed to the shareholders and approved by the General Meeting of Shareholders through the votes of non-interested shareholders.

Article 43. Liability for Damages and Indemnification

1. A Member of the Board of Directors, General Director, and other executive officers who violate the duty of honesty and prudence, or fail to fulfill their obligations, shall be liable for the damages caused by their violations.
2. Petrosetco shall indemnify persons who were, are, or may become a party to any claims, suits, or prosecutions (including civil, administrative matters, and excluding lawsuits initiated by the Company as the plaintiff) if such person was or is a Member of the Board of Directors, General Director, other executive officer, employee, or authorized representative of the Company who was or is performing duties authorized by the Company, acting honestly and prudently, in the best interest of the Company, based on compliance with the law, and provided there is no evidence confirming that such person violated their responsibilities.
3. Indemnification costs include judgment costs, fines, and actual expenses incurred (including attorney fees) when resolving these matters within the scope permitted by law. The Company may purchase insurance for these individuals to avoid the aforementioned indemnification liabilities.

CHAPTER XI. RIGHT TO INSPECT COMPANY BOOKS AND RECORDS

Article 44. Right to Inspect Books and Records

1. Ordinary shareholders have the right to inspect books and records, specifically as follows:

a) Ordinary shareholders have the right to review, inspect, and extract information regarding the names and contact addresses in the list of voting shareholders; request correction of their inaccurate information; review, inspect, extract, or copy the company charter, minutes of meetings, and Resolution of the General Meeting of Shareholders;

b) A shareholder or group of shareholders owning 05% or more of the total ordinary shares has the right to review, inspect, and extract the minute book and Resolution of the Board of Directors, semi-annual and annual Financial Statements, contracts, transactions requiring approval by the Board of Directors, and other documents, excluding documents related to Petrosetco's business secrets.

2. If an authorized representative of a shareholder or group of shareholders requests to inspect books and records, the request must be accompanied by the original or a certified copy of the power of attorney from the shareholder or group of shareholders whom that person represents.

3. A Member of the Board of Directors, General Director, and other executive officers have the right to inspect the Company's shareholder register, shareholder list, and other books and records of the Company for purposes related to their position, provided that such information must be kept confidential.

4. The Company must retain this Charter and its amendments and supplements, the Business Registration Certificate, regulations, documents proving asset ownership, Resolution of the General Meeting of Shareholders and the Board of Directors, minutes of the General Meeting of Shareholders and the Board of Directors, reports of the Board of Directors, annual financial statements, accounting books, and other documents as prescribed by Law at the head office or another location as determined by the Company's Decision.

5. The Company Charter must be published on Petrosetco's electronic information page.

CHAPTER XII. EMPLOYEES AND TRADE UNION

Article 45. Employees and Trade Union

1. The General Director shall report annually to the Board of Directors on matters related to employees and enterprise managers.

2. The General Director shall report annually to the Board of Directors on matters related to Petrosetco's relationship with trade union organizations in accordance with the best management standards, practices, and policies, and the practices and policies stipulated in this Charter, the Company's regulations, and current provisions of Law.

CHAPTER XIII. PROFIT DISTRIBUTION

Article 46. Profit Distribution

1. The General Meeting of Shareholders shall decide the annual dividend payment rate and form of dividend payment from the Company's retained earnings.

2. The Board of Directors may decide to pay interim dividends if it deems that such payment is consistent with the Company's profitability.

3. The Company shall not pay interest on dividend payments or payments related to a class of shares.

4. The Board of Directors may propose that the General Meeting of Shareholders approve the payment of all or part of the dividends in shares, and the Board of Directors shall be the body implementing this Resolution.
5. In case dividends or other amounts related to a class of shares are paid in cash, the Company must pay in Vietnamese Dong (VND). The payment may be made directly or through banks based on the bank account details provided by the shareholder. If the Company has made the transfer strictly according to the bank details provided by the shareholder but the shareholder does not receive the money, the Company shall not be responsible for the amount transferred to that shareholder. Dividend payments for shares registered for trading on the Stock Exchange may be processed through a securities company or the Vietnam Securities Depository and Clearing Corporation.
6. Pursuant to the Law on Enterprises and the Law on Securities, the Board of Directors shall adopt a Resolution specifying a particular date for closing the list of shareholders. Based on that date, shareholders whose names appear on the shareholder list on the closing date shall be entitled to receive dividends in cash or shares, notices, or other documents.
7. Other matters related to profit distribution shall be implemented in accordance with the provisions of Law.

CHAPTER XIV. BANK ACCOUNTS, FISCAL YEAR, AND ACCOUNTING REGIME

Article 47. Bank Accounts

1. Petrosetco may open accounts in VND or foreign currency at banks, financial institutions, and credit institutions in accordance with the provisions of Law.
2. Subject to prior approval from the competent authority, Petrosetco may open bank accounts abroad, if necessary, in accordance with the provisions of Law.
3. Petrosetco may conduct payments and accounting transactions through its Vietnamese currency or foreign currency accounts at the banks where Petrosetco maintains accounts.

Article 48. Fiscal Year

The Company's fiscal year shall commence on the first day of January and end on the 31st day of December annually.

Article 49. Accounting Regime

1. The accounting regime used by the Company shall be the enterprise accounting regime or a specific accounting regime issued and approved by the competent authority.
2. Petrosetco shall prepare accounting books in Vietnamese and maintain accounting records in accordance with the Law on Accounting and relevant laws. These records must be accurate, up-to-date, systematic, and sufficient to evidence and explain the Company's transactions.
3. Petrosetco shall use Vietnamese Dong as the accounting currency unit. If the Company has economic transactions primarily arising in a foreign currency, it may choose that foreign currency as the accounting currency unit, bear responsibility for that choice under the Law, and notify the direct tax administration authority.

CHAPTER XV. FINANCIAL STATEMENTS, ANNUAL REPORT AND RESPONSIBILITY FOR INFORMATION DISCLOSURE

Article 50. Annual, Semi-annual and Quarterly Financial Statements

1. The Company must prepare and disclose audited annual financial statements in accordance with the Law on information disclosure in the securities market and submit them to the competent state authority.
2. The annual financial statements must fully include reports, appendices, and explanatory notes in accordance with the Law on enterprise accounting. The annual financial statements must truthfully and objectively reflect the Company's operational status.
3. The Company must prepare and disclose reviewed semi-annual financial statements and quarterly financial statements in accordance with the Law on information disclosure in the securities market and submit them to the competent state authority.

Article 51. Annual Report

The Company must prepare and disclose the Annual Report in accordance with the provisions of the Law on securities and the securities market.

CHAPTER XVI. COMPANY AUDIT

Article 52. Audit

1. The General Meeting of Shareholders shall designate an independent auditing firm or approve a list of independent auditing firms and authorize the Board of Directors to decide on selecting one of these firms to conduct the audit of the Company's financial statements for the subsequent fiscal year.
2. The audit report shall be attached to the Company's annual financial statements.
3. The independent auditor conducting the audit of the Company's financial statements is entitled to attend the meetings of the General Meeting of Shareholders, receive notices and other information related to the meeting of the General Meeting of Shareholders, and express opinions at the meeting on matters related to the audit of the Company's financial statements.

CHAPTER XVII. ENTERPRISE SEAL

Article 53. Enterprise Seal

1. The seal includes a seal made at a seal engraving establishment or a seal in the form of a digital signature in accordance with the Law on electronic transactions.
2. The Board of Directors shall decide on the type, quantity, form, and content of the seal of the Company, its branches, and representative offices (if any).
3. The Board of Directors and the General Director shall use and manage the seal in accordance with prevailing Law.

CHAPTER XVIII. COMPANY DISSOLUTION

Article 54. Company Dissolution

1. The Company may be dissolved in the following cases:
   a) Pursuant to a Resolution of the General Meeting of Shareholders;

b) Having its Business Registration Certificate revoked, unless otherwise the Law on Tax Administration stipulates;

c) Other cases prescribed by Law.

2. The dissolution of the Company before the expiration of its term shall be decided by the General Meeting of Shareholders and implemented by the Board of Directors. This Decision on dissolution must be notified to or approved by the competent authority (if mandatory) as prescribed.

Article 55. Liquidation

1. After the Decision on the dissolution of the Company is issued, the Board of Directors must establish a Liquidation Committee, whose number and composition shall be determined by the Board of Directors, ensuring at least 01 (one) member is selected from an independent auditing firm. The Liquidation Committee shall prepare its operating regulations. All costs related to the liquidation shall be prioritized by the Company for payment before other debts of the Company.

2. Proceeds from the liquidation shall be paid in the following order:

   a) Liquidation costs;

   b) Debts for salaries, severance allowances, social insurance, and other benefits of employees according to the collective labor agreement and signed labor contracts;

   c) Tax debts;

   d) Other debts of the Company;

   e) The remainder after all debts from items (a) to (d) above have been paid shall be distributed to the shareholders. Preferred shares shall be prioritized for payment first.

CHAPTER XIX. INTERNAL DISPUTE RESOLUTION

Article 56. Internal Dispute Resolution

1. In case disputes or complaints arise related to the Company's operations, the rights and obligations of shareholders as stipulated in the Law on Enterprises, the Company Charter, other legal provisions, or agreements between:

   a) Shareholders and the Company;

   b) Shareholders and the Board of Directors, General Director, or other executives;

   The relevant parties shall endeavor to resolve such disputes through negotiation and conciliation. Except for disputes related to the Board of Directors or the Chairman of the Board of Directors, the Chairman of the Board of Directors shall preside over the dispute resolution and request each party to present information related to the dispute within 30 (thirty) working days from the date the dispute arises. In case the dispute relates to the Board of Directors or the Chairman of the Board of Directors, any party may request the appointment of an independent expert to act as a conciliator for the dispute resolution process.

2. If a conciliation decision is not reached within 30 (thirty) days from the commencement of the conciliation process, or if the Decision of the conciliator is not accepted by the parties, a party may submit the dispute to Arbitration or Court.

3. The parties shall bear their own costs related to the negotiation and conciliation procedures. The payment of Court costs shall be carried out according to the Court's judgment.

CHAPTER XX. AMENDMENTS AND SUPPLEMENTS TO THE CHARTER

Article 57. Company Charter

1. The amendment and supplementation of this Charter must be considered and decided by the General Meeting of Shareholders.
2. In case the Law contains provisions related to the Company's operations that are not mentioned in this Charter, or in case there are new legal provisions different from the terms in this Charter, those legal provisions shall apply to govern the Company's operations.

CHAPTER XXI. EFFECTIVE DATE

Article 58. Effective Date

1. This Charter was adopted by the General Meeting of Shareholders of Petrovietnam General Services Corporation on April 24th, 2026.
2. The Charter is made into 02 original copies, having the same validity, and must be kept at the Company's head office.
3. This Charter is the sole and official Charter of the Company.
4. Copies or excerpts of the Company Charter are valid when bearing the signature of the Chairman of the Board of Directors or the legal representative.

Name, signature of the legal representative

TỔNG CÔNG TY CỔ PHẦN DỊCH VỤ TỔNG HỢP DẦU KHÍ

Phung Tuan Ha